

AUGUST 4, 2020

CLINTONVILLE BOROUGH COUNCIL

MEETING ATTENDANCE

KEY CHECK

ROD GLADD, MAYOR	<u>Rodney Gladd</u>	
JIM BOLLINGER PRESIDENT	<u>Jim Bollinger</u>	✓
SUE SANDROCK, VICE-PRESIDENT	<u>Sue Sandrock</u>	✓
CASS BOLLINGER	<u>Cass Bollinger</u>	✓
JOE KELLY	<u>JOE KELLY</u>	
MIKE SANDROCK	<u>Michael Sandrock</u>	✓
BECKY HEDGLIN	<u>Becky Hedglin</u>	
WANDA JACOBS	<u>Wanda Jacobs</u>	✓

GUESTS PRESENT:

PRINT <u>Mary Kelly</u>	PRINT _____
PRINT _____	PRINT _____
PRINT _____	PRINT _____
PRINT _____	PRINT _____
PRINT _____	PRINT _____

AGENDA
CLINTONVILLE BOROUGH
COUNCIL MEETING
August 4, 2020 at 6:30 p.m.

Call to Order

**Mayor Rod Gladd __ Wanda Jacobs __ Sue Sandrock __ Mike Sandrock __ Jim Bollinger __
Cass Bollinger __ Becky Hedglin __ Joe Kelly __ Alan (Police) __ Judy Stoops __**

Pledge of Allegiance & Prayer

Public Comments:

Minutes - Motion to accept from July 7, 2020 –

2nd motion

Police Report:

Correspondence:

- Adopt Resolution 2020-12 – Young Lungs at Play – Paula Gregory
- Penn Dot – Venango County Maintenance Schedule
- COVID 19 Expenses due to Venango County by August 15
- Liquid Fuel grant open for 2021 projects.

Old Business:

- Water Meter Reading _____
- Fire Extinguisher check _____

New Business:

- EMA Coordinator –
- Motion to increase Board Pay - Wanda & Mayor are appointed.
- Motion to start and put board pay thru payroll starting in January 2021.

Roads & Sidewalk: Mike Sandrock and Joe Kelly

- Place Bid for Snow plowing

Parks & Building: Jim Bollinger, Becky Hedglin, Wanda Jacobs

- Knobs for climbing wall at park – Amazon - 25 - \$38.99
Gametime (where we bought it) - 12 - \$516.00

Oil Region COG Report: Becky Hedglin

Location – Cornplanter Township

Date: August 20th at 7:00 p.m.

CVFD Report: Jim Bollinger & Sue Sandrock

Mayor's Report: Rodney Gladd

CSWA Report: Cass Bollinger –

Financials - Motion to approve payments and checks signed since last meeting.

2nd Motion

Motion to adjourn

Second Motion:

Time:

- **Next meeting:** Tuesday, September 1, 2020 at 6:30 p.m.

Clintonville Borough, Venango County, PA
Meeting Minutes for July 6, 2020, Council Meeting

The monthly meeting of the Clintonville Borough Council was called to order at 6:30 p.m. with President, Jim Bollinger presiding. The meeting was opened with The Pledge of Allegiance and Becky Hedglin said a prayer. Council members present were Jim Bollinger, Cass Bollinger, Mike Sandrock, Sue Sandrock, Becky Hedglin, Wanda Jacobs, and Joe Kelly. Also present were Mayor Rod Gladd, Mary Kelly, (Tax Collector) John Lanigan, Sergeant Alan Heller, Michele Burd, (Howard Hanna), and Judy Stoops.

Public Comment - John Lanigan asked about burn ordinance because his neighbor continues to burn all kinds of things and also stated that he hoped that people would keep their mowed grass on their property when mowing so it doesn't get on the streets because it is dangerous to motorcycles then. Sergeant Heller said he would go and talk to the neighbor and remind him about the burning ordinance.

Wanda Jacobs made a motion to approve the minutes as presented. 2nd motion by Sue Sandrock. All in favor, motion is carried and approved.

Police Report: Sergeant Heller gave report of 5 traffic citations, 2 traffic warnings and 2 non traffic citations this month.

Correspondence for the month: Venango County Planning Commission approved Wike/Hagg Subdivision Plan

County of Venango - Older Adult Services - plan to help them stay in their homes by taking on roommates.

Census - Oct. 31 - Last day to respond to Census - August 11 - census takers will begin to follow up with non-responding households.

Venango Conservation District - stream crossing workshops - July 8 and 23rd.

