

AGENDA
CLINTONVILLE BOROUGH
COUNCIL MEETING
July 2, 2019 at 7:30 p.m.

Call to Order

Mayor ___ Jay ___ Sue ___ Mike ___ Jim ___ Cass ___ Denny ___ Joe ___ Bruce ___ Alan ___ Judy ___

Pledge of Allegiance & Prayer

Recognition of Guests:

Minutes - Motion to accept from last meeting –

2nd motion

Treasurer's Report – Motion to accept from last meeting

2nd motion

Police Report: Officer Alan Heller

Attorney – Raising Taxes

Correspondence:

- Venango County Regional Planning Commission – CBSWA will apply for CDBG Grant
- Judy mailed out the worker's comp. bills to neighboring Twp.'s and Boro for Fire Dept.
- Judy sent letter to Butler Health System to ask for donation for paving parking lot.

Old Business:

- Water Meter Reading _____
- Fire Extinguisher check _____

New Business:

Roads & Sidewalk: Mike Sandrock and Joe Kelly

Parks & Building: Jim Bollinger, Jason Shaw, & Denny Weber

- Hovis would like to buy the Head start building and move it??

OIL Region COG Report: Becky Hedglin

Location – Pinegrove Township

Date: July 18th at 7:00 p.m.

CVFD Report: Jim Bollinger & Sue Sandrock

Mayor's Report: Becky Hedglin

CSWA Report: Cass Bollinger

Financials - Motion to approve payments and checks signed since last meeting.

2nd Motion

Motion to adjourn

Second Motion:

Time:

- **Next meeting:** August 6, 2019 at 7:30 p.m.

Clintonville Borough, Venango County, PA
Meeting Minutes for June 4, 2019, Council Meeting

The monthly meeting of the Clintonville Borough Council was called to order at 7:30 p.m. with President, Jim Bollinger presiding. The meeting was opened with The Pledge of Allegiance and Mayor Becky Hedglin said a prayer. Council members present were: Jim Bollinger, Mike Sandrock, Sue Sandrock, Joe Kelly and Denny Weber. Also present were Mary Kelly, (Tax Collector), and Judy Stoops.

Sue Sandrock motioned to approve the minutes as presented. 2nd motion by Joe Kelly. All in favor, motion is carried and approved.

Sue Sandrock motioned to approve the treasurer's report as presented. 2nd by Denny Weber. All in favor, motion is carried and approved.

This was correspondence for the month: Nothing this month

Old Business:

Water Meter Reading 854940 - 830 gallons
Fire Extinguisher check - good

New Business:

Jim Bollinger met with the CPA and Sue Sandrock and Jim Bollinger have to sign off on the auditor's papers.

Mike Sandrock made a motion to adopt Resolution 2019-3 - Disposing of factor codes and designating Per Capita portion for Clintonville Borough will now be \$5 for those 18 years and older. 2nd motion by Sue Sandrock. All in favor, motion is carried and approved.

Roads & Sidewalk: Mike Sandrock and Joe Kelly- Mike Sandrock made a motion to award bid to Protech Asphalt Maintenance Inc. for single coat of mill and seal for Park and Irwin Streets for \$21,925.00. 2nd motion by Denny Weber. All in favor, motion is carried and approved.

Sue Sandrock made a motion to award bid to Protech Asphalt Maintenance Inc. for paving Medical Center Parking lot for \$14,000.00. Will ask Protech if they'd consider completing the job at the Medical Center parking lot for \$12,000. Jim Bollinger will contact them. Council will be asking if the Medical Center renter would consider paying half of the \$14,000. 2nd motion by Mike Sandrock. All in favor, motion is carried and approved.

Parks & Building: Jim Bollinger, Jason Shaw, & Denny Weber - Mike Sandrock will repair the hole on the north side of the borough building where the wires, etc. enter the building. He will also clean up on both sides of Borough building and get new plexiglass for front bulletin board. Sue Sandrock made a motion to purchase the new plexiglass for bulletin board. 2nd motion by Denny Weber. All in favor, motion is carried and approved.

Also Mike Sandrock noted that 7 flags are missing and 4 flag mounts are missing and will have to be replaced for next year.

Jim Bollinger asked the CVFD if they'd be willing to provide a truck & water to hose down the exterior of the building to eliminate the mold/mildew. They would be happy to accommodate.

OIL Region COG Report: Becky - next meeting is June 20 at 7:00 p.m. at Frenchcreek Twp. Building. There was no guest speaker at last month's meeting.

CVFD Report: Jim Bollinger & Sue Sandrock - Jim Bollinger reported that the Fire Department had to buy new 10 burner stove and Bingo will be held Monday June 10, 2019.

Mayor's Report: Becky Hedglin - The weeds were removed from the Memorial site. We need to look for a new person to be appointed to Mayor in January. We decided not to participate in the Census new construction program.

CSWA Report: Mary Kelly - We sent out the new coupons books and are working great. We are also working on rules and regulations to be in place the first of the year.

Financials - Mike Sandrock made a motion to approve payments and checks signed since last meeting. 2nd motion Sue Sandrock. All in favor, motion is carried and approved.

