



Pre-Screening Application

Applicant Information		
Date	First Name	Last Name
Email Address	Phone Number	Date of Birth

Desired Move-In Date?

--

Are there others applying with you?

☐ Yes

☐ No

If yes, please provide the information below.

Full Name	Phone Number	Email Address
Full Name	Phone Number	Email Address

How many people will be living in the property total? *Make sure to count yourself, other tenants, and dependents.*

--



Residential History

Strengthen your application by providing at least 3 years of rental history.

Current Address		
Address		
Month and Year Moved-In	Monthly Rent	Are you currently late on rent?
Landlord Full Name	Landlord Phone Number	Landlord Email Address
Why are you moving?		

Previous Address(es)

Previous Address		
Address		
Month and Year Moved-In	Monthly Rent	
Landlord Full Name	Landlord Phone Number	Landlord Email Address
Why are you moving?		



Past Address(es) Continued

Previous Address		
Address		
Month and Year Moved-In	Monthly Rent	
Landlord Full Name	Landlord Phone Number	Landlord Email Address
Why are you moving?		

Previous Address		
Address		
Month and Year Moved-In	Monthly Rent	
Landlord Full Name	Landlord Phone Number	Landlord Email Address
Why are you moving?		

Additional Addresses



Current Employer		
Company Name	Position/Title	Start Date
Monthly Income	Employment Verification Name	Employment Verification Phone Number

☐ I'm not currently employed.

Previous Employer

Landlords like to see around 5 years of employment history on your application, if applicable.

Previous Employer		
Company Name	Position/Title	Dates
Monthly Income	Employment Verification Name	Employment Verification Phone Number

Previous Employer		
Company Name	Position/Title	Dates
Monthly Income	Employment Verification Name	Employment Verification Phone Number



Other Income

Are there other sources of income you'd like to include? *For example, social security, family assistance, etc.*

Source	Monthly Income
--------	----------------

Current Bank/Financial Institution

For Example, "Wells Fargo" or "Navy Federal Credit Union". If you don't have a bank account, just enter "N/A."

--

Additional Income Information



General Information

Will you have an animal living with you on the property?

☐ Yes

☐ No

If yes, please provide the information below.

Type	Breed
Age (Years)	Weight (lbs.)

Will you have a vehicle at this property?

☐ Yes

☐ No

If yes, please provide the information below.

Make	Model
Color	Plate

Do you smoke?

☐ Yes

☐ No



General Information Continued

Do you have any special requests or requirements we should be aware of?

☐ Yes

☐ No

If yes, please explain.



Background

Have you (or any person you have named on this application) ever been evicted from a tenancy or left owing money?

☐ Yes

☐ No

If yes, please explain.



Background Continued

Have you or any member of your household ever been convicted of (or pled guilty or no contest to) any criminal offense(s) other than a minor infraction(s) that were disposed of by means other than acquittal or a finding of “not guilty”?

☐ Yes

☐ No

If yes, please explain.



Background Continued

Have you (or any person you have named on this application) ever filed for or been involved in a bankruptcy, been foreclosed on, or been a defendant in a civil suit?

☐ Yes

☐ No

If yes, please explain.



Emergency Contact
Name
Relationship
Phone Number

Documents Required

Please be prepared to provide the following documents:

☐ **Photo ID**

Must be a government issued e.g. driver's license, passport, military ID, etc.

☐ **Proof of Income**

E.g. paystubs, bank statement, social security, etc.

☐ **Other Documents** *if applicable*