PA Dept. of Community & Economic Dev. - new COVID 19 guidelines

Old Business: Water Meter Reading 861809 - 896 gallons
Fire Extinguisher check - good

New Business:

EMA Coordinator- Becky Hedglin will see if she can find someone to fill this position.

Cass Bollinger made a motion to have back up people in case of emergency for Judy - Michele Burd, Realtor & Marion Twp., and Amy Cousins from Washington Twp. 2nd motion by Becky Hedglin. All in favor, motion is carried and approved. Judy will post numbers in her office.

There was an ordinance committee formed to review the ordinances. The members are Mike Sandrock, Becky Hedglin and Wanda Jacobs. Judy will make them each a copy of the ordinances that we have now.

Roads & Sidewalk: Mike Sandrock and Joe Kelly - Curb at Clintonville Apartments is breaking apart. We got quotes of \$1,600.00 from Williams Masonry and \$970.00 from Tim Shaw. Mike Sandrock made

a motion to have Tim Shaw do the work. 2nd motion by Joe Kelly. All in favor, motion is carried and approved. Mike Sandrock will get a hold of him and set it up.

Parks & Building: Jim Bollinger, Becky Hedglin, & Wanda Jacobs

Becky Hedglin made a motion to purchase black paint and Jim Bollinger will paint the posts at the pavilion for no charge. 2nd motion by Sue Sandrock. All in favor, motion is carried and approved.

The baseball association sent pictures and email about all the trash left from fireworks and garbage blew around different places. Jackie Stewart picked up trash and put in paper towels in the bathroom.

We have had problems getting dumpster emptied and that is why trash is scattered around. Judy will call and see when schedule is and if we can be moved to weekly just like at Fire Dept. We will leave it unlocked now since we have cameras at park now.

Michele Burd from Howard Hanna explained some different options about the two buildings. Everyone will think about it and next month a decision will be made.

Cass Bollinger made a motion to have Shawn Jacobs pressure wash the playground equipment and benches for \$75.00. 2nd motion by Sue Sandrock. All in favor, motion is carried and approved.

On the Park Pavilion renting forms, it will now say hours are Dawn to Dusk and alcohol and fireworks are prohibited BY ALL RENTALS.

OIL Region COG Report: Becky Hedglin - Jim Bollinger and Joe Kelly went, and they reported that Venango County received 4.6 million dollars to use for COVID19 related expenses.

CVFD Report: Jim Bollinger & Sue Sandrock - More discussion about the fire dept. not filling out forms to get Federal money this year.

Mayor's Report: Nothing

CSWA Report: - Cass Bollinger - Papers were signed to take portion of land for the driveway at Water Company by eminent domain. Dan Kaylor will be served by Sheriff by end of week or early next week.

Financials - Becky Hedglin made a motion to approve payments and checks signed since last meeting. 2nd motion Wanda Jacobs. All in favor, motion is carried and approved.

8:45 p.m. Wanda Jacobs made a motion to adjourn. 2nd motion by Becky Hedglin. All in favor, motion is carried and approved.

Judy Stoops
Secretary/ Treasurer

**Clintonville Borough General Fund
Treasurer's Report
As of August 4, 2020**

Date	Num	Name	Memo	Original Amount	Balance
100.02 - Mercer County State Bank - Curr					21,523.49
07/08/2020	EFT	Columbia Gas	gas - office	-24.26	21,499.23
07/08/2020	1220	Jim Bollinger	2nd qtr 2020	-40.00	21,459.23
07/08/2020	1221	Joe Kelly	2nd qtr	-40.00	21,419.23
07/08/2020	1222	Mary Kelly, 2	cleaning office	-30.00	21,389.23
07/08/2020	1223	Mike Sandrock	2nd qtr 2020	-40.00	21,349.23
07/08/2020	1224	Rodney Gladd	2nd qtr 2020	-40.00	21,309.23
07/08/2020	1225	Shawn Jacobs	power wash park tables	-150.00	21,159.23
07/08/2020	1226	Sue Sandrock	2nd qtr 2020	-40.00	21,119.23
07/08/2020	1227	Wanda Jacobs	2nd qtr	-40.00	21,079.23
07/08/2020			Deposit = Park - Jackie	50.00	21,129.23
07/08/2020	1231	Blair's Key Locksmisth	lock for cameras	-38.25	21,090.98
07/08/2020	1232	Woodlands Electric ...	cameras at park	-1,824.26	19,266.72
07/08/2020	1233	Beels Insurance - 2	insurance	-1,253.50	18,013.22
07/08/2020	1234	Jackie Stewart	2 park cleaning	-80.00	17,933.22
07/08/2020	1235	Polk Borough	June 65 hours	-2,210.00	15,723.22
07/08/2020			Deposit - Fines	70.00	15,793.22
07/15/2020	EFT	Penelec	office	-59.46	15,733.76
07/15/2020			Deposit - Knox Rent	325.00	16,058.76
07/15/2020	1236	Sauer Snowplowing ...	June Mowing	-800.00	15,258.76
07/19/2020	EFT	Armstrong	phone	-47.68	15,211.08
07/20/2020			Deposit - Armstrong	417.70	15,628.78
07/20/2020			Deposit - EIT Tax	848.56	16,477.34
07/27/2020			Deposit - EIT Tax	547.23	17,024.57
07/29/2020			Deposit - Rent	525.00	17,549.57
07/29/2020			Deposit - Tax Claim	390.26	17,939.83
07/30/2020	EFT	Penelec	Park	-113.10	17,826.73
08/03/2020			Deposit - Taxes	1,565.00	19,391.73
08/03/2020	1239	Kelly, Mary M	Payroll	-69.08	19,322.65
08/03/2020			Deposit - Park - Matassa	50.00	19,372.65
08/03/2020	1240	Penelec	head start	-72.33	19,300.32
08/03/2020	1241	Shawn Jacobs	pressure washing playgro...	-75.00	19,225.32
08/04/2020	1238	Stoops, Judith A	Payroll	-448.15	18,777.17
Total 100.02 - Mercer County State Bank - Curr					18,777.17
TOTAL					18,777.17

