

**AGENDA
CLINTONVILLE BOROUGH
COUNCIL MEETING
October 4, 2022 at 6:30 p.m.**

Call to Order

**Mayor Megan Weber __ Wanda Jacobs__ Sue Sandrock __ Mike Sandrock__ Jim Bollinger__
Cass Bollinger__ Becky Hedglin__ Ashley Rayl __ Police__ Judy Stoops__**

Pledge of Allegiance & Prayer

Public Comments:

Minutes - Motion to accept from Sept. 6, 2022 – 2nd motion

Financials - Motion to approve payments and checks signed since last meeting. 2nd Motion

Police Report:

Correspondence:

- Training for Liquid Fuels on Wed. Oct. .19 in Franklin – Judy would like to attend

Old Business:

- Water Meter Reading _____
- Fire Extinguisher check _____

New Business:

- 2023 Working Budget
- Resolution 2022-11 – Property Tax Penalty Waiver – Mary Kelly can explain

Roads & Sidewalk: Mike Sandrock and Sue Sandrock

Cox Street – Boro

Schaefer Street – Private

Francis Property – Street – Deed not back yet.

- Open bids for snow plowing – Sauer snowplowing & Lawn Maint.
- Municipal Land Use Letter – for 208 Penn Dot Bridge
- Municipal Land Use Letter – Act 14 – Sewage Plant on Porter Road

Parks & Building: Jim Bollinger, Becky Hedglin, Wanda Jacobs

- Clinic Hot Water Tank

Oil Region COG Report: Becky Hedglin

Location – Rouseville Borough

Date: October 20, 2022 at 7:00 p.m.

CVFD Report: Ashley Rayl

Mayor's Report: Megan Weber

Clintonville Lions Club holding Chicken BBQ Dinner 10/8. Benefits Clintonville Community Food Pantry

Planning Commission Updates:

2 upcoming recycling events for Venango County: 10/29 (electronics) and 11/19 (tires). Must call to pre-register.

Recycling center to add new labor/hybrid position

Erik Johnson is now Deputy Director of Venango County Regional Planning Commission

Clintonville Community Food Pantry awarded \$14,000 as part of County CDBG

Comprehensive Plan with EADS Group

Sent Certificate of Appreciation to Jj Vantine and delivered card/\$220 to Barb's daughter

Next appointment at Precious Paws for Clintonville Stray Cat Spay & Neuter Project is 10/11

CSWA Report: Cass Bollinger / Mary Kelly – Still working on installing new meters and working on Penn Vest Grant applications.

Motion to adjourn

Second Motion:

Time:

- **Next meeting:** Tuesday, November 1, at 6:30 p.m.

Clintonville Borough, Venango County, PA
Meeting Minutes for September 6, 2022, Council Meeting

The monthly meeting of the Clintonville Borough Council was called to order at 6:30 p.m. with President, Becky Hedglin presiding. The meeting was opened with The Pledge of Allegiance and Becky Hedglin said a prayer. Council members present were Mike Sandrock, Sue Sandrock, Becky Hedglin, Jim Bollinger, Cass Bollinger, Wanda Jacobs, and Mayor Megan Weber. Also, present were Mary Kelly, (Tax Collector), Officer Deeter, Aaron Kaylor, Joe Kelly, Larry McKinley, and Judy Stoops. (Ashley Rayl was absent)

Public Comment - None

Wanda Jacobs made a motion to approve the minutes from meeting August 1, 2022, as presented. 2nd motion by Jim Bollinger. All in favor, motion is carried and approved.

Financials - Jim Bollinger made a motion to approve payments and checks signed since last meeting. 2nd motion Mike Sandrock. All in favor, motion is carried and approved.

Police Report: Officer Deeter explained report. Amount that was paid is 32 hours for August because Chief Sharp was off, and no invoice submitted. The rest of the bill will be paid at the next meeting.

