



## Pre-Screening Application

Applicant Information		
Date	First Name	Last Name
Email Address	Phone Number	Date of Birth

Desired Move-In Date?

Are there others applying with you?

- Yes  
 No

If yes, please provide the information below.

Full Name	Phone Number	Email Address
Full Name	Phone Number	Email Address

How many people will be living in the property total? *Make sure to count yourself, other tenants, and dependents.*



### Residential History

Strengthen your application by providing at least 3 years of rental history.

Current Address		
Address		
Month and Year Moved-In	Monthly Rent	Are you currently late on rent?
Landlord Full Name	Landlord Phone Number	Landlord Email Address
Why are you moving?		

### Previous Address(es)

Previous Address		
Address		
Month and Year Moved-In	Monthly Rent	
Landlord Full Name	Landlord Phone Number	Landlord Email Address
Why are you moving?		



**Past Address(es) Continued**

<b>Previous Address</b>		
Address		
Month and Year Moved-In	Monthly Rent	
Landlord Full Name	Landlord Phone Number	Landlord Email Address
Why are you moving?		

<b>Previous Address</b>		
Address		
Month and Year Moved-In	Monthly Rent	
Landlord Full Name	Landlord Phone Number	Landlord Email Address
Why are you moving?		

<b>Additional Addresses</b>



<b>Current Employer</b>		
Company Name	Position/Title	Start Date
Monthly Income	Employment Verification Name	Employment Verification Phone Number

I'm not currently employed.

**Previous Employer**

*Landlords like to see around 5 years of employment history on your application, if applicable.*

<b>Previous Employer</b>		
Company Name	Position/Title	Dates
Monthly Income	Employment Verification Name	Employment Verification Phone Number

<b>Previous Employer</b>		
Company Name	Position/Title	Dates
Monthly Income	Employment Verification Name	Employment Verification Phone Number



**Other Income**

Are there other sources of income you'd like to include? *For example, social security, family assistance, etc.*

Source	Monthly Income
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**Current Bank/Financial Institution**

*For Example, "Wells Fargo" or "Navy Federal Credit Union". If you don't have a bank account, just enter "N/A."*

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Additional Income Information



**General Information**

**Will you have an animal living with you on the property?**

- Yes
- No

If yes, please provide the information below.

Type	Breed
Age (Years)	Weight (lbs.)

**Will you have a vehicle at this property?**

- Yes
- No

If yes, please provide the information below.

Make	Model
Color	Plate

**Do you smoke?**

- Yes
- No



### **General Information Continued**

**Do you have any special requests or requirements we should be aware of?**

Yes

No

If yes, please explain.



## Background

**Have you (or any person you have named on this application) ever been evicted from a tenancy or left owing money?**

- Yes
- No

If yes, please explain.





**Background Continued**

**Have you or any member of your household ever been convicted of (or pled guilty or no contest to) any criminal offense(s) other than a minor infraction(s) that were disposed of by means other than acquittal or a finding of “not guilty”?**

Yes

No

If yes, please explain.



## Background Continued

**Have you (or any person you have named on this application) ever filed for or been involved in a bankruptcy, been foreclosed on, or been a defendant in a civil suit?**

Yes

No

If yes, please explain.



<b>Emergency Contact</b>
<b>Name</b>
<b>Relationship</b>
<b>Phone Number</b>

### **Documents Required**

Please be prepared to provide the following documents:

**Photo ID**

*Must be a government issued e.g. driver's license, passport, military ID, etc.*

**Proof of Income**

*E.g. paystubs, bank statement, social security, etc.*

**Other Documents** *if applicable*