

**AGENDA**  
**CLINTONVILLE BOROUGH**  
**COUNCIL MEETING**  
December 6, 2022 at 6:30 p.m.

**Call to Order**  
Mayor Megan Weber \_\_ Wanda Jacobs \_\_ Sue Sandrock \_\_ Mike Sandrock \_\_ Jim Bollinger \_\_  
Cass Bollinger \_\_ Becky Hedglin \_\_ Ashley Rayl \_\_ Police \_\_ Judy Stoops \_\_

**Pledge of Allegiance & Prayer**

**Public Comments:**

**Minutes** - Motion to accept from Nov. 1, 2022 –

2<sup>nd</sup> motion

**Financials** - Motion to approve payments and checks signed since last meeting.

2<sup>nd</sup> Motion

**Police Report:**

**Correspondence:**

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**Old Business:**

- Water Meter Reading \_\_\_\_\_
- Fire Extinguisher check \_\_\_\_\_

**New Business:**

- Motion to adopt budget on Resolution 2022-13
- Motion to adopt meeting times for 2023 and to place ad to advertise them
- Judy's Christmas Bonus

**Roads & Sidewalk:** Mike Sandrock and Sue Sandrock

**Parks & Building:** Jim Bollinger, Becky Hedglin, Wanda Jacobs

- Ben Burd – fixed leaking toilets and looked at furnace at Clinic.

**Oil Region COG Report:** Becky Hedglin

Location – no meeting

Date:

**CVFD Report:** Ashley Rayl

**Mayor's Report:** Megan Weber

**CSWA Report:** Cass Bollinger / Mary Kelly – Still working on installing new meters and working on Penn Vest Grant applications.

**Motion to adjourn**

**Second Motion:**

**Time:**

- **Next meeting:** Tuesday, January 3, 2023 at 6:30 p.m.

Clintonville Borough, Venango County, PA  
Meeting Minutes for November 1, 2022, Council Meeting

The monthly meeting of the Clintonville Borough Council was called to order at 6:30 p.m. with President, Becky Hedglin presiding. The meeting was opened with The Pledge of Allegiance and Becky Hedglin said a prayer. Council members present were Mike Sandrock, Sue Sandrock, Becky Hedglin, Ashley Rayl, Wanda Jacobs, and Mayor Megan Weber. Also, present were Mary Kelly, (Tax Collector), Joe Kelly, Aaron Kaylor, and Judy Stoops. Cass and Jim Bollinger are under the weather.

**Public Comment - None**

Ashley Rayl made a motion to approve the minutes from meeting October 4, 2022, as presented. 2<sup>nd</sup> motion by Mike Sandrock. All in favor, motion is carried and approved.

**Financials** - Wanda Jacobs made a motion to approve payments and checks signed since last meeting. 2<sup>nd</sup> motion Wanda Sue Sandrock. All in favor, motion is carried and approved.

**Police Report:** No one present, invoice was faxed over.

**Correspondence for the month:**

Liquid Fuels Finding - We don't do anything until we get paperwork back in February or March next year.

Liquid Fuels Webinar - Nov. 9 from noon to 1 - It is free and once I get my log in information then I will forward to council and council all uses same one.

**Old Business:** Water Meter Reading 6756 - 460 gallons  
Fire Extinguisher check - good

**New Business:**

Ashley Rayl made a motion to place ad for adopting budget at December meeting and available for review for public. 2<sup>nd</sup> motion by Wanda Jacobs. All in favor, motion is carried and approved.

Judy passed out dates for next year's meeting to preview- will vote on them at December meeting.

**Roads & Sidewalk:** Mike Sandrock and Sue Sandrock

Street list to be done each year will be put on hold till after Donaldson Road Bridge is finished.

**Parks & Building:** Jim Bollinger, Becky Hedglin, & Wanda Jacobs - Wanda will ask a couple of people about welding the railing on the porch at office because it is broken.

**OIL Region COG Report:** Becky attended the meeting and no speaker, just round table. This month is Cranberry Township on November 17.

**CVFD Report:** Ashley Rayl - Mike and Sue Sandrock attended. They hired a company to send out sponsor letters - 2600 letters for \$1,500.00. They are going to have a winter ball and hall rentals are going good.