Correspondence for the month: PSAB Fall Leadership Conference at Gettysburg - Oct 14 to 16. Judy would like to attend. Jim made a motion to pass this year and we will look at it next year. 2nd motion by Cass Bollinger. All in favor, motion is carried and approved.

Old Business: Water Meter Reading 5799 - 650 gallons
Fire Extinguisher check - good

New Business: Nothing

Roads & Sidewalk: Mike Sandrock and Sue Sandrock - Sue Sandrock made a motion to adopt resolution 2022-11 for placing ads for grass mowing on March 1 and snow plowing on Sept. 1. 2nd motion by Jim Bollinger. All in favor, motion is carried and approved.

Jim Bollinger made a motion to place ad for snow plowing. 2nd motion by Mike Sandrock. All in favor, motion is carried and approved.

Ben Porter talked to Jim Bollinger and said bridge is going to cost approx. \$220,000.00 and DCNR backed out for grant. Judy will email Troy and see if Liquid Fuels Aid can be applied for and will check about CBDG.

Parks & Building: Jim Bollinger, Becky Hedglin, & Wanda Jacobs - Becky Hedglin will get a sign about no dog pooping to put up at monument to see if that will help.

Larry McKinley (came in late) wanted to ask Borough to weed eat around welcome signs in Borough and Lions Club is getting steel boxes 3x5 to redo areas by Welcome signs.

OIL Region COG Report: Jim Bollinger attended at Cornplanter Township. This month is September 15 at City of Franklin.

CVFD Report: Ashley Rayl - was absent but Megan Weber gave report. Tanker 30 is out of commission, 174 calls so far this year.

Jim Bollinger made a motion to pay in 2023, 2 payments of \$5,000.00 each to the Clintonville Fire Dept. as a donation barring any unforeseen circumstances on both sides. 2nd motion by Sue Sandrock. All in favor, except Cass Bollinger opposed. Motion is carried and approved.

Mayor's Report: Megan Weber - She received permission from Apartment building to put the library box out there. Working on a location for Community Christmas Tree. She attended planning commission meeting.

CSWA Report: - Cass Bollinger/Mary Kelly - Still working on getting new water meters installed and started the forms for Penn Vest grant for new sewer system and water tower. Donated old working meters to Boyers Water and Sewer Authority.

7:45 p.m. Cass Bollinger made a motion to adjourn. 2nd motion by Wanda Jacobs. All in favor, motion is carried and approved.

