

**AGENDA  
CLINTONVILLE BOROUGH  
COUNCIL MEETING  
March 4, 2025**

**Call to Order**

**Mayor Megan Weber** \_\_ **Becky Hedglin, President** \_\_ **Ashley Rayl, Vice-President** \_\_  
**Jim Bollinger** \_\_ **Wanda Jacobs** \_\_ **Linda Kaylor** \_\_ **Aaron Kaylor** \_\_ **Mike Sandrock** \_\_ **Judy Stoops** \_\_ **Police** \_\_

**Pledge of Allegiance & Prayer**

**Public Comments:**

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**Minutes** - Motion to accept minutes from Feb. 4, 2025, meeting – 2<sup>nd</sup> motion

**Financials** - Motion to approve payments and checks signed since last meeting. 2<sup>nd</sup> Motion

**Police Report:**

**Correspondence:** Liquid Fuels will be paid on March 3, 2025, for \$15,239.87

**Old Business:**

- Water Meter Reading \_\_\_\_\_
- Fire Extinguisher check \_\_\_\_\_

**New Business:**

- Limit on price of work before you have to have liability insurance

**Grants:**

- Ben Porter - 6/10<sup>th</sup> of Porter Road - Intergovernmental Grant
- County Aid for Crack Sealing in 2025 for Boro Streets - received \$15,000 grant
- DCED Local Shares Account Grant - submitted on Nov. 19, 2024 for Fire Dept.
- National Night Out- mini grant application usually opens in May. Will apply once available.

**EMA: Megan Weber**

- HMP- delay in posting for public comment period – to be posted 2/24/25
- PEMA P007- Statewide In-Service training 2/25 & 2/26
- County MCI plan – Venango County Department of Public Safety

**Roads & Sidewalk:** Becky Hedglin, Mayor Megan Weber

**Parks & Building:** Jim Bollinger, Becky Hedglin, Wanda Jacobs

- Medical Center – cement wall – get prices for repair- Report from LSSE
- Medical Center lease – currently \$625.00 per month
- Awning over front of building
- Flags for on both end of building

**Oil Region COG Report:** Becky Hedglin

March 20 – 7:00 p.m.

City of Oil City

**CVFD Report:** Ashley Rayl, Linda Kaylor

**Mayor's Report:** Megan Weber

- Cat Spay & Neuter Project- will resume in spring
- Planning Commission- Meeting held 2/18/25
- Veterans' banners- will submit all information and payment by end of March
- Summer Food Trucks- starting to plan now
- Summer Meal Program- 6/11-8/20

**CSWA Report:** Mary Kelly, Becky Hedglin – working on finishing up water tank installation, and bidding of new wastewater treatment plant out.

**Motion to adjourn**

**Second Motion:**

**Time:**

**Next meeting:** Tuesday, April 1 at 6:30 p.m.

Clintonville Borough, Venango County, PA  
Meeting Minutes for February 4, 2025, Council Meeting

The regular monthly meeting of the Clintonville Borough Council was called to order at 6:30 p.m. with President, Becky Hedglin presiding. The meeting was opened with The Pledge of Allegiance, and Becky Hedglin said a prayer. Council members present were Becky Hedglin, President, Jim Bollinger, Mike Sandroock, Wanda Jacobs, Ashley Rayl, Linda Kaylor, Aaron Kaylor, and Mayor Megan Weber. Also present were Mary Kelly, (Tax Collector), Officer Deeter, Daniel Karns, John Lanigan, Rich Lenhart, Engineer, and Judy Stoops.

Public Comment - Bruce Getsinger - by request of Jim Bollinger about Constable position. Bruce just repeated the same thing as he told us before that you can only hold one elected position. Jim and Bruce both had words back and forth to each other. Jim Bollinger had words with quite a few people on the board and secretary also. Becky, the President had to calm him down.

John Sloss gave Boro some old pictures of town, he also brought pictures of damage to his fence by Sauer Snow plowers. Judy will send to Jarid and have Jarid call John.

Daniel Karns came to introduce himself as the new owner of Clintonville Hardware Store.

Ashley Rayl motioned to approve the minutes from January 6, 2025, as presented. 2<sup>nd</sup> motion by Linda Kaylor. All in favor, motion is carried and approved.

