

AGENDA
CLINTONVILLE BOROUGH
COUNCIL MEETING
November 4, 2024 at 6:30 p.m.

Call to Order

Mayor Megan Weber __ **Becky Hedglin, President** __ **Sue Sandrock, Vice-President** ____
Jim Bollinger __ **Wanda Jacobs** __ **Linda Kaylor** __ **Ashley Rayl** __ **Mike Sandrock** __ **Judy**
Stoops __ **Police** ____

Pledge of Allegiance & Prayer

Public Comments:

Minutes - Motion to accept from Oct. 1, 2024 – 2nd motion
Motion to accept from Oct. 21, 2024 special meeting 2nd motion

Financials - Motion to approve payments and checks signed since last meeting. 2nd Motion

Police Report

Correspondence: Liquid Fuels allotment for 2025 is \$14,919.70- Down \$299.84

Old Business:

- Water Meter Reading _____
- Fire Extinguisher check _____.
- Awning over the front door and ramp.

New Business:

- Budgets handed out to look at

Grants:

- Ben Porter - 6/10th of Porter Road - Intergovernmental Grant
- County Aid for Crack Sealing in 2025 for Boro Streets - received \$15,000 grant
- DCED Local Shares Account Grant

EMA: Megan Weber

11/13 Local EMC Training Meeting

11/20 Risk Assessment & Mitigations Solution Workshop

1/14-1/15 Community Mass Care & Emergency Assistance

Roads & Sidewalk: Becky Hedglin, Mayor Megan Weber –

Open bids for Snow plowing Bids

Parks & Building: Jim Bollinger, Becky Hedglin, Wanda Jacob –

Oil Region COG Report: Becky Hedglin

Location – Cranberry Township

Date: November 14, 2024 at 7:00 p.m.

CVFD Report: Ashley Rayl, Linda Kaylor

Earl Moore

Mayor's Report:

Cat Spay & Neuter Project

Planning Commission- meeting cancelled in October

Mirror at intersection

Veterans' banners

Community Christmas Tree

CSWA Report: Mary Kelly, Becky Hedglin

- Construction is good and on time on with new water tank.
- Penn Vest was submitted on 7/31/2024 for new wastewater treatment plant and received all grant

Motion to adjourn

Second Motion:

Time:

- **Next meeting:** Tuesday, Dec. 3, 2024 at 6:30 p.m. – Judy will be on bus trip
- **Change or not?**

Clintonville Borough, Venango County, PA
Meeting Minutes for October 1, 2024, Council Meeting

The monthly meeting of the Clintonville Borough Council was called to order at 6:30 p.m. with President, Becky Hedglin presiding. The meeting was opened with The Pledge of Allegiance and Becky Hedglin said a prayer. Council members present were Mayor Megan Weber, Becky Hedglin, President, Sue Sandrock, Vice-President, Wanda Jacobs, Mike Sandrock, Jim Bollinger, Ashley Rayl, Linda Kaylor, and Judy Stoops, Secretary/Treasurer. Also, present were Cass Bollinger, Mary Kelly (Tax Collector), Rich Lenhart, (Engineer), and Officer Deeter.

Public Comment - none

Jim Bollinger made a motion to approve the minutes from meeting on Sept. 3, 2024, as presented. 2nd motion by Sue Sandrock. All in favor, motion is carried and approved.

Financials - Jim Bollinger made a motion to approve payments and checks signed since the last meeting. 2nd motion Sue Sandrock. All in favor, motion is carried and approved.

Police Report: Officer Deeter explained the report.

Correspondence for the month: None

Old Business: Water Meter Reading 34104 - 2054gallons
Fire Extinguisher check - good

Ashley Rayl got Work Space Solutions for prices for new table and chairs for meeting room. After much discussion, Sue Sandrock and Jim Bollinger had words and then Sue Sandrock left the meeting at 6:55 p.m. for personal reasons.

Discussion on how to spend the rest of the ARPA money.

3 windows for medical center at \$800.00 each - approximately \$2400.00

Awning for over front door - approximately \$400.00

Install

10 - chairs - approximately \$2,082.00

Install

Tables Fixed

Linda Kaylor made a motion to get exact prices for next meeting. 2nd motion by Ashley Rayl. All in favor, except Jim Bollinger opposed. Motion is carried and approved.

