

FEBRUARY 2, 2021

CLINTONVILLE BOROUGH COUNCIL

MEETING ATTENDANCE

KEY CHECK

ROD GLADD, MAYOR	<u><i>Rod Gladd</i></u>	<input checked="" type="checkbox"/>
JIM BOLLINGER PRESIDENT	<u><i>Jim Bollinger</i></u>	<input checked="" type="checkbox"/>
SUE SANDROCK, VICE-PRESIDENT	<u><i>Suzanne Sandrock</i></u>	<input checked="" type="checkbox"/>
CASS BOLLINGER	<u><i>Cass Bollinger</i></u>	<input checked="" type="checkbox"/>
JOE KELLY	<u><i>Joe Kelly</i></u>	<input type="checkbox"/>
MIKE SANDROCK	<u><i>Mike Sandrock</i></u>	<input checked="" type="checkbox"/>
BECKY HEDGLIN	<u><i>Becky Hedglin</i></u>	<input checked="" type="checkbox"/>
WANDA JACOBS	<u><i>Wanda Jacobs</i></u>	<input checked="" type="checkbox"/>

GUESTS PRESENT:

PRINT <u><i>Mary Kelly</i></u>	PRINT _____
PRINT <u><i>Jarrod Deeter</i></u>	PRINT _____
PRINT _____	PRINT _____
PRINT _____	PRINT _____
PRINT _____	PRINT _____

**AGENDA  
CLINTONVILLE BOROUGH  
COUNCIL MEETING  
February 2, 2021 at 6:30 p.m.**

**Call to Order**

**Mayor Rod Gladd \_\_ Wanda Jacobs \_\_ Sue Sandrock \_\_ Mike Sandrock \_\_ Jim Bollinger \_\_  
Cass Bollinger \_\_ Becky Hedglin \_\_ Joe Kelly \_\_ Police \_\_ Judy Stoops \_\_**

**Pledge of Allegiance & Prayer**

**Public Comments:**

**Minutes** - Motion to accept from January 5, 2021 – 2<sup>nd</sup> motion

**Financials** - Motion to approve payments and checks signed since last meeting. 2<sup>nd</sup> Motion

**Police Report:**

**Correspondence:**

**Old Business:**

- Water Meter Reading \_\_\_\_\_
- Fire Extinguisher check \_\_\_\_\_

**New Business:**

- Lions Club – Larry McKinley - If they could use building on April 10 for Chicken BBQ

**Roads & Sidewalk:** Mike Sandrock and Joe Kelly

**Parks & Building:** Jim Bollinger, Becky Hedglin, Wanda Jacobs

- Hi-Rise Toilet at the clinic

**Oil Region COG Report:** Becky Hedglin

Location –

Date:

**CVFD Report:** Sue Sandrock & Mike Sandrock

**Mayor's Report:** Rodney Gladd

**CSWA Report:** Cass Bollinger –

**Motion to adjourn**

**Second Motion:**

**Time:**

- **Next meeting:** Tuesday, March 2 at 6:30 p.m.

Clintonville Borough, Venango County, PA  
Meeting Minutes for January 5, 2021, Council Meeting

The monthly meeting of the Clintonville Borough Council was called to order at 6:30 p.m. with President, Jim Bollinger presiding. The meeting was opened with The Pledge of Allegiance and Becky Hedglin said a prayer. Council members present were Jim Bollinger, Cass Bollinger, Mike Sandrock, Sue Sandrock, Becky Hedglin, Wanda Jacobs, and Joe Kelly. Also present were Mayor Rod Gladd, Mary Kelly, (Tax Collector), Officer Deeter, and Judy Stoops.

Public Comment - none

Becky Hedglin made a motion to approve the minutes as presented. 2<sup>nd</sup> motion by Sue Sandrock. All in favor, motion is carried and approved.

**Financials** - Mike Sandrock a motion to approve payments and checks signed since last meeting. 2<sup>nd</sup> motion Sue Sandrock. All in favor, motion is carried and approved.

**Police Report:** Officer Deeter gave a report for this month. 8 traffic warnings and 4 calls.

**Correspondence for the month:**

Oil Region Library Association sent a thank you letter for donation.

**Old Business:** Water Meter Reading 865105 - 1001 gallons for 2 months

Fire Extinguisher check - good

**New Business:**

New Resolutions to approve: 2021-1 Appoint Secretary, Treasurer - Judy Stoops

2021-2 Appoint Open Records Officer - Judy Stoops

2021-3 Appoint Solicitor - Bruce Getsinger

2021-4 Appoint Depository for All Monies - Mercer County State Bank

2021-5 Appoint Borough Auditor - Mattern CPA, LLC. - sign paperwork

2021-6 Appoint Newspaper of Circulation - Progress News

2021-7 Borough Fee Schedule

2021-8 Appoint Borough Engineer

2021-9 - 2021 Budget (from Cancelled Dec. Meeting)

Becky Hedglin made a motion to adopt these resolutions. 2<sup>nd</sup> motion by Cass Bollinger. All in favor, motion is carried and approved.

Set meeting dates for 2021 - TIME: 6:30 p.m. - They were already advertised.

January 5

July 6

February 2

August 3

March 2

September 7

April 6

October 5

May 4

November 1 - Monday because of voting

June 1

December 7

Becky Hedglin made a motion to adopt these meeting times and dates. 2<sup>nd</sup> motion by Cass Bollinger. All in favor, motion is carried and approved.

Becky Hedglin made a motion to go into executive session to review employee pay raise. 2<sup>nd</sup> motion by Wanda Jacobs. All in favor, motion is carried and approved.