Judy Stoops
Secretary/ Treasurer

**Clintonville Borough General Fund
Treasurer's Report
As of October 4, 2022**

Date	Num	Name	Memo	Original Amount	Balance
100.02 · Mercer County State Bank - Curr					42,455.98
09/07/2022	EFT	Columbia Gas	office	-31.67	42,424.31
09/07/2022			Deposit - EIT Tax	1,538.34	43,962.65
09/07/2022	1572	Penelec	head start	-56.53	43,906.12
09/07/2022	1573	Kelly, Mary M	Payroll	-13.64	43,892.48
09/07/2022	1574	Polk Borough	32 hours - August	-1,152.00	42,740.48
09/07/2022			Deposit - Refund	117.21	42,857.69
09/07/2022			Deposit - No Lien	10.00	42,867.69
09/08/2022			Deposit - No Lien	10.00	42,877.69
09/08/2022			Deposit- Rent	525.00	43,402.69
09/09/2022	EFT	Commonwealth of PA	put into wrong account	24,465.04	67,867.73
09/09/2022			Funds Transfer	-24,465.04	43,402.69
09/12/2022			Deposit - fines/transfer tax	401.53	43,804.22
09/12/2022			Deposit - Park Rental	50.00	43,854.22
09/12/2022	1576	Sauer Snowplowing ...	August mowing	-600.00	43,254.22
09/12/2022	EFT	Deluxe Checks	deposit slips	-136.59	43,117.63
09/15/2022			Deposit - no lie, rent	335.00	43,452.63
09/15/2022	1575	Hunsberger Sanitation	October	-65.00	43,387.63
09/16/2022	EFT	Armstrong	phone	-31.67	43,355.96
09/16/2022	EFT	Penelec	office	-68.11	43,287.85
09/19/2022			Deposit - Park Rental	50.00	43,337.85
09/19/2022			Deposit - EIT Tax	589.06	43,926.91
09/23/2022	EFT	Commonwealth of PA	Foreign Fire Tax	1,989.67	45,916.58
09/23/2022	1577	Clintonville Vol. Fire ...	Foreign Fire 2022	-1,989.67	43,926.91
09/26/2022			Deposit - Park Rental	50.00	43,976.91
09/26/2022	1578	Mary Kelly, 2	cleaning	-30.00	43,946.91
09/26/2022	1579	Ashley Rayl	3rd qtr 2022	-60.00	43,886.91
09/26/2022	1580	Cass Bollinger	3rd qtr 2022	-60.00	43,826.91
09/26/2022	1581	Jim Bollinger	3rd qtr 2022	-60.00	43,766.91
09/26/2022	1582	Megan Weber	3rd qtr 2022	-60.00	43,706.91
09/26/2022	1583	Mike Sandrock	3rd qtr 2022	-60.00	43,646.91
09/26/2022	1584	Rebecca Hedglin	3rd qtr 2022	-60.00	43,586.91
09/26/2022	1585	Sue Sandrock	3rd qtr 2022	-60.00	43,526.91
09/26/2022	1586	Wanda Jacobs	3rd qtr 2022	-60.00	43,466.91
09/26/2022	E-pay	United States Treas...	23-7412547 QB Tracking ...	-293.28	43,173.63
09/26/2022	E-pay	Pennsylvania Dept. ...	95455495 QB Tracking # ...	-35.95	43,137.68
09/26/2022	1588	PSAB UC Plann	61-05686M	-47.03	43,090.65
09/26/2022	EFT	HAB-EIT - Berkheimer	3rd qtr 2022 EIT Tax	-17.20	43,073.45
09/26/2022	EFT	PA UC Fund	3rd qtr 2022 UC Tax	-0.99	43,072.46
09/27/2022	1589	Christy Plumbing, H...	hot water tank for medical...	-1,077.96	41,994.50
09/28/2022			Deposit - EIT Tax	537.11	42,531.61
09/30/2022			Deposit - EIT tax	382.59	42,914.20
10/03/2022	EFT	Penelec	Park	-95.83	42,818.37
10/03/2022			Deposit - per capita tax	308.70	43,127.07
10/03/2022			Deposit - Rent	525.00	43,652.07
10/03/2022	1590	Penelec	headstart	-60.19	43,591.88
10/03/2022			Deposit - no Lien	10.00	43,601.88
10/04/2022	1587	Stoops, Judith A	Payroll	-470.20	43,131.68
Total 100.02 · Mercer County State Bank - Curr					43,131.68
TOTAL					43,131.68

**Borough American Rescue Plan Act
Treasurer's Report**

Cash Basis

Date	Num	Name	Memo	Paid Amount	Balance
100.03 · Borough ARPA					24,459.43
09/09/2022			Funds Transfer	24,465.04	48,924.47
Total 100.03 · Borough ARPA				24,465.04	48,924.47
TOTAL				24,465.04	48,924.47

**Clintonville Borough State Fund
Treasurer's Report
As of October 4, 2022**

Date	Num	Name	Memo	Amount	Balance
100.01 · Mercer County State Bank - Curr					3,735.90
09/12/2022	EFT	Penelec	street lights	-564.93	3,170.97
Total 100.01 · Mercer County State Bank - Curr				-564.93	3,170.97
TOTAL				-564.93	3,170.97

**Clintonville Borough State Fund
PLGIT Savings - Treasurer's Report
As of October 4, 2022**

Cash Basis

Date	Num	Name	Memo	Paid Amount	Balance
100.002 · PLGIT Savings					9,611.29
Total 100.002 · PLGIT Savings					9,611.29
					9,611.29