**Mayor's Report: Megan Weber -**

- No update from planning commission in October
- Christmas Tree – 105 Franklin St. and donation box to be placed at 202 Butler St.
- Contacted Penelec again about pole – no update
- Certificate of appreciation for Pastor Stebbins
- Summer 2023 Food trucks – Lions Club (June/July)
- Thank you to Officer Deeter for the police presence during Trick or Treat

**CSWA Report:** - Cass Bollinger/Mary Kelly - Still working on installing meters and still working on Penn Vest grant applications.

7:12 p.m. Wanda Jacobs made a motion to adjourn. 2<sup>nd</sup> motion by Ashley Rayl. All in favor, motion is carried and approved.

Judy Stoops  
Secretary/ Treasurer

**Clintonville Borough General Fund  
Treasurer's Report  
As of December 6, 2022**

Date	Num	Name	Memo	Original Amount	Balance
<b>100.02 · Mercer County State Bank - Curr</b>					38,788.87
11/02/2022	EFT	Penelec	Park	-46.94	38,741.93
11/02/2022			Deposit - EIT Tax	615.16	39,357.09
11/02/2022			Deposit - rent	525.00	39,882.09
11/02/2022			Deposit - Tax Claim	737.85	40,619.94
11/02/2022	1603	Meadville Plate Glas...	Knox Window	-864.63	39,755.31
11/02/2022	1604	Polk Borough	32 hours - October	-1,152.00	38,603.31
11/02/2022	1605	Polk Borough	2 extra hours owed	-72.00	38,531.31
11/02/2022	1606	Village Acres Proper...	refund of taxes	-4.36	38,526.95
11/02/2022			Deposit - Taxes	151.84	38,678.79
11/02/2022			Payroll	-6.70	38,672.09
11/02/2022	1607	Kelly, Mary M	park cleaning	-40.00	38,632.09
11/02/2022	1608	Jackie Stewart	headstart	-148.36	38,483.73
11/03/2022	1609	Penelec	office	-95.54	38,388.19
11/04/2022	EFT	Columbia Gas	Deppsit - franchise fees	336.64	38,724.83
11/04/2022			Deppsit- EIT Tax	517.19	39,242.02
11/09/2022			Deppsit - Rent	325.00	39,567.02
11/14/2022			Deposit - Fines	34.32	39,601.34
11/14/2022	1610	Sauer Snowplowing ...	lawn mowing	-400.00	39,201.34
11/16/2022	EFT	Penelec	office	-51.24	39,150.10
11/16/2022	EFT	Armstrong	phone	-31.09	39,119.01
11/28/2022			Deposit - rent	525.00	39,644.01
11/28/2022	1611	Mary Kelly, 2	cleaning	-30.00	39,614.01
12/01/2022	EFT	Penelec	Park	-91.49	39,522.52
12/06/2022	1612	Stoops, Judith A	Payroll	-470.20	39,052.32
Total 100.02 · Mercer County State Bank - Curr					<u>39,052.32</u>
<b>TOTAL</b>					<b><u>39,052.32</u></b>

**Borough American Rescue Plan Act  
Treasurer's Report**

Cash Basis

Date	Num	Name	Memo	Paid Amount	Balance
<b>100.03 · Borough ARPA</b>					48,930.43
Total 100.03 · Borough ARPA					<u>48,930.43</u>
<b>TOTAL</b>					<b><u>48,930.43</u></b>

**Clintonville Borough State Fund  
PLGIT Savings - Treasurer's Report  
As of December 6, 2022**

Cash Basis

Date	Num	Name	Memo	Paid Amount	Balance
<b>100.002 · PLGIT Savings</b>					9,658.34
Total 100.002 · PLGIT Savings					<u>9,658.34</u>
<b>TOTAL</b>					<b><u>9,658.34</u></b>

**Clintonville Borough State Fund  
Treasurer's Report  
As of December 6, 2022**

Date	Num	Name	Memo	Amount	Balance
<b>100.01 · Mercer County State Bank - Curr</b>					2,606.68
Total 100.01 · Mercer County State Bank - Curr					<u>2,606.68</u>
<b>TOTAL</b>					<b><u>2,606.68</u></b>