

Madison Small Game Association, Inc.

By Laws

BYLAWS ADDENDUM: 04/01/2026

The Madison Small Game Association (MSGGA) shall be a private, non-profit social organization dedicated

to conservation, shooting safety, game hunting, and the general shooting sports.

The organization was founded by like minded individuals, and is perpetuated by membership, and an

elected governing executive board. The (executive governing board) shall consist of but not limited to,

President, Vice President, Treasurer, Secretary, Five Trustees and Range Officer.

The executive governing board and the general membership shall meet monthly for the general discussion and conducting (club) business.

Article 1: BYLAWS CONTROL

1a. These Bylaws to take precedence and to supersede all previous Bylaws and regulations.

1b. These Bylaws take effect 04/01/2026.

1c. These Bylaws can be added to, deleted from, and/or amended by the following procedures. Changes to be written and signed by three members, read by any duly elected officer at two (2) consecutive meetings and voted on at the second meeting.

Secretary to notify all members in writing after the first reading.

1.d Each member to be presented with a copy of the Bylaws and range rules.

Article 2: MEETINGS

2a. Meetings to be the first Monday of each month unless the first Monday is a holiday, then the meeting will be the following Monday.

2b. Starting time is at 7:00 pm.

2c. Attendance to be 1/5 of active membership for official meeting for voting purposes (fraction dropped)

An official meeting is any regularly scheduled or special meeting.

2d. Special meetings to be called by the president or at least three (3) active members in good standing.

2e. Special meeting shall be for only the reason the meeting was called.

2f. Active participation in the club is encouraged. Club members will receive a ½ hour credit towards working hours for each meeting attended. Members need to achieve 12 hours per working year.

Article 3: MEMBERSHIP (REGULAR)

3a. Regular membership limited to 100 members.

3b. An active member is a member in good standing and dues are paid in full.

3c. Dues will be set at the November meeting for the next year, there is a set working member price and a non working member price. These can also be tied to work hours and participation in club activities.

3d. Initiation fee to be \$250.00 total. Application will not be accepted for membership until initiation fee is paid in full.

3e. Dues are due January 1, but no later than February meeting or membership will be dropped.

3f. At the meeting in February, Keys will be turned in and new keys will be handed out.(or new pass code to keyless locks. There will be a \$3.00 fee for each key when keys are used.

3g. All membership applicants shall have a sponsoring member. Sponsor shall give prospective members an application. Sponsors must be active and in good standing. Sponsor must present an applicant and application to the association at a regular meeting and be voted on at a future meeting. Applicants may be present when their application is voted on. Quorum effective, majority rules.

3h. All members must be 21 years or older.

3i. Children of active members must be accompanied on club grounds by an active member with consent of parents.

3j. No new member shall be elected to an office until he has been a member in good standing for at least one year.

3k. When membership meets 100, applications will be processed on a time priority basis

Article 4: CENSURE PROCEDURE

4a. Written notice by secretary to affected members one week prior to censor meeting.

4b. Before or at censor meeting, members under censor to alleviate censor cause or to present reason why censor should not take place.

4c. At censor meeting, members shall consider affected members situation and vote to drop censor or

cancel membership of the same. Quorum effective, majority rules, and secret ballot.

4d. Official cancellation shall be in writing to affected members, copy to be retained by the club.

Once a member is terminated by censorship, that member is no longer allowed on club property.

4e. When a terminated member receives written notice of termination, that member is prohibited from club grounds.

Article 5: GENERAL PURPOSE INFORMATION

5a. Club name to be Madison Small Game Association, Inc.

5b. At the first meeting of the year, election of officers shall take place. Officers to be elected for one year.

Terms are President, Vice President, Secretary, Treasurer, Range Officer and five (5) Trustees.

5c. All members in good standing receive at the first meeting of the new year, a membership card, signed by the Secretary.

5d. All new members receive, after paying initiation fee, a membership card.

- 5e. All club checks to be signed by an authorized signature.
- 5f. Three (3) of the five (5) Trustees to audit books three (2) times per year. Once after elections before the new treasurer takes over the books. This is done in January. The second time to be done in August.
- 5g. Nominations of officers shall take place at the December meeting with elections to take place at the January meeting.
- 5h. If anything should happen to the Treasurer, the President or Vice President shall be able to sign checks.

Article 6: CLUB GROUND USEAGE

- 6a. Honorary members have no use of club grounds without a majority vote of active members.
- 6b. Active members have use of grounds as long as it does not conflict with a club meeting or activity.
- 6c. Requests for special use of the club facilities must be made at the monthly meeting prior to the requested special event before. The request must be voted on and majority rules, or at least three (3) officers may grant usage.
- 6d. No illicit activities by members at any time.
- 6e. Guests are considered any non-family person.
- 6f. All range rules and general rules must be followed.
- 6g. Everyone needs to sign in when shooting at a range or when hunting out back.
- 6h. Members hunting on MSGA property are permitted one guest or family member at a time.

GENERAL RANGE RULES

All members are to make themselves familiar with all rules, safety rules of gun handling, and regulations governing the use of the club facilities. No excuses for lack of knowledge will be accepted. Each member will receive and sign a copy of these rules subject to renewal of their membership.