Ashley Rayl left the meeting at 7:30 p.m. because her family was in from out of town.

New Business: Jim Bollinger wants the Council members not to get paid anymore. Judy will check with PSAB and see what she finds out.

Grants:

- Ben Porter - 6/10th of Poter Road - Intergovernmental Grant -
- County Aid for Crack Sealing in 2025 for Boro Streets -Submitted 9/24/24.
- DCED Local Shares Account Grant - Due 11-30-24
- Municipal Grant Writing Workshop on 9/26/24 - Megan Attended

EMA - Mayor Megan Weber -

HMP - next on eon 11/20/24

Roads & Sidewalk: Becky Hedglin, Mayor Megan Weber - Cox Street not sealed yet.

Snow plowing bids will be advertised.

Megan will get more information for mirror at intersection.

Roxanne asked about her sidewalk on her property. Residents are responsibility for their own sidewalks.

Parks & Building: Jim Bollinger, Becky Hedglin, & Wanda Jacobs - Price for awning over whole front of building is \$7,500.00.

Pavilion light is not coming on. Becky will check with Ben Porter.

Snow plow bids will be advertised.

OIL Region COG Report: Becky Hedglin - Becky attended last month and it was just round table. This month at Rouseville Borough on Oct. 17, 2024 at 7:00 p.m. Becky will attend.

CVFD Report: Ashley Rayl, Linda Kaylor - Firehall has got the eves fixed for bird issue and doors was painted. Testing on hoses and most of them failed, they will have to get new hoses. Internet is in Internet is in both buildings.

Wanda Jacobs made a motion for Lions Club to put down cloth and limestone between buildings. 2nd motion by Mike Sandrock. All in favor, motion is carried and approved.

Fire Dept. will take down flags next week.

Mayor's Report: Megan Weber

Cat Spay & Neuter Project - continuing to trap - 2 spots every other week. LSSE donated \$150.00 in Joe Kelly's memory.

Planning Commission - meeting cancelled in September

Veteran's Banner - \$125.00 flag, %65.00 for bracket. - Will continue to get more information

Cat Spay & Nueter Project - continuing to trap - 2 spots every other week. Thank you to LSSE for donating \$150.00 in memory of Joe Kelly.

Planning Commission - meeting cancelled in September

Veterans Banners - \$125.00 flag - \$65.00 for bracket - Megan will ask community to see if they want to do this.

CSWA Report: - Mary Kelly, Becky Hedglin -

Construction is good and done on time with the new water tank.

Penn Vest was submitted on 7/31/2024 for a new wastewater treatment plant.

7:50 p.m. Wanda Jacobs motion to adjourn. 2nd motion by Linda Kaylor. All in favor, motion is carried and approved.

Judy Stoops

Secretary/ Treasurer

Clintonville Borough, Venango County, PA
Special Meeting Minutes for October 21, 2024, Council Meeting

The monthly meeting of the Clintonville Borough Council was called to order at 6:30 p.m. with President, Becky Hedglin presiding. The meeting was opened with The Pledge of Allegiance and as Becky Hedglin attempted to offer a prayer to open the meeting as she usually does, Jim Bollinger asked that it be a silent prayer. A moment of silence was observe instead. Council members present were Mayor Megan Weber, Becky Hedglin, President, Sue Sandrock, Vice-President, Wanda Jacobs, (Absent), Mike Sandrock, Jim Bollinger, Ashley Rayl, Linda Kaylor, and Judy Stoops, Secretary/Treasurer (On phone).

Public Comment - none

Items to vote on tonight:

Ashley Rayl got Work Space Solutions for prices for 10 new black chairs for meeting room. They have 5 year warranty and weight limit is 275 lb. The price with shipping and delivery \$2,380.00. Jim Bollinger made the motion to purchase the chairs. 2nd motion by Linda Kaylor. All in favor, motion is carried and approved.

Wanda Jacobs got a price from CVS for 3 windows for medical center would be same price as before. At \$723.00 each for a total of \$2,219.00. John wants to install it ASAP because of weather conditions. Motion by Ashley Rayl and 2nd by Jim Bollinger. Check will be made for $\frac{1}{2}$ down.

