

**AGENDA**  
**CLINTONVILLE BOROUGH**  
**COUNCIL MEETING**  
September 6, 2022 at 6:30 p.m.

**Call to Order**

**Mayor Megan Weber \_\_ Wanda Jacobs \_\_ Sue Sandrock \_\_ Mike Sandrock \_\_ Jim Bollinger \_\_  
Cass Bollinger \_\_ Becky Hedglin \_\_ Ashley Rayl \_\_ Police \_\_ Judy Stoops \_\_**

**Pledge of Allegiance & Prayer**

**Public Comments:**

**Minutes** - Motion to accept from August 1, 2022 – 2<sup>nd</sup> motion

**Financials** - Motion to approve payments and checks signed since last meeting. 2<sup>nd</sup> Motion

**Police Report:** Motion to pay rest of July police bill when we get it.

**Correspondence:** PSAB Fall Leadership Conference at Gettysburg – Oct. 14 to 16.- Judy would like to attend.

**Old Business:**

- Water Meter Reading \_\_\_\_\_
- Fire Extinguisher check \_\_\_\_\_
- 

**New Business:**

**Roads & Sidewalk:** Mike Sandrock and Sue Sandrock

- Motion to advertise for snow plowing

**Parks & Building:** Jim Bollinger, Becky Hedglin, Wanda Jacobs

**Oil Region COG Report:** Becky Hedglin

Location – Cornplanter Township

Date: August 18, 2022 at 7:00 p.m.

**CVFD Report:** Ashley Rayl

**Mayor's Report:** Megan Weber

- Update on Community Picnic August 2, 2022
- Food Truck Update-
- cats spayed/neutered in August
- Location approved for Free Library
- September movie in park
- Planning Commission update

**CSWA Report:** Cass Bollinger / Mary Kelly –

Started paperwork for PENNVEST for grants for water tank and sewer plant and installing new meters. Interim financing approved thru First National Bank.

**Motion to adjourn**

Second Motion:

Time:

- **Next meeting:** Tuesday, October 4, at 6:30 p.m.

Clintonville Borough, Venango County, PA  
Meeting Minutes for August 1, 2022, Council Meeting

The monthly meeting of the Clintonville Borough Council was called to order at 6:30 p.m. with President, Becky Hedglin presiding. The meeting was opened with The Pledge of Allegiance and Becky Hedglin said a prayer. Council members present were Mike Sandrock, Sue Sandrock, Becky Hedglin, Jim Bollinger, Cass Bollinger, Ashley Rayl, Wanda Jacobs, and Mayor Megan Weber. Also, present were Mary Kelly, (Tax Collector), Officer Deeter, Shirley Shellhammer, Officer Collingwood, Aaron Kaylor, Joe Kelly, and Judy Stoops.

**Public Comment - None**

Sue Sandrock made a motion to approve the minutes from meeting July 5, 2022, as presented. 2<sup>nd</sup> motion by Ashley Rayl. All in favor, motion is carried and approved.

**Financials** - Sue Sandrock made a motion to approve payments and checks signed since last meeting. 2<sup>nd</sup> motion Ashley Rayl. All in favor, motion is carried and approved.

**Police Report:** Officer Deeter explained report. Mike Sandrock made a motion to pay the invoice for police hours of 11.5 hours for \$414.00. 2<sup>nd</sup> motion by Ashley Rayl. All in favor, except Jim Bollinger opposed. Motion is carried and approved. Sue Sandrock made a motion to pay 32 hours for July because Chief Sharp was off, and no invoice submitted. The rest of the bill will be paid at the next meeting. 2<sup>nd</sup> Motion by Mike Sandrock. All in favor, except Jim Bollinger opposed. Motion is carried and approved.

**Correspondence for the month:** We received bill for Cindy's broken glass, and it was forwarded to Beel's Insurance to get paid by their company.

Letter from Venango County Prayer Ladies that they prayed for our Boro on July 12. Judy will ask them to pray that the Water Authority will get full grants for water tower and sewer plant.

**Old Business:** Water Meter Reading 5149 - 491 gallons  
Fire Extinguisher check - good

Sue Sandrock made a motion to approve the third amendment to the Butler Medical Providers Lease, which is having them pay water bill to Boro and then Boro will pay Authority per bylaws. 2<sup>nd</sup> motion by Jim Bollinger. All in favor, motion is carried and approved.

**New Business:** Nothing

**Roads & Sidewalk:** Mike Sandrock and Sue Sandrock - List of items to order  
35 mile an hour signs - 9  
No solicitation sign - 1  
No parking this side sign - 9 size 18" high by 12" wide  
Mirror - 1 size 30" single bracket  
Bag of bolts and tamper proof nuts to attach signs  
10-foot poles plus break aways - 9

Mike finished edging around monument and sidewalk. He will move stop sign at Cross street to other side. He also received a phone call about replacing 208 bridge in 2024 and more information he will get about it.

**Parks & Building:** Jim Bollinger, Becky Hedglin, & Wanda Jacobs -

More chalk writing at Pavilion, Megan will contact person in charge of meals to get children to quit doing this.

Becky will call Holly about residents still letting dogs pooping on monument property. Jim wants Holly at the next meeting.

**OIL Region COG Report:** No one attended the meeting this month. This month is August 18 at Cornplanter Township and Jim will attend.

**CVFD Report:** Ashley Rayl - Fire Dept rolling over 2 CD into General checking account, getting a square debit card, having another gun raffle, having drag queen bingo, and Superior Ambulance is asking for a 1 mil increase to pay for their funding.