- Always treat your firearm as if it is loaded.
- Always keep your finger off the trigger until ready to shoot.
- Always keep the gun unloaded until ready to use.
- Always keep the gun pointed down range.
- Always make sure your firearm is safe to operate.
- Always use the correct ammunition for your firearm.

1. Range shooting hours are 9:00 am to one half hour before sunset. During the archery deer season the range will be open from 10:00 am to 2:00 pm. The range will be closed for all deer shotgun and muzzle loader seasons. The 500 yard range will be closed to all shooting during the deer archery and gun seasons.(Set by the state of Ohio)
2. All shooters are responsible for cleaning up after themselves. This includes behind the firing line, in front of the firing line and also in the club house area. Clean up any and all areas used.
3. Dispose of misfired ammunition in a box provided on range.
4. The ranges will be closed on occasion for work parties, law enforcement training, matches and other training courses or programs. The shooting range will be closed during club events and when the club is rented for private social events.
5. Members should report violations of these rules to the range officer or club officers as soon as possible. Preferably before the offenders vacate the premises. Members should record the exact data and time of the incident, the nature of the violation, and identity of the violator. Violations will be dealt with in accordance with the procedures set forth in the club's Bylaws. Penalties range from verbal warning to permanent expulsion. Reference article 5 in Bylaws.
6. No shooting of any firearms inside of the clubhouse.
7. Eye and ear protection is required on and near the firing line by all shooters and spectators.
8. No NFA and Class 3 firearms are allowed. These include firearms capable of full automatic fire, short barreled rifles and shotguns.
9. Legal magazines may be loaded to their maximum capacity.
10. No rifle chambered for .50 BMG or larger may be used.
11. Open carry of hand guns is allowed. You must comply with all the laws of the state of Ohio regarding open carrying of a firearm.
12. The shooter is responsible to insure that the firearm is safe to fire and the ammunition is safe to use.
13. Before going forward of the firing line for any reason you must first arrange a cease fire with all shooters on the range. Make your firearms safe before anyone goes down range. Do not handle any firearms in any manner when anyone is down range.
14. The use of chemical agents, such as tear gas, CS, CNDM and OC propelled by any means (hand, gas launcher, pepper fog, shotgun or shotgun launched) are forbidden.

15. No explosive devices of any kind are allowed on the ranges at any time, including exploding targets on either range.(Tannarite)

16. When testing a semi auto pistol that was just repaired, start with a single shot.

17. Rules may be modified for specific events, matches or other requirements. By approval of the Executive Officer Committee only.

18. No alcohol or drugs or illegal substances on ranges when range is in use.

19. Range rules must be read and understood.

Front range rules(25-200 yds)

1. Shooters must shoot on the range which is of the appropriate length for the distance at which they are shooting. The 200 yard range is for shooting at 200 yards only. The 100 yard range is for shooting at 100 yards only. The 50 yard range is for shooting at 50 yards only. The 25 yard range is for shooting at 25 yards only. Shoot straight down range at right angles to your target. Shooting across the range is prohibited.

2. All targets must be affixed to the target holders specifically installed for that purpose. Absolutely no other target placement is permitted

3. Targets allowed are only paper and cardboard targets. Metal gongs are allowed after 50 yards minimum in front of a backstop. No bottles, glass, cans, boxes, cement blocks or types of targets will be allowed.

4.No targets are to be placed on top of the backstops, cans, bottles, bowling pins, metal, etc.

5. No aerial target shooting of any sort, other than clay pigeons using shotguns. The shooting area is towards the 50 yard range.

6. One person per lane or table is permitted to fire at a time.

7. One loaded firearm per lane or table is permitted at a time.

8. Ensure all actions are open and ejection ports visible when placing firearms on bench. In case of jam or malfunction, place the firearm on a bench with the muzzle pointed downrange until the round is removed.

9. Line of sight shooting only no cross target shooting.

Rear range rules (500 yd)

1. The rear range is closed to shooting for the archery season.(dates of State of Ohio season)
2. All targets must be affixed to the target holders specifically installed for that purpose. Absolutely no other target placement is permitted
3. Targets allowed are only paper and cardboard targets. Metal gongs are allowed after 50 yards minimum in front of a backstop. No bottles, glass, cans, boxes, cement blocks or types of targets will be allowed.
4. No targets are to be placed on top of the backstops, cans, bottles, bowling pins, metal, etc.

GENERAL RULES

1. Members must sign in and out each time they enter and leave the range. The members must list his/her name, date, time in and time out. The sign-in must occur before using the range. Names of guests must also be entered on the register. A waiver of liability form must be signed by each shooter. This form only needs to be signed once.
2. Limit your guests to two (2) at one time. You must review range rules with your guests. Guests must sign a range waiver and you must be with your guests. You are responsible for their actions. Do not lend or give your key. It is the club's property.
3. Turn off all lights, reset the heater to winter setting, and make sure the door and gate are closed and locked when leaving. Leave the building better than you found it.
4. Driving past the pond is closed during archery season, deer retrieval may occur between 10 am and 2pm.(Set by the state of Ohio) no trucks are permitted, just 4 wheelers are allowed.
5. All garbage is the responsibility of the member, take your refuse home.(the club has no garbage collection)
6. Concealed carry at all social functions is not permitted.
7. Members shall produce their ID card upon request of another member.