9:18 p.m. Denny Weber made a motion to adjourn. 2nd motion by Joe Kelly. All in favor, motion is carried and approved.

Judy Stoops
Secretary/ Treasurer

**Clintonville Borough General Fund
Treasurer's Report
As of July 2, 2019**

Date	Num	Name	Memo	Original Amount	Balance
100.02 · Mercer County State Bank - Curr					15,607.95
06/05/2019			Deposit - EIT Tax	187.32	15,795.27
06/05/2019			Deposit	50.00	15,845.27
06/05/2019	1047	Polk Borough	May	-2,244.00	13,601.27
06/05/2019	1046	Venago Newspaper	ad for head start	-120.30	13,480.97
06/10/2019	EFT	Columbia Gas	building	-66.27	13,414.70
06/11/2019	EFT	Penelec	st lights	-661.39	12,753.31
06/12/2019			Deposit	128.21	12,881.52
06/12/2019	1048	United States Treas...	June 30, 2018 - 941	-35.13	12,846.39
06/12/2019	1049	United States Treas...	March 31, 2018 - ...	-119.47	12,726.92
06/12/2019	1050	United States Treas...	Sept. 30, 2017 - 9...	-469.33	12,257.59
06/12/2019	1051	United States Treas...	Sept. 30, 2016 - 9...	-51.04	12,206.55
06/16/2019	1052	United States Treas...	Dec. 31, 2018 - 941	-242.78	11,963.77
06/17/2019	EFT	Penelec	Building	-69.18	11,894.59
06/17/2019			Deposit	325.00	12,219.59
06/19/2019			Funds Transfer	11,148.85	23,368.44
06/24/2019			Deposit - Butler M...	525.00	23,893.44
06/26/2019	1065	PSAB UC Plann	61-05686M - 2nd ...	-42.75	23,850.69
06/26/2019			Deposit - Park Re...	50.00	23,900.69
07/01/2019	EFT	Penelec	Park	-174.12	23,726.57
07/01/2019			Deposit - EIT Tax	894.76	24,621.33
07/01/2019			Deposit - Taxes/...	1,722.68	26,344.01
07/01/2019	EFT	HAB-EIT - Berkheimer	2nd qtr 2019 EIT ...	-22.41	26,321.60
07/01/2019	EFT	PA UC Fund	2nd qtr 2019 - PA ...	-1.08	26,320.52
07/01/2019	EFT	PSAB UC Plann	61-05686M	-0.62	26,319.90
07/01/2019	EFT	Mercer County State...	to credit back mist...	0.62	26,320.52
07/01/2019	E-pay	Pennsylvania Dept. ...	95455495 QB Tra...	-68.81	26,251.71
07/01/2019	E-pay	United States Treas...	23-7412547 QB T...	-402.98	25,848.73
07/01/2019	1070	Kelly, Mary M	Payroll	-17.87	25,830.86
07/02/2019	1053	Beels Insurance - 2	Insurance	-1,148.50	24,682.36
07/02/2019	1054	Sauer Snowplowing ...	lawn mowing	-640.00	24,042.36
07/02/2019	1055	Beels Insurance - 2	Insurance	-1,393.00	22,649.36
07/02/2019	1056	Cass Bollinger	2nd qtr 2019	-20.00	22,629.36
07/02/2019	1057	Denny Weber	2nd qtr 2019	-60.00	22,569.36
07/02/2019	1058	Jay Shaw	2nd qtr 2019	-20.00	22,549.36
07/02/2019	1059	Jim Bollinger	2nd qtr 2019	-40.00	22,509.36
07/02/2019	1060	Joe Kelly	2nd qtr 2019	-60.00	22,449.36
07/02/2019	1061	Mike Sandrock	2nd qtr 2019	-60.00	22,389.36
07/02/2019	1062	Rebecca Hedglin	2nd qtr 2019	-40.00	22,349.36
07/02/2019	1063	Sue Sandrock	2nd qtr 2019	-60.00	22,289.36
07/02/2019	1064	Stoops, Judith A	Payroll	-431.10	21,858.26
07/02/2019	1069	Shirley Shellhammer	cleaning 6/22	-30.00	21,828.26
07/02/2019	1066	Jackie Stewart	3 - cleaning of park	-120.00	21,708.26
07/02/2019	1067	Penelec	street lights	-366.17	21,342.09
07/02/2019	1068	Penelec	Park St.	-53.28	21,288.81
Total 100.02 · Mercer County State Bank - Curr					21,288.81
TOTAL					21,288.81

**Clintonville Borough General Fund
Treasurer's Report
As of July 2, 2019**

Date	Num	Name	Memo	Amount	Balance
100.00 · Mercer County State Bank					11,291.65
06/19/2019			Funds Transfer	-11,148.85	142.80
Total 100.00 · Mercer County State Bank					142.80
TOTAL					142.80

**Clintonville Borough State Fund
Treasurer's Report
As of April 2, 2019**

Date	Num	Name	Memo	Amount	Balance
100.01 · Mercer County State Bank - Curr					61,000.32
Total 100.01 · Mercer County State Bank - Curr					61,000.32
TOTAL					61,000.32