

**AGENDA**  
**CLINTONVILLE BOROUGH**  
**COUNCIL MEETING**  
September 5, 2023 at 6:30 p.m.

**Call to Order**

**Mayor Megan Weber \_\_ Wanda Jacobs \_\_ Sue Sandrock \_\_ Mike Sandrock \_\_ Jim Bollinger \_\_ Cass Bollinger \_\_ Becky Hedglin \_\_ Ashley Rayl \_\_ Police \_\_ Judy Stoops \_\_**

**Pledge of Allegiance & Prayer**

**Public Comments:**

**Minutes** - Motion to accept from August 3, 2023 – 2<sup>nd</sup> motion

**Financials** - Motion to approve payments and checks signed since last meeting. 2<sup>nd</sup> Motion

**Police Report:**

**Correspondence:**

**Old Business:**

- Water Meter Reading \_\_\_\_\_
- Fire Extinguisher check \_\_\_\_\_
  
- New property maintenance ordinance 2023-2 - Discuss

**New Business:**

- Clintonville (Veterans ) Memorial lighting on Boro Pole on Butler St.
  
- Motion to adopt Resolution 2023-11 – Tax Collector Charges

**EMA Coordinator:** Megan Weber - Sent email to follow-up on application 8/21. Waiting on approval from PEMA. Janis was able to provide me with training documents to begin in anticipation of being approved.

**Roads & Sidewalk:** Mike Sandrock and Sue Sandrock

- County Aid Application for Donaldson Road

**Parks & Building:** Jim Bollinger, Becky Hedglin, Wanda Jacobs

**Oil Region COG Report:** Becky Hedglin

Location – City of Franklin

Megan attended last month

Date: Sept. 21, 2023

**From Megan :** I reported on flagpole, Community Day, and Columbia Gas. 9/27 County Convention at Oakland. Registration at 8:30, convention begins at 9. \$10 cont. breakfast and lunch included. Greg Miller can submit number attending and payment can be made at door.

Rural Broadband discussed.

Troy- County aid applications due end of September.

2 openings on Venango County Regional Planning Commission at end of year. Must be elected official.

**CVFD Report:** Ashley Rayl –

**Mayor's Report:** Megan Weber

**Clintonville Stray Cat Spay & Neuter Project Update:** Took (1) 8/8. Vet Tech quit 8/10. On hold but still fundraising. Elks donated \$250 again this year. Cutest Pet Contest at Community Days. Pet Fest 9/9.

**Planning Comm.:** No meeting in Aug. due to no items to discuss.

**Library:** To be completed weekend of 9/3, Holly may add bench

**Food Trucks:** 9/7 from 5-7 JP's Tickle My Ribs

**CSWA Report:** Cass Bollinger / Mary Kelly – additional loan of \$491,036.00

**Motion to adjourn**

**Second Motion:**

**Time:**

- **Next meeting:** Tuesday, October 3 at 6:30 p.m.



Clintonville Borough, Venango County, PA  
Meeting Minutes for August 2, 2023, Council Meeting

The monthly meeting of the Clintonville Borough Council was called to order at 6:30 p.m. with President, Becky Hedglin presiding. The meeting was opened with The Pledge of Allegiance and Becky Hedglin said a prayer. Council members present were Mike Sandrock, Sue Sandrock, Becky Hedglin, Jim Bollinger, and Mayor Megan Weber. Also, present were Aaron Kaylor, Jarrod Deeter, and Judy Stoops. Cass Bollinger and Ashley Rayl were absent.

**Public Comment** -Aaron Kaylor stated that the hitching post was up and complete.

Jim Bollinger made a motion to approve the minutes from meeting on July 5, 2023, as presented. 2<sup>nd</sup> motion by Wanda Jacobs. All in favor, motion is carried and approved.

**Financials** - Jim Bollinger made a motion to approve payments and checks signed since the last meeting. 2<sup>nd</sup> motion Mike Sandrock. All in favor, motion is carried and approved.

**Police Report:** Jarrod Deeter explained his reports.

**Correspondence for the month:** None

**Old Business:** Water Meter Reading 13518 - 528 gallons  
Fire Extinguisher check - good

Wanda Jacobs made a motion to have Jarrod Deeter take the property maintenance ordinance to the magistrate office to make sure penalty part is correct and able to be administered. 2<sup>nd</sup> motion by Jim Bollinger. All in favor, motion is carried and approved. Once this is complete, next month we will review it again before advertising and adopting.

**New Business:** Sue Sandrock made a motion to ask Penelec if ok that Clintonville (Veterans) Memorial Fund to install a new lightning on Boro Pole on Butler Street and in the past the Boro has paid the monthly electric bill for the memorial lighting and is willing to continue since it's on the Butler Street pole located in front of the Memorial. Judy will call them and have them come out and look at the pole. 2<sup>nd</sup> motion by Wanda Jacobs. All in favor, motion is carried and approved.

Sue Sandrock also stated that Borough and Megan need to work on place for people to go when tornado warning or a way to alert people.

**EMA Coordinator:** Megan Weber - 7/8 attended CERT Active Shooter training in Mercer and Week of 7/21 Submitted clearances and application

**Roads & Sidewalk:** Mike Sandrock and Sue Sandrock  
Bill from Clinton Township for \$587.60 for Bell Street Repairs - Jim will go and look to make sure ok.  
County Aid Application for Donaldson Road - Becky will attend meeting with Ben and Troy (Liquid Fuels).  
Made payment of \$21,925.00 to General Fund for Liquid Fuels and notice from LF accepting it.  
Medical Center parking lot was sealed.

**Parks & Building:** Jim Bollinger, Becky Hedglin, & Wanda Jacobs -  
Power washing all done.

Becky and Garry will look at the door mailbox and see if they can make a lid to cover the box to keep rain from getting in.