Member code of Conduct

Purpose

The purpose of this Code of Conduct is to ensure a safe, respectful, and lawful environment for all members, guests, and the surrounding community. Membership in the club is a privilege that requires responsible behavior at all times.

Member Expectations

All members shall:

1. Follow All Laws and Regulations
Comply with all federal, state, and local firearm laws, range rules, and club bylaws at all times.
2. Practice Safe Firearm Handling
 - Treat every firearm as loaded
 - Keep the muzzle pointed in a safe direction
 - Keep fingers off the trigger until ready to shoot
 - Know your target and what is beyond it
3. Follow Range Safety Rules
 - Obey range commands immediately
 - Use only approved firearms and ammunition
 - Wear required eye and ear protection
 - Cease fire immediately when directed
4. Act Respectfully
 - Treat all members, guests, and staff with courtesy
 - No harassment, discrimination, intimidation, or threatening behavior
 - Resolve conflicts calmly and respectfully
5. Use Club Property Responsibly
 - Clean up after use
 - Report damaged equipment or unsafe conditions
 - Do not misuse facilities or equipment

6. Guest Responsibility

- Members are responsible for the conduct and safety of their guests at all times

7. Alcohol, Drugs, and Impairment

- No firearm handling while impaired by alcohol, drugs, or medication

Prohibited Conduct

The following behaviors are strictly prohibited:

- Reckless or unsafe firearm handling
- Ignoring range commands
- Threatening or violent behavior
- Possession of illegal firearms or ammunition
- Not following club rule as stated in this document
- Falsifying membership, giving access to the club to non members or safety records

Discipline Plan for Violations

Discipline will be progressive, fair, and consistent, with the severity of the violation determining the response, and follow Censure guidelines from Article 5 of the bylaws.

Level 1 – Minor Violations

Examples: failure to clean area, minor rule misunderstandings

Action:

- Verbal warning
- Safety reminder or retraining if needed
- Documentation of incident

Level 2 – Moderate Violations

Examples: repeated minor violations, failure to follow posted range rules

Action:

- Written warning
- Temporary suspension of range privileges (1–30 days)
- Mandatory safety refresher training

Level 3 – Serious Violations

Examples: unsafe firearm handling, ignoring cease-fire commands, aggressive behavior

Action:

- Immediate removal from range
- Temporary suspension (30–90 days)
- Review by the club disciplinary committee

Level 4 – Severe Violations

Examples: reckless endangerment, violence, illegal activity, substance use with firearms, destruction of club property

Action:

- Immediate revocation of membership
- Possible permanent ban
- Law enforcement notification when required

Disciplinary Review Process

- A Disciplinary Committee (3–5 officers or appointed members) will review serious violations
- The member will be given an opportunity to provide a written or verbal statement

- Decisions will be based on safety, evidence, and club policy
- Appeals may be submitted in writing within 14 days

Acknowledgment

All members must sign an acknowledgment stating they have read, understand, and agree to follow this Code of Conduct. Failure to comply may result in disciplinary action, up to and including permanent removal from the club.

Purpose

Our gun club is committed to providing a safe, respectful, and lawful environment for all members, guests, and the surrounding community. Membership is a privilege that requires responsible behavior at all times.

Member Responsibilities

All members must:

- Follow all federal, state, and local firearm laws, as well as all club bylaws and posted range rules
- Practice safe firearm handling at all times, including:
 - Treat every firearm as loaded
 - Keep the muzzle pointed in a safe direction
 - Keep your finger off the trigger until ready to shoot
 - Know your target and what is beyond it
- Follow range commands immediately, including all cease-fire instructions
 - Wear required eye and ear protection
 - Treat others with respect—harassment, threats, or aggressive behavior will not be tolerated
- Use club property responsibly and clean up after each use
- Supervise guests at all times and remain responsible for their conduct
 - Report unsafe conditions or incidents to a club officer promptly

Prohibited Conduct

The following are strictly prohibited on club property:

- Reckless or unsafe firearm handling
- Ignoring range rules or commands
- Alcohol, illegal drugs, or firearm use while impaired
- Threatening, violent, or discriminatory behavior
 - Use of firearms outside designated areas

- Possession of illegal firearms or ammunition

Discipline for Violations

Violations of this Code of Conduct will result in progressive discipline, depending on severity:

1. Verbal Warning – For minor or first-time violations
2. Written Warning or Temporary Suspension – For repeated or moderate violations
3. Immediate Removal and Suspension – For serious safety violations
4. Membership Revocation – For severe, dangerous, or illegal conduct

Serious violations may be reviewed by the club's Disciplinary Committee and may involve law enforcement when required.

Acknowledgment

By signing below, I acknowledge that I have read, understand, and agree to follow this Code of Conduct. I understand that failure to comply may result in disciplinary action, including suspension or permanent loss of membership.

Member Name: _____

Signature: _____

Date: _____