**Clintonville Borough State Fund
Treasurer's Report
As of April 2, 2019**

Date	Num	Name	Memo	Amount	Balance
100.01 - Mercer County State Bank - Curr					
07/13/2020	EFT	Penelec	street lights	-590.87	44,533.52
Total 100.01 - Mercer County State Bank - Curr					43,942.65
TOTAL					43,942.65

CLINTONVILLE BOROUGH

2020 Snow Plowing Bids

The Clintonville Borough Council will be accepting bids for snow removal for Clintonville Borough. Bids will consist of the following:

1. List of all equipment.
2. Plowing per hour
3. Anti-skid per hour plus material
4. Material per pound rate and how many pounds needed.
5. Proof of liability insurance in the amount of \$1,000,000 (One Million Dollars) is REQUIRED to be sent *WITH* bid.

Clintonville Borough Council reserves the right to accept or reject any and/or all bid proposals. Any work not done in a satisfactory manner will make the contract null and void.

Sealed bid submittal for 2020/2021 season deadline is September 1, 2020 until 6:30pm. Please remit completed form to: (you may also hand deliver inside Borough Building to Judy Stoops)

Clintonville Borough

Snow Plowing Bid

PO Box 335

Clintonville, PA 16372-0335

Please be sure that "Snow Plowing Sealed Bid" is specified on the envelope.

Clintonville Borough Council

P.O. Box 335
Clintonville, PA 6372
EIN: 23-7412517

Phone: 814-908-0002
Fax: 724-894-2195
email: clintonvilleboro@zoominternet.net

Mayor: Becky Hedglin
President: Jim Bollinger
Vice President: Sue Sandrock
Secretary/Treasurer: Judy Stoops

Council: Mike Sandrock
Dennis Weber
Joe Kelly
Jason Shaw

CLINTONVILLE BOROUGH

2020/2021 SNOW REMOVAL SEALED BID

PLEASE RETURN SEALED BID BY Tuesday, September 1, 2020 @ 6:30 p.m.

BIDDER'S NAME & ADDRESS: _____

TYPE OF EQUIPMENT _____

PLOWING \$ _____ PER HOUR
ANTI-SKID \$ _____ + MATERIAL
MATERIAL _____ LBS @\$ _____

BIDDER'S SIGNATURE _____ DATE _____

CLINTONVILLE BOROUGH _____ DATE _____

TITLE _____

POLK BOROUGH POLICE REPORT

FOR

CLINTONVILLE BOROUGH

MONTH July YEAR 2020

CITATION AND WARNING INFORMATION

3 TRAFFIC CITATIONS

2 TRAFFIC WARNINGS

0 NON TRAFFIC CITATIONS

0 ORDINANCE CITATIONS

INCIDENT INFORMATION

5 NUMBER OF CALLS

0 NUMBER OF CRIMINAL COMPLAINTS/ ARRESTS

0 DUI

0 NUMBER OF ACCIDENTS

0 ASSISTS TO OTHER AGENCIES

COURT TIME

1/0 DISTRICT COURT

1/0 CENTRAL COURT / TRIAL

OTHER

SIGNED Alan Keller

DATE 03 AUGUST 2020

RCW 8/04/2020