

**AGENDA
CLINTONVILLE BOROUGH
COUNCIL MEETING
December 2, 2025**

Call to Order

Mayor Megan Weber __ **Becky Hedglin**, President __ **Ashley Rayl**, Vice-President ____
Jim Bollinger __ **Wanda Jacobs** __ **Linda Kaylor** __ **Aaron Kaylor** __ **Mike Sandrock** __ **Judy Stoops** __ **Police** __

Pledge of Allegiance & Prayer

Public Comments:

Minutes - Motion to accept minutes from Nov. 3, 2025, meeting – 2nd motion

Financials - Motion to approve payments and checks signed since last meeting. 2nd Motion

Police Report:

Correspondence:

Old Business:

- Water Meter Reading _____
- Fire Extinguisher check _____

- Ordinance – regarding use of Tannerite within Boro limits
- Special Use Permit

New Business:

- Motion to adopt budget on Resolution 2025-14
- Motion to set time for meetings
- Motion to set dates for meetings

Grants:

- Liquid Fuels Application – Submitted for Church and Bell Street – Grants awarded in November.
 - Next application period will start in August 2026.

EMA: Megan Weber

- No update

Roads & Sidewalk: Becky Hedglin, Mayor Megan Weber

Mayor Megan Weber resigned from this committee

- Curb in front of Apartment Building – tabled till spring-
- No solicitation signs - ordered from Stephenson
- Vogus Street - quotes collected

Parks & Building: Jim Bollinger, Becky Hedglin, Wanda Jacobs

- Medical Center – cement wall – get prices for repair- Aaron taking the lead
- Awning over front of building
- Tennis Courts – price from Ben
- Post on Irwin Street with 35mph sign needs attached
- Stormwater drain on west side of 308 past Kellys- needed cleaned out

Oil Region COG Report: Becky Hedglin November 13, 2025 – 7:00 p.m.

CVFD Report: Ashley Rayl, Linda Kaylor

Mayor' Report : Megan Weber

- Clintonville Stray Cat Spay & Neuter Project
- Planning Commission
- Veterans' banners- signed agreement needed
- Fall Conference 10/3-10/5
- Small Fall Fest in Clintonville 10/11 at park

CSWA Report: Mary Kelly, Becky Hedglin –

Engineer Report:

Motion to adjourn

Second Motion:

Time:

Next meeting: January 5 at 6:30 p.m. – Monday – Reorg meeting

Clintonville Borough, Venango County, PA
Meeting Minutes for Nov. 3, 2025, Council Meeting

The regular monthly meeting of the Clintonville Borough Council was called to order at 6:30 p.m. with President, Becky Hedglin presiding. The meeting was opened with The Pledge of Allegiance, and Becky Hedglin said a prayer. Council members present were Becky Hedglin, President, Jim Bollinger, Mike Sandroock, Wanda Jacobs, Ashley Rayl, (Absent) Linda Kaylor, Aaron Kaylor, and Mayor Megan Weber, (Absent). Also present were Mary Kelly, (Tax Collector), Rich Lenhart, (LSSE Engineer), (Absent) and Judy Stoops.

Public Comment - none

Linda Kaylor made a motion to approve the minutes from Oct. 7, 2025, as presented. 2nd motion by Aaron Kaylor. All in favor, motion is carried and approved.

Aaron Kaylor made a motion to approve the minutes from Oct. 15, 2025, as presented. 2nd motion by Wanda Jacobs. All in favor, motion is carried and approved.

Financials - Mike Sandroock made a motion to approve payments and checks signed since last meeting. 2nd motion Linda Kaylor. All in favor, motion is carried and approved.

Police Report: Chief Sahrp did not have report.

Correspondence for the month: None

Old Business:

Water Meter Reading 40240 451 gallons
Fire Extinguisher check - good

Ordinance - regarding use of Tannerite within the Boro Limits - waiting on Bruce Getsinger to get back.

The committee presented a form to us for the Special Events Permit, please review a few changes from Bruce.

New Business:

Grants:

- Liquid Fuels Application – Submitted for Church and Bell Street – Grants awarded in November.
 - Next application period will start in August 2026.

EMA: Megan Weber -

- No update

Roads & Sidewalk: Becky Hedglin, Aaron Kaylor

The curb in front of the apartment needs repaired. - Tabled till spring

Vogus street - Megan received quotes. - will wait till spring.

Under surveillious signed ordered by Judy from Amazon for Park for \$9.49.

Aaron is working on list of street signs to get replaced.

Post on Irwin Street with 35mph sign - Penn Dot fixed.

Stormwater drain on west side of 308 past Kellys - needs cleaned out - Ben will do it.

Electric pole is out by bridge by Linda's. She will get pole numbers and give to Becky to report.

Keri Cannon and Ashley Rayl still have problems with paving and they are to come back and fix it.

Parks & Building: Jim Bollinger, Becky Hedglin, & Wanda Jacobs -

Medical Center - cement wall - get prices for repair - Tabled

Awning over front of building - Tabled

Tennis Courts and storm water drain Ben working on.