**Mayor's Report:** Megan Weber - Community Picnic is August 2 from 5 to 8. She is getting food from Pizza store, Clintonville Market, and Romeo's. Four cats were caught and fixed. July 13 food truck was a BBQ place and sold out in 2 hours and August 16 is Chick-fil-A. She also attended the PSMA conference in Lancaster, she received permission from Apartment building to put the library box out there. Also, in September there will be a movie night at park and no new updates from planning commission.

**CSWA Report:** - Cass Bollinger/Mary Kelly - Still working on getting new water meters installed and will be done by end of August and started the forms for Penn Vest grant for new sewer system and water tower. Recommending Shirley Shellhammer be appointed to board to replace Bryan Stewart. Jim Bollinger made a motion to approve Shirley Shellhammer to Water Authority Board. 2<sup>nd</sup> motion by Sue Sandrock. All in favor, motion is carried and approved.

7:45 p.m. Cass Bollinger made a motion to adjourn. 2<sup>nd</sup> motion by Wanda Jacobs. All in favor, motion is carried and approved.

Judy Stoops  
Secretary/ Treasurer

**Treasurer's Report**  
As of September 6, 2022

Date	Num	Name	Memo	Original Amount	Balance
<b>100.02 · Mercer County State Bank - Curr</b>					38,847.05
08/02/2022			Deposit - Franchise fee	347.93	39,194.98
08/02/2022			Deposit - Taxes	266.32	39,461.30
08/02/2022			Deposit - rent	525.00	39,986.30
08/02/2022	1558	Jackie Stewart	4 - cleaning parks	-160.00	39,826.30
08/02/2022	1559	Megan Weber	mileage reimbursement	-330.63	39,495.67
08/02/2022	1560	Polk Borough	32 hours	-1,152.00	38,343.67
08/02/2022	1561	Kelly, Mary M	Payroll	-11.76	38,331.91
08/02/2022			Deposit - EITTax	675.14	39,007.05
08/02/2022			Deposit - EITTax	625.86	39,632.91
08/02/2022	1562	Polk Borough	June owed extra	-414.00	39,218.91
08/02/2022			Deposit- Park Rental	50.00	39,268.91
08/05/2022	1563	Beels Insurance - 2	Insurance	-1,439.00	37,829.91
08/05/2022	1564	Penelec	head start	-53.65	37,776.26
08/05/2022			Deposit - no lien	10.00	37,786.26
08/08/2022	EFT	Columbia Gas	office	-31.73	37,754.53
08/10/2022			Deposit - EIT Tax	719.86	38,474.39
08/15/2022			Deposit - EIT Tax	780.08	39,254.47
08/16/2022	EFT	Armstrong	phone	-31.09	39,223.38
08/17/2022	EFT	Penelec	office	-72.43	39,150.95
08/17/2022			Deposit - EIT Tax	780.45	39,931.40
08/21/2022			Deposit - Fines	34.59	39,965.99
08/21/2022	1565	Hunsberger Sanitation	2 months garbage	-130.00	39,835.99
08/21/2022	1566	Sauer Snowplowing ...	lawn mowing	-500.00	39,335.99
08/21/2022	1567	The Progress News	ad for changing meeting	-15.00	39,320.99
08/21/2022			Deposit - Transfer Tax	759.50	40,080.49
08/21/2022	1568	Government Forms...	minute book	-76.89	40,003.60
08/21/2022			Deposit - Rent	325.00	40,328.60
08/21/2022			Deposit - Park Rental	50.00	40,378.60
08/21/2022			Deposit - park rental	50.00	40,428.60
08/22/2022			Deposit - EIT Tax	1,130.72	41,559.32
08/24/2022			Deposit - EIT Tax	501.03	42,060.35
08/29/2022			Deposit - EIT Tax	1,104.84	43,165.19
08/31/2022	1569	Jackie Stewart	4 cleanings and supplies	-166.55	42,998.64
08/31/2022	1570	Mary Kelly, 2	cleaning office	-30.00	42,968.64
09/01/2022	EFT	Penelec	park	-45.54	42,923.10
09/06/2022	1571	Stoops, Judith A	Payroll	-470.21	42,452.89
Total 100.02 · Mercer County State Bank - Curr					42,452.89
<b>TOTAL</b>					<b>42,452.89</b>

**Borough American Rescue Plan Act**  
**Treasurer's Report**

Cash Basis

Date	Num	Name	Memo	Paid Amount	Balance
<b>100.03 · Borough ARPA</b>					24,457.22
Total 100.03 · Borough ARPA					24,457.22
<b>TOTAL</b>					<b>24,457.22</b>

**Clintonville Borough State Fund**  
**PLGIT Savings - Treasurer's Report**

Cash Basis

As of September 6, 2022

Date	Num	Name	Memo	Paid Amount	Balance
<b>100.002 · PLGIT Savings</b>					11,072.52
Total 100.002 · PLGIT Savings					11,072.52
<b>TOTAL</b>					<b>11,072.52</b>

**Clintonville Borough State Fund**  
**Treasurer's Report**  
As of September 6, 2022

Date	Num	Name	Memo	Amount	Balance
<b>100.01 · Mercer County State Bank - Curr</b>					3,437.45
08/15/2022	EFT	Penelec	street lights	-579.01	2,858.44
Total 100.01 · Mercer County State Bank - Curr					2,858.44
<b>TOTAL</b>					<b>2,858.44</b>