**\*\*This is a copy of the minutes for you to review. They will be sent out again just before our next meeting to be approved in July.**

**Minutes of the Guardian Angels Altar Society Meeting**

**May 17, 2022**

**Call to Order** - The meeting was called to Order by Christy Kaszubski at 6:36 P.M.

**Announcement of Quorum** - Quorum was met.

**Opening Prayer -** The Opening Prayer was made by Mary Cochran.

**Minutes of the April meeting** - A motion was made by Ed Miller and seconded by Mary

 Costello to approve the minutes of the April 19th meeting. The motion passed

 unanimously.

**Installation of Officers** - The new officers of the Altar Society, elected in April, were officially sworn into office by Ed Miller and Christy Kaszubski. The new officers and Altar Society members received a special blessing from Fr. Chris Weber.

**Treasurer's Report** - Tom Cochran has been working with Mark Kramer to get access to the books and get his name on the Altar Society checking account. Tom Cochran presented a proposed budget for the Altar Society for 2022. The proposed budget total was $5950.00 Last year we made $3,200.00 from our only fundraiser, the Parish picnic. The balance in our checking account is $8100.00 with an additional $350.00 in petty cash. A portion of the petty cash will pay for the cost of Coffee and Sweets Weekend. Our fiscal year will run from July 1, 2022 to June 30, 2023. This is the same as our Church's fiscal year. A new budget was presented based on the previous budget, expenditures this year and the last few years during COVID, and possible expenditures this coming year. Mark talked about ways we could save by making purchases for the church through places the church has purchasing agreements and are tax exempt. There was a motion made by Kathy Garrets and second by Cheryl Fuhrer to accept the proposed budget for the 2022- 2023 fiscal year. The motion passed unanimously. The Treasurer's report will be filed.

**Committee Report** -

 ***Coffee and Sweets* Committee - Chairperson, Cheryl Fuhrer**

 ***Coffee and Sweets*** weekend was held on Saturday, April 30 and Sunday, May 1. It was held in the Church basement. Approx. 120 people attended counting all 3 masses. The 11 A.M. Mass had more people because families came down after First Communion pictures. Thirteen dozen donuts were purchased from Giant Eagle. The cost for coffee and donuts was $141.84. It was difficult to hold this event because there is no available sink and running water to clean the area and the utensils used. Cheryl recommended we not do ***Coffee and Sweets*** again until the new kitchen is installed.

 **Decor Committee - Chairperson, Christy Kaszubski**

 Christy presented a sheet with the Decor Committee expenses.  The annual cost for live flowers and Holy Thursday bread is $1350.00 paid for by the Church.  In 2020-2021, many old decor items had to be replaced.  The new inventory receipts totaled $2011.65, paid for by the Altar Society and $1306.15, paid for by the Church.  A budget moving forward of $1000.00 was set for Jan 1, 2022 through the next fiscal year ending on June 30, 2023.  Christy stated that the committee tried to be as frugal as possible in all purchases. January through May 2022 expenses have been $291.59.  The next decor changes will be Ascension, Pentecost, and then back to Ordinary Time in June.  After that, the Committee plans to use items from their inventory to finish out the year.

**Unfinished Business**

 **(5) Amendments to the By-Laws**.....*requires a 2/3 vote for approval*. A motion was made by Sue Oetzel and second by Kathy Klingle to accept the changes to the 5 amendments of the Altar Society By-Laws. The motion passed unanimously. A document with the revised version of the By-Laws is available on the Altar Society webpage for you to print to replace the old By-Laws.

 **Parish Picnic - Date: Sunday, September 11th,** **2022 after 11 A.M. Outdoor Mass**

Chairperson(s) Needed -  A request for a Chairperson(s) will be out in the bulletin. We need a Chairperson soon as the first picnic meeting needs to be held mid-June."

**New Business**

 **New Parliamentary Procedure Document** - new section on page 2 - voting by ballot

 **Bishop Malesic Mass & Reception** - Friday, June 3rd Mass is at 6:30 P.M. with a reception following at 7:15 P.M. The plan is to serve fruit, cheese, cookies and brownies. Cheryl Fuhrer and Christy Kaszubski will be in charge of the event. Contact either one of them if you want to volunteer to help provide food or help with set-up and/or clean-up.

 **New Business from the Floor** - There was a question from the floor about security at the our Parish especially during Mass and other events. Fr. Chris addressed the group about security measures being taken at Guardian Angels and a message from the Bishop on Parish security measures.

**Announcements**

 **Next General Membership Meeting** .....Thursday, July 14, 2022 6:30 P.M.

 **Coffee and Sweets on hold**

 **Altar Society Website** - expect to see changes to the Altar Society links on the Guardian Angels webpage. We plan to have updates and tabs with pictures and contact information.

 **New Custodian** - John Leitch retired. A new custodian will begin on June 6th.

**Final Prayer** - Fr. Chris led the closing prayer.

**Adjournment** - The meeting was adjourned at 8:05