Becky Hedglin made a motion to close executive session and go back into regular meeting. 2<sup>nd</sup> motion by Wanda Jacobs. All in favor, motion is carried and approved.

Wanda Jacobs made a motion to give Judy Stoops a pay raise of \$15.00 per month. 2<sup>nd</sup> motion by Sue Sandrock. Roll call - Sue - yes, Mike - yes, Becky - yes, Joe - yes, Cass - yes, Wanda - yes, Jim - yes. All in favor, motion is carried and approved.

**Roads & Sidewalk:** Mike Sandrock and Joe Kelly - Discussion about Cox curb, tabled till next month so that Mike Sandrock can go and look.

Mike Sandrock will get a number to see how many flags need replaced.

**Parks & Building:** Jim Bollinger, Becky Hedglin, & Wanda Jacobs

The crawling pegs are between \$24.00 and \$27.00 a piece if needed to be ordered.

Jim and Cass Bollinger painted the posts at pavilion.

**OIL Region COG Report:** Becky Hedglin - They have not started back up yet since COVID19.

**CVFD Report:** Sue Sandrock & Mike Sandrock- Sue Sandrock reported they sold 98 spaghetti dinners and only sold 288 raffle tickets for freezers. No boot drive in November because of bad weather. They claim they need to buy a generator.

**Mayor's Report:** Mayor reported that Title 35 states that you must have an EMC Coordinator. If you can't find one than you must appoint one from Board. Mayor said he is willing to take classes and be appointed. Cass Bollinger made a motion to appoint Mayor Rodney Gladd as EMC Coordinator. 2<sup>nd</sup> motion by Sue Sandrock. All in favor, motion is carried and approved. A big thank you to Mayor for doing this.

**CSWA Report:** - Cass Bollinger - Court case is going back to court for eminent domain because we can't work out deal. The board will also want to share the EMC Coordinator.

8:25 p.m. Becky Hedglin made a motion to adjourn. 2<sup>nd</sup> motion by Cass Bollinger. All in favor, motion is carried and approved.

Judy Stoops

Secretary/ Treasurer

**Clintonville Borough General Fund  
Treasurer's Report  
As of February 2, 2021**

Date	Num	Name	Memo	Original Amount	Balance
<b>100.02 - Mercer County State Bank - Curr</b>					19,656.33
01/06/2021	1309	Penelec	head start	-254.34	19,401.99
01/06/2021			Deposit - Taxes	732.37	20,134.36
01/06/2021	1310	Kelly, Mary M	Payroll	-32.33	20,102.03
01/06/2021	1311	Polk Borough	December 41.5 hours	-1,411.00	18,691.03
01/08/2021	EFT	Columbia Gas	heat	-150.20	18,540.83
01/09/2021			Deposit - Fines	351.70	18,892.53
01/11/2021			Deposit - no lien	10.00	18,902.53
01/13/2021	1312	The Progress News	ad for meeting dates	-15.00	18,887.53
01/13/2021			Deposit - Transfer Tax	414.05	19,301.58
01/13/2021			Deposit - EIT Tax	612.73	19,914.31
01/14/2021	EFT	Penelec	office	-56.88	19,857.43
01/16/2021	EFT	Armstrong	phone	-31.67	19,825.76
01/18/2021	1313	Mary Kelly, 2	cleaning	-30.00	19,795.76
01/18/2021			Deposit - REnt	325.00	20,120.76
01/22/2021	1314	PSAB	annual dues	-40.00	20,080.76
01/25/2021	1315	County of Venango	tax card printing	-97.72	19,983.04
01/25/2021			Deposit- rent	525.00	20,508.04
01/25/2021			Deposit - Armstrong	364.01	20,872.05
01/29/2021	EFT	Penelec	Park	-115.56	20,756.49
02/02/2021	1316	Stoops, Judith A	Payroll	-461.39	20,295.10
Total 100.02 - Mercer County State Bank - Curr					20,295.10
<b>TOTAL</b>					<b>20,295.10</b>

**Clintonville Borough State Fund  
Treasurer's Report  
As of February 3, 2021**

Date	Num	Name	Memo	Amount	Balance
<b>100.01 - Mercer County State Bank - Curr</b>					7,037.67
01/11/2021	EFT	Penelec	street lights	-571.69	6,465.98
01/11/2021	1015	Sauer Snowplowing ...	snow plowing	-3,380.00	3,085.98
Total 100.01 - Mercer County State Bank - Curr					3,085.98
<b>TOTAL</b>					<b>3,085.98</b>

**Clintonville Borough State Fund  
PLGIT Savings - Treasurer's Report  
As of November 2, 2020**

Cash Basis

Date	Num	Name	Memo	Paid Amount	Balance
<b>100.002 - PLGIT Savings</b>					30,005.43
Total 100.002 - PLGIT Savings					30,005.43
<b>TOTAL</b>					<b>30,005.43</b>

Deeter

POLK BOROUGH POLICE REPORT

FOR

CLINTONVILLE BOROUGH

MONTH 1 YEAR 21

CITATION AND WARNING INFORMATION

0 TRAFFIC CITATIONS

7 TRAFFIC WARNINGS

0 NON TRAFFIC CITATIONS

0 ORDINANCE CITATIONS

INCIDENT INFORMATION

4 NUMBER OF CALLS

0 NUMBER OF CRIMINAL COMPLAINTS/ ARRESTS

0 DUI

0 NUMBER OF ACCIDENTS

0 ASSISTS TO OTHER AGENCIES

COURT TIME

0 DISTRICT COURT

0 CENTRAL COURT / TRIAL

OTHER

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

SIGNED [Signature] DATE 2/2/21  
R.O.B. 2/2/21