**Financials** - Wanda Jacobs made a motion to approve payments and checks signed since last meeting. 2<sup>nd</sup> motion Ashley Rayl. All in favor, motion is carried and approved.

**Police Report:** Officer Deeter explained his report. Jarid asked if we knew anything about a break in at 110 Emlenton Street. Mary called Marvin and Columbia Gas company put a stake right thru sewage line so Martins had to hire a company to come and repair it. Not sure about break in but might of them checking to make sure toilet flushed.

**Correspondence for the month:** Nothing

**Old Business:**

Water Meter Reading 35924 - 453 gallons  
Fire Extinguisher check - good

**New Business:**

- Limit on price of work before you have to have liability insurance - tabled till next month to we see if we can get a waiver of liability form.

**Grants:**

- Ben Porter - 6/10<sup>th</sup> of Porter Road - Intergovernmental Grant
- County Aid for Crack Sealing in 2025 for Boro Streets - received \$15,000 grant
- DCED Local Shares Account Grant - submitted on Nov. 19, 2024 for Fire Dept.

**EMA: Megan Weber** - more training upcoming



## **Roads & Sidewalk:** Becky Hedglin, Mayor Megan Weber

Mike Sandrock made a motion to adopt Resolution 2025-10 - Joint Daylighting between Clinton Twp. and Clintonville Borough. 2<sup>nd</sup> motion by Ashley Rayl. All in favor, motion is carried approved.

## **Parks & Building:** Jim Bollinger, Becky Hedglin, & Wanda Jacobs -

- Medical Center - cement wall - get prices for repair - Becky will meet on the 17<sup>th</sup> with structure engineer from LSSE for free to see what needs to be done.
- Medical Center lease is now \$625.00 per month. - tabled till next month
- Aaron Kaylor asked about the stop sign at the end of the alley by Boro Building and Becky will ask Ben Porter about it. - Ben Porter had surgery, so he has not had time to look at it.
- Ashley Rayl made a motion to have Daniel Miller fix the tables in the office for \$150.00. 2<sup>nd</sup> motion by Linda Kaylor. All in favor, motion is carried and approved.
- Daniel Miller would charge \$150.00 to have a new wood door frame made for medical center basement door. - This is tabled till we see what LSSE says about medical center.
- Dave Christy came and cleaned both furnaces and will repair the pipe when the weather gets a little bit warmer.
- Linda Kaylor would like to have flags put up on both sides of the building by Memorial Day.
- Becky will ask Jarid to put salt down by Karls's pine trees on alley by Wandas.

**OIL Region COG Report:** Becky Hedglin - Talked about paving, seal coats and resolution that we needed to adopt.

**CVFD Report:** Ashley Rayl - Linda Kaylor - online raffle last years profits were 19,255.22, hazmat supplies are needed, they need to buy 7 sets of extra gear, social members are covered under workers compensation insurance, line dancing, father / daughter dance, gun show are all things happening at firehall.

## **Mayor's Report:** Megan Weber -

- Cat Spay & Neuter Project - will resume in spring
- Planning Commission - Meeting talked about Commonwealth Charter School approval.
- Mirror at Intersection - on hold till Polk Borough police decide on location
- Veteran's Banners- will submit all information and payment by end of March

**CSWA Report:** Mary Kelly, Becky Hedglin - working in finishing up water tank installation and hoping to start filling it up this weekend, and bidding of new wastewater treatment plant out and opening is middle of March.

7:47p.m. Wanda Jacobs made a motion to adjourn. 2<sup>nd</sup> motion by Aaron Kaylor. All in favor, motion is carried and approved.