Update Basketball Hoop in spring

OIL Region COG Report: Becky Hedglin - Becky attended - no special speakers.

CVFD Report: Ashley Rayl - Linda Kaylor -new secretary - Kristina Stants - several dinners planned - Mike Sandrock made a motion to pay Judy \$100.00 for reimbursement of LSA grant and then to bill Fire Depto adopt Resolution 2025-14 for LSA Grant. 2nd motion by Wanda Jacobs. All in favor, motion is carried and approved.

Mayor's Report: Megan Weber -

- Clintonville Stray Cat Say & Neuter Project - 80 cats so far
- Planning Commission- nothing
- Veterans' banners- up by Veterans Day

CSWA Report: Mary Kelly, Becky Hedglin - Groundbreaking was on Oct. 13 and they are starting to move dirt.

ENGINEERING: nothing

7:05 p.m. Wanda Jacobs made a motion to adjourn. 2nd motion by Linda Kaylor. All in favor, motion is carried and approved.

Judy Stoops
Secretary/ Treasurer

**Clintonville Borough General Fund
Treasurer's Report
As of December 2, 2025**

Type	Date	Num	Name	Memo		
						12,404.45
Bill Pmt -Check	11/04/2025	2052	Polk Borough	76.5 hours - Oct.	-3,442.50	8,961.95
Deposit	11/04/2025			Deposit - EIT Tax	792.43	9,754.38
Check	11/05/2025	EFT	Columbia Gas	heat	-45.37	9,709.01
Bill Pmt -Check	11/10/2025	2053	Judy Stoops	grant/signs	-109.49	9,599.52
Bill Pmt -Check	11/10/2025	2054	Sauer Snowplowing & Lawn	lawn mower	-400	9,199.52
Bill Pmt -Check	11/10/2025	2055	Acrisure Insurance	insurance	-2,044.00	7,155.52
Deposit	11/10/2025			Deposit - Taxes/franchise	536.11	7,691.63
Paycheck	11/10/2025	2056	Kelly, Mary M	Payroll	-8.75	7,682.88
Deposit	11/10/2025			Deposit - EIT tax	906.85	8,589.73
Deposit	11/12/2025			Deposit - EIT tax	582.87	9,172.60
Check	11/16/2025	EFT	Armstrong	phone	-31.09	9,141.51
Check	11/17/2025	EFT	Penelec	office	-72.9	9,068.61
Bill Pmt -Check	11/17/2025	2057	The Progress News	ad for special meeting	-15	9,053.61
Deposit	11/17/2025			Deposit - transfer tax/rent	1,534.65	10,588.26
Transfer	11/17/2025			Funds Transfer	-325	10,263.26
Deposit	11/24/2025			Deposit - no lien	10	10,273.26
Bill Pmt -Check	11/24/2025	2059	Mary Kelly, 2	cleaning	-30	10,243.26
Bill Pmt -Check	11/24/2025	2060	Aaron Kaylor	4th qtr	-60	10,183.26
Bill Pmt -Check	11/24/2025	2061	Ashley Rayl	4th qtr	-60	10,123.26
Bill Pmt -Check	11/24/2025	2062	Jim Bollinger	4th qtr	-60	10,063.26
Bill Pmt -Check	11/24/2025	2063	Linda Kaylor	4th qtr	-60	10,003.26
Bill Pmt -Check	11/24/2025	2064	Megan Weber	4th qtr	-60	9,943.26
Bill Pmt -Check	11/24/2025	2065	Mike Sandrock	4th qtr	-60	9,883.26
Bill Pmt -Check	11/24/2025	2066	Rebecca Hedglin	4th qtr	-60	9,823.26
Bill Pmt -Check	11/24/2025	2067	Wanda Jacobs	4th qtr	-60	9,763.26
Check	12/01/2025	EFT	Penelec	park	-68.94	9,694.32
Paycheck	12/02/2025	2058	Stoops, Judith A	Payroll	-470.15	9,224.17
					-3180.28	9,224.17
TOTAL					-3180.28	9,224.17

**Clintonville Borough General Fund
PLGIT Savings
As of December 2, 2025**

Type	Date	Memo	Paid Amount	Balance
100.04 - PLGIT				42,194.16
Transfer	11/17/2025	Funds Transfer	325.00	42,519.16
Total 100.04 - PLGIT			325.00	42,519.16
TOTAL			325.00	42,519.16

**Clintonville Borough State Fund
Treasurer's Report
As of December 2, 2025**

Date	Num	Name	Memo	Balance
				7,581.36
11/17/2025	EFT	Penelec	street lights	-764.43
				6,816.93
Total 100.01 - Mercer County State Bank - Curr				-764.43
				6,816.93
TOTAL				-764.43
				6,816.93

Cash Basis

**Clintonville Borough State Fund
PLGIT Savings - Treasurer's Report
As of December 2, 2025**

Date	Num	Name	Memo	Account	Paid Amount	Balance
						26,349.67
						26,349.67
TOTAL						26,349.67