

Privacy Policy

Lease and etc respects the privacy of individuals. This policy sets out the way we handle your personal information in compliance with the Privacy Act 1993 (the Act) & the associated Privacy Principles mandated under the Act. You consent us to the use or disclosure of your personal information.

Collection of Information

We may collect personal information from you including your name, address, telephone number, email address and other relevant information. The main avenues for us to collect information include:

1. Enquiries on various websites we advertise properties (including social media).
2. Contact us to ask for information.
3. Your attendance to our open homes.
4. Third parties under your authorisation.

Use of Your Information

Personal information that you submit to us may be used by us for reasonable business purposes, in that we may store and process that information to better understand your needs and how we can improve our services.

Disclosure to Third Parties

Personal information that you submit to us will only be disclosed to a third party with your authorisation. Otherwise we will not disclose your personal information to any third parties unless required by law.

Security & Access

We will take reasonable steps to ensure that the personal information we collect is accurate, complete and up-to-date. You can access, request correction or delete of any your personal information held by us. We will take reasonable steps to protect personal information with full compliance to Office of the Australian Information Commissioner guidance.

Sensitive Information

We will not collect use or disclose sensitive information (including but not limited to race, ethnics, sexual orientation).

Cookies

A Cookie is a piece of information that our web server may send to your machine to enhance usability of our website. Browsers usually ask your permission to accept cookies. If you do not wish to use any of the cookies you reject the cookies prior to access to our website. You can delete our stored cookie anytime via your Browser instructions.

Contact Us

Please contact us if you wish to discuss any privacy issues, or if you do not wish to receive any future communications from us at the details below:

Privacy Officer Contact

Steven Han

Lease and etc

Shop 1 81 Giles St Kingston ACT 2604