The bid from Maple Valley Construction for work on Pavilion that was accepted last month was for \$3,600.00.

Clinic - cement blocks are getting holes from salt and need repairs. Becky will talk to them and see if their maintenance people can repair it.

**OIL Region COG Report:** Becky Hedglin - Last month was at Venango County and Becky attended. They went over County Aid and tar and chipping. Megan Weber will attend meeting in August at Cornplanter Township.

**CVFD Report:** Jim Bollinger attended, they gave tour of washer/dryer room and received heat guns. Wanda Jacobs made a motion that Jim Bollinger and Mike Sandrock will be alternatives in case that Ashley or Megan can't attend. 2<sup>nd</sup> motion by Sue Sandrock. All in favor, motion is carried and approved.

**Mayor's Report:** Megan Weber -

- National Night Out – was a great success
- Food Trucks- JP Tickle My Ribs
- Clintonville Stray Cat Spay & Neuter Project – still more cats going in
- Free Library coming soon – hand painting was a great success
- Free lunch program going great this year with average of 6 to 12 kids

**CSWA Report:** - Cass - Mary Kelly - Bid came in high - \$491,036.00 needed for additional loan. Waiting on Penn Vest to approve new loan amount in October. Tower will probably have to wait to spring to start building.

Wanda Jacobs made a motion to adjourn at 7:55 p.m. 2<sup>nd</sup> motion by Sue Sandrock. All in favor, motion is carried and approved.

Judy Stoops  
Secretary/ Treasurer



**Clintonville Borough General Fund**

**Treasurer's Report**

As of September 5, 2023

Date	Num	Name	Memo	Original Amount	Balance
<b>100.02 - Mercer County State Bank - Curr</b>					
08/03/2023			Deposit - Past Taxes	110.09	24,417.84
08/03/2023	1714	Clintonville General ...	park repairs	-20.37	24,527.93
08/03/2023	1715	Jackie Stewart	4 times	-160.00	24,507.56
08/03/2023	1716	Penelec	head start	-79.02	24,347.56
08/03/2023	1717	Polk Borough	48 hours - July	-1,824.00	24,268.54
08/03/2023	1718	Sauer Snowplowing ...	lawn mowing	-600.00	21,844.54
08/03/2023	1719	Shawn Jacobs	power washing	-275.00	21,569.54
08/03/2023			Deposit - Franchise fees	374.19	21,943.73
08/03/2023			Deposit - Taxes	785.63	22,729.36
08/03/2023	1720	Kelly, Mary M	Payroll	-34.68	22,694.68
08/07/2023			Deposit - EIT Tax	1,142.39	23,837.07
08/07/2023			Deposit - EIT Tax	624.45	24,461.52
08/08/2023	EFT	Columbia Gas	Heat	-31.72	24,429.80
08/08/2023	1721	Beels Insurance - 2	Insurance	-1,814.00	22,615.80
08/08/2023	1722	Sauer Snowplowing ...	5 - lawn mowing	-1,000.00	21,615.80
08/09/2023			Deposit - EIT tax	667.43	22,283.23
08/09/2023	1723	Protech Asphalt Mai...	VOID: parking lot medical ...	0.00	22,283.23
08/13/2023			Deposit - rent	325.00	22,608.23
08/13/2023			Funds Transfer	-325.00	22,283.23
08/14/2023			Deposit - EIT Tax	640.75	22,923.98
08/15/2023	EFT	Penelec	Franklin	-79.99	22,843.99
08/16/2023	EFT	Armstrong	phone	-31.09	22,812.90
08/16/2023			Deposit - EIT Tax	630.46	23,443.36
08/21/2023			Deposit - Park Rentals	100.00	23,543.36
08/24/2023	1724	Fire Fighter Sales & ...	fire ext. service	-65.15	23,478.21
08/24/2023			Deposit - Rent	525.00	24,003.21
08/30/2023	EFT	Penelec	park	-51.73	23,951.48
09/05/2023	1725	Stoops, Judith A	Payroll	-470.14	23,481.34
Total 100.02 - Mercer County State Bank - Curr					23,481.34
<b>TOTAL</b>					<b>23,481.34</b>

**Borough American Rescue Plan Act**

**Treasurer's Report**

As of September 5, 2023

Cash Basis

Date	Num	Name	Memo	Paid Amount	Balance
<b>100.03 - Borough ARPA</b>					
Total 100.03 - Borough ARPA					48,967.04
<b>TOTAL</b>					<b>48,967.04</b>

**Clintonville Borough General Fund**

**PLGIT Savings**

As of September 5, 2023

Type	Date	Num	Name	Memo	Paid Amount	Balance
<b>100.04 - PLGIT</b>						
Transfer	08/13/2023			Funds Transfer	325.00	10,240.14
Total 100.04 - PLGIT					325.00	10,240.14
<b>TOTAL</b>					<b>325.00</b>	<b>10,240.14</b>

**Clintonville Borough State Fund**  
**PLGIT Savings - Treasurer's Report**

As of September 5, 2023

Cash Basis

Date	Num	Name	Memo	Paid Amount	Balance
<b>100.002 - PLGIT Savings</b>					
Total 100.002 - PLGIT Savings					34,390.31
<b>TOTAL</b>					<b>34,390.31</b>

**Clintonville Borough State Fund**

**Treasurer's Report**

As of September 5, 2023

Date	Num	Name	Memo	Amount	Balance	
<b>100.01 - Mercer County State Bank - Curr</b>						
08/08/2023	EFT	Penelec	street lights	-646.45	2,846.35	
Total 100.01 - Mercer County State Bank - Curr					-646.45	2,199.90
<b>TOTAL</b>					<b>-646.45</b>	<b>2,199.90</b>