

OLPH SCHOOL FOUNDATION
Setting Up Your Shop with Scrip Account and Presto Pay

1. Go to www.shopwithscrip.com
2. Find the Family Sign Up box (Green Box on the left hand side of the screen)
3. Click Create Account
 - a. Step 1 Enter your Username
 - b. Step 2 Create and Confirm your password
 - c. Step 3 Enter your account Information
 - i. First Name
 - ii. Last Name
 - iii. Gender
 - iv. Year of Birth
 - v. Student Name
 1. Please do this so we can verify which family you belong to
 - vi. Teacher Name (Optional)
 - vii. Address (Optional)
 - viii. City (Optional)
 - ix. State
 - x. Zip
 - d. Step 4 Enter your email address
 - e. Step 5 Review and accept the agreements
 - f. Click I Accept
 - g. Update User Information Page
 - i. Pick a Challenge Question #1
 - ii. Enter in Answer
 - iii. Click Save Answer
 - iv. Pick a Challenge Question #2
 - v. Enter Answer
 - vi. Click Save Answer
 - h. Join a Non-Profit Page
 - i. Enter in Enrollment Code
 - ii. E38AB82236286(code is case sensitive please make sure all letters are in CAPS)
 - iii. Click Join
 - j. This brings you to the Scrip website

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4. SETTING UP PRESTO PAY

- a. Find Presto Pay on the left hand side of the screen, Click Presto Pay
- b. Read over the Presto Pay agreement and Click Yes, and I agree
- c. Presto Pay Screen
 - i. Please Enter in your bank account information
 1. Bank Name: (example – Chase)
 2. Account Name: (example – Savings Account)
 3. Account Type: Choose Checking or Savings
 4. Routing Number: Enter in the routing number from the bottom of your check
(see example picture on the website)
 5. Account Number: Enter in the account number from the bottom of your check (see example picture on the website)
 6. Enter Validation Code: (this is the code they give you on the website)
 7. Click Next
 - ii. Presto Pay Page comes up
 1. It will inform you that two random amounts of money will be deposited in your checking account within 2 business days. This is done so Great Lakes can verify your Presto Pay account is linked to an active bank account. After this has been done successfully, you will be sent an approval code. You need to email (olph1scrip@gmail.com) us this number so we can approve your account on our side.
 2. Contact us by email
 - a. olph1scrip@gmail.com
 3. Click Return to Dashboard
 4. When there has been two deposits made into your bank account, return to www.shopwithscrip.com, log into your account to verify the amounts
 - a. At the top of the page you will see a Click here to verify link. Click on that
 - b. Enter in the two different amounts
 - c. Give yourself a 4 digit pin number that will be used when you check out using your Presto Pay account.
 - d. Click Next
 5. You will then receive an email giving you an approval code when you get this just email us with this number and you are all set to go.

If you have any questions when setting up your account or your Presto Pay, please email
olph1scrip@gmail.com.

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