Judy Stoops  
Secretary/ Treasurer

**Clintonville Borough General Fund  
Treasurer's Report  
As of March 4, 2025**

Date	Num	Name	Memo	Original Amount	Balance
<b>100.02 · Mercer County State Bank - Curr</b>					5,530.33
02/05/2025			Deposit - EIT tax	824.16	6,354.49
02/07/2025	EFT	Columbia Gas	heat	-460.12	5,894.37
02/07/2025	1936	TJB Consulting	computer work on cra...	-40.00	5,854.37
02/09/2025			Deposit - Fines	33.95	5,888.32
02/09/2025			Deposit - Park Rental	50.00	5,938.32
02/10/2025	1938	Hunsberger Sani...	dumpster	-85.00	5,853.32
02/10/2025			Deposit - EIT Tax	981.06	6,834.38
02/12/2025			Deposit - EIT tax	1,240.24	8,074.62
02/16/2025	EFT	Armstrong	phone	-31.02	8,043.60
02/17/2025			Deposit- Rent	325.00	8,368.60
02/17/2025			Deposit - Franchise f...	320.57	8,689.17
02/17/2025			Deposit - EIT Tax	958.03	9,647.20
02/18/2025	EFT	Penelec	office	-109.12	9,538.08
02/19/2025			Deposit - EIT Tax	711.11	10,249.19
02/19/2025			Deposit - Rent	625.00	10,874.19
02/24/2025			Deposit - EIT Tax	1,063.58	11,937.77
03/03/2025	EFT	Penelec	park	-52.58	11,885.19
03/03/2025	1939	Stoops, Judith A	cleaning	-470.14	11,415.05
03/03/2025	1940	Mary Kelly, 2	cleaning	-30.00	11,385.05
03/03/2025			Funds Transfer	-5,000.00	6,385.05
Total 100.02 · Mercer County State Bank - Curr					6,385.05
<b>TOTAL</b>					<b>6,385.05</b>

**Clintonville Borough General Fund  
PLGIT Savings  
As of March 4, 2025**

Type	Date	Num	Name	Memo	Paid Amount	Balance
<b>100.04 · PLGIT</b>						36,435.28
Transfer	03/03/2025			Funds Tran...	5,000.00	41,435.28
Total 100.04 · PLGIT					5,000.00	41,435.28
<b>TOTAL</b>					<b>5,000.00</b>	<b>41,435.28</b>

**Clintonville Borough State Fund  
PLGIT Savings - Treasurer's Report  
As of March 4, 2025**

Cash Basis

Date	Num	Name	Memo	Paid Amount	Balance
<b>100.002 · PLGIT Savings</b>					25,326.89
03/03/2025	EFT	Comm of PA	2025 alloca...	15,239.87	40,566.76
Total 100.002 · PLGIT Savings				15,239.87	40,566.76
<b>TOTAL</b>				<b>15,239.87</b>	<b>40,566.76</b>

**Clintonville Borough State Fund  
Treasurer's Report  
As of March 4, 2025**

Date	Num	Name	Memo	Amount	Balance
<b>100.01 · Mercer County State Bank - Curr</b>					5,037.33
02/12/2025	EFT61	Penelec	street lights	-656.67	4,380.66
Total 100.01 · Mercer County State Bank - Curr				-656.67	4,380.66
<b>TOTAL</b>				<b>-656.67</b>	<b>4,380.66</b>





Pennsylvania  
**Department of Transportation**

**NOTICE OF PAYMENT LIQUID FUELS MARCH 2025**

60401 CLINTONVILLE  
PO BOX 234  
CLINTONVILLE, PENNSYLVANIA 16372

Dear Municipal Officials:

I am pleased to inform you that your Liquid Fuels Tax Fund payment in the amount of \$ 15,239.87 will be paid on March 3, 2025. This amount includes your share of the Act 655 – Liquid Fuels and Act 44 Allocations, minus bridge inspection costs, if applicable.

Act 44 is being included in your Liquid Fuels Payment, and it accounts for approximately six percent (6%) of the funds you are receiving. If you are enrolled for Electronic Funds Transfer of your Liquid Fuels allocation, you should contact your bank to verify that the funds have been received.

If for some reason your deposit has not been made, or if you are not enrolled in Electronic Funds Transfer and do not receive your check within 14 days of the scheduled pay date, please contact the Comptroller's Office at 1.877.435.7363 immediately so we may begin corrective action.

Under provisions of law, these payments are based on the total miles of locally owned roads and streets in your municipality plus the most recent United States Federal Census figures on record in the Bureau of Fiscal Management, Municipal Services Fiscal Office.

Any comments may be directed to the Bureau of Fiscal Management, Municipal Services Fiscal Office, at 717.787.2185.

Sincerely,

A handwritten signature in black ink, appearing to read "Michael B. Carroll".

Michael B. Carroll  
Secretary of Transportation