Awning for front door - Home Depot doesn't have them now. Price from Lowes for a 4 foot including tax is \$380.14 - Becky will check on price for 6 foot one.

Becky will also check with Ben Porter with Clinton Twp. about installing it.
This will be tabled till next month.

6:46 p.m. Linda Kaylor motion to adjourn. 2nd motion by Ashley Rayl. All in favor, motion is carried and approved.

Judy Stoops
Secretary/ Treasurer

Clintonville Borough General Fund

Treasurer's Report

As of November 4, 2024

Date	Num	Name	Memo	Original Amount	Balance
100.02 - Mercer County State Bank - Curr					14,505.41
10/02/2024	1876	Kelly, Mary M	Payroll	-14.47	14,490.94
10/02/2024	1878	Polk Borough	sept 43 hours	-1,720.00	12,770.94
10/02/2024			Deposit- Rent	525.00	13,295.94
10/02/2024			Deposit - Taxes	327.69	13,623.63
10/07/2024	EFT	Columbia Gas	Heat	-32.08	13,591.55
10/07/2024			Deposit - EIT Tax	702.44	14,293.99
10/07/2024	1879	Ashley Rayl	3rd qtr 2024	-60.00	14,233.99
10/07/2024	1880	Jim Bollinger	3rd qtr 2024	-60.00	14,173.99
10/07/2024	1881	Linda Kaylor	3rd qtr 2024	-60.00	14,113.99
10/07/2024	1882	Megan Weber	3rd qtr 2024	-60.00	14,053.99
10/07/2024	1883	Mike Sandroek	3rd qtr 2024	-60.00	13,993.99
10/07/2024	1884	Rebecca Hedglin	3rd qtr 2024	-60.00	13,933.99
10/07/2024	1885	Sue Sandroek	3rd qtr 2024	-60.00	13,873.99
10/07/2024	1886	Wanda Jacobs	3rd qtr 2024	-60.00	13,813.99
10/08/2024	1888	CVS	VOID: 1/2 down on wi...	0.00	13,813.99
10/14/2024			Deposit - REfund Ele...	240.41	14,054.40
10/15/2024	EFT	Penelec	Office	-75.78	13,978.62
10/15/2024	1875	Jackie Stewart	5 park rentals	-200.00	13,778.62
10/15/2024			Deposit - Park REntal	50.00	13,828.62
10/16/2024	EFT	Armstrong	phone	-30.01	13,798.61
10/21/2024			Deposit - Rent	325.00	14,123.61
10/21/2024	1889	PA State Associ...	annual dues	-158.00	13,965.61
10/30/2024	EFT	Penelec	Park	-58.05	13,907.56
11/04/2024	1890	Stoops, Judith A	Payroll	-470.14	13,437.42
11/04/2024	1891	Mary Kelly, 2	cleaning	-30.00	13,407.42
Total 100.02 - Mercer County State Bank - Curr					13,407.42

Clintonville Borough General Fund

PLGIT Savings

As of November 4, 2024

Type	Date	Num	Name	Memo	Paid Amount	Balance
100.04 - PLGIT						35,216.18
Total 100.04 - PLGIT						35,216.18

Borough American Rescue Plan Act

Treasurer's Report

As of November 5, 2024

Cash Basis

Date	Num	Name	Memo	Paid Amount	Balance
100.03 - Borough ARPA					6,317.47
10/20/2024	7	CVS	1/2 down o...	-1,109.50	5,207.97
11/04/2024	8	workspace soluti...	10 chairs	-2,380.00	2,827.97
Total 100.03 - Borough ARPA				-3,489.50	2,827.97

Clintonville Borough State Fund

PLGIT Savings - Treasurer's Report

As of November 4, 2024

Cash Basis

Date	Num	Name	Memo	Paid Amount	Balance
100.002 - PLGIT Savings					34,782.19
Total 100.002 - PLGIT Savings					34,782.19

Clintonville Borough State Fund

Treasurer's Report

As of November 4, 2024

Date	Num	Name	Memo	Amount	Balance
100.01 - Mercer County State Bank - Curr					4,706.44
10/10/2024	EFT53	Penelec	street lights	-657.61	4,048.83
Total 100.01 - Mercer County State Bank - Curr				-657.61	4,048.83