

## Q.B. GENERATIONAL CHANGE INC.

[www.generationchange.org](http://www.generationchange.org)

### Vendor Letter & Contracts & Terms

Dear Potential Youth Entrepreneur,

Q.B Generational Change Inc. is having our Annual Young Entrepreneur's Winter Expo . This year's theme is the "Social Media Edition" Saturday, August 2nd 2025, 895 East Gate Blvd, Garden City 11530.

We welcome new youth Entrepreneurs vendors to be added to our large network. This year's event will be a big shopping and educational day for our vendors and fun for the entire family. This is a great opportunity for top-tier exposure with newspapers, bloggers, and media. You will be able to put your customer service to the test by building brand awareness that will create new customers.

Building your network is the key to a successful business, and sharing the day with your peers is a valuable tool. You will be able to talk directly to local businesses and organizations and receive pointers from experts in their industry.

To secure your vendor space, the Registration intake form/contract/and your investment payment of fees must be received by :

#### **Standard Rate (March 1st to June 30th):**

Members/Past Vendors: \$100

Regular Registrants: \$125

#### **Last-Chance Registration (July 1st to July 25th):**

Everyone: \$150

Completed forms can be emailed to [info@qbgenerationalchange.org](mailto:info@qbgenerationalchange.org)

We do accept the following:

**CashApp:** qbgenerationalchange

**Venmo:** @qbgenerationalchange

**Paypal:** Info@qbgenerationalchange.org

We look forward to your participation in Q.B Generational Change Young Entrepreneur Summer Expo "social Media Edition." If you have any questions, please contact Belinda Watkins at 516-331-1391.

Warm Regards

**Belinda Watkins**

Founder / Executive Director

# Q.B. GENERATIONAL CHANGE INC.

## EVENT DETAILS

**Date:** Saturday, August 2nd 2025

**Setup: 9 am-11:30 am**

**Event time:** 12pm-5 pm

### Registration fees

- Non-refundable / Unless event cancellation for unseen reasons
- \$35.00 fee for non-sufficient funds on a returned check
- \$20.00 Admin fee for non-sufficient funds on returned checks
- All vendor fees must be paid in full to reserve your spot

### Set-up

- Set up time is 9:00 am
- No- setups are allowed after 11:30 am - NO EXCEPTIONS
- Assigned location
- Balloons, Banners, and signs are allowed in your assigned area

### Food Vendor

- Gloves and hair nets must be worn at all times
- Hand Sanitizer must be available
- Food allergies information must be visible ( example: Made with nuts)
- Food must have proper labels
- If providing samples / Do not cross-contaminate
- Food Service Certificates from Health Department

### Rules & Expectations

- Maintain and keep your assigned area clean
- **The vendor must require to bring a 6ft table and two chairs**
- Dispose of trash in trash cans
- Q.B Generational Change is not responsible for property damage or loss
- Vendor shall not assign or sublet any portion of their space
- No weapons of any kind permitted (guns, knives, bats, sticks, mace)
- No pets or animals are allowed at this event
- No alcohol/drugs/Illegal substances/marijuana/Vapes
- No use of profanity
- No adult vendors / Adult themed businesses are not allowed
- **All businesses must be approved before the event and cannot be changed without permission**
- **Q.B.G.C. reserves the right to “shut down” any vendor on day of event,that sells items not described in application**
- We only allow two of the same business types. First paid is a priority
- One parent/guardian is allowed to supervise the youth vendor
- Adults are not allowed to sell/market youth vendor's products day of the event for them
- Youth Business engagement ( Business to Business )
- **Please do not break down your table before the end of the event without approval**
- Youth must attend/participate in event workshops (if applicable)

- Promote the event to your network and on your social media page as often as possible

I have read and agreed to the rules and expectations of Q.B. Generational Change Inc. Vendor's Contract.

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Vendor Business

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Date

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Parent / Guardian - Print

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Date

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Parent / Guardian Signature

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Date

**Indemnity "Hold Harmless Agreement" clause.**

The applicant agrees to indemnify and hold harmless the Q.B Generational Change Inc., the organization's consultant (if any), its agents, employees, or any other person against loss or expense, including attorney's fees, by reason of the liability imposed by law upon the organization, except in cases of its sold negligence, for damage because of bodily injury, including death at any time resulting therefrom, sustained by any person or persons, or on account of damage to property arising out of or in consequence of this Agreement, whether such injuries to persons or damage to property are due or claim to be due to any passive negligence of the organization, its employees or agent or any other person.

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Parent / Guardian Signature

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Date

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Business Name

## SOCIAL MEDIA POLICY

**Purpose:** This policy outlines the guidelines and expectations for youth vendors representing **Q.B. Generational Change Inc.** on social media platforms. It aims to promote responsible and positive online behavior while protecting the organization's reputation.

**Scope:** This policy applies to all youth vendors associated with **Q.B. Generational Change Inc.** who engage in social media activities on behalf of the organization.

**1. Representation and Accountability:** a. Youth vendors must clearly state their affiliation with **Q.B. Generational Change Inc.** in their social media profiles. b.

Youth vendors are accountable for all content they post or share on social media platforms when representing the organization.

**2. Professional Conduct:** a. Youth vendors must maintain a professional and respectful tone in all interactions on social media, including comments, replies, and direct messages. b. Avoid engaging in any form of cyberbullying, harassment, or discriminatory behavior.

**3. Confidentiality:** a. Youth vendors must not share confidential or sensitive information about **Q.B. Generational Change Inc.**, its clients, partners, or fellow vendors on social media. b. Ensure compliance with all relevant privacy and data protection laws.

**4. Content Guidelines:** a. Content shared on social media should align with **Q.B. Generational Change Inc.** Organization]'s mission and values. b. Avoid sharing false, misleading, or inaccurate information. c. Give proper credit when using someone else's content or ideas.

**5. Respect Copyright and Intellectual Property:** a. Do not use copyrighted material without permission. b. When sharing content created by others, attribute it appropriately.

**6. Crisis Communication:** a. In the event of a crisis or negative situation involving **Q.B. Generational Change Inc.** , youth vendors must refrain from commenting publicly and report the issue to the designated communication team. b. Follow the organization's crisis communication plan when necessary.

**7. Personal Accounts:** a. Youth vendors are encouraged to maintain personal and professional separation on social media. b. Clearly distinguish between personal and organizational posts when applicable.

**8. Reporting Violations:** a. Youth vendors should promptly report any violations of this policy to their supervisor or the designated point of contact.

**9. Training and Education:** a. **Q.B. Generational Change Inc.** will provide training and resources to help youth vendors understand and adhere to this social media policy.

**10. Consequences of Non-Compliance:** a. Violations of this policy may result in disciplinary action, up to and including termination of the vendor relationship with **Q.B. Generational Change Inc.** .

**11. Policy Review:** a. This policy will be reviewed periodically to ensure its relevance and effectiveness.

By adhering to this social media policy, youth vendors can effectively represent **Q.B. Generational Change Inc.** on social media platforms while maintaining a positive and responsible online presence.