Minutes of the Guardian Angels Altar Society Meeting

January 12, 2023

The meeting was called to order at 6:32 p.m. by Christy Kaszubski.

**Announcement of Quorum –** Quorum was met. There were 21 members in attendance.

**Opening Prayer** – Opening prayer was said by Father Chris.

**Approval of Minutes** – Cheryl Fuhrer moved to approve the minutes of the November 9th, 2022 meeting and it was seconded by Chris Wittkopp. Minutes of the meeting were approved by unanimous vote.

**Introduction of new members** – there were no new members at the meeting.

**Treasurer’s Report** – Tom Cochran gave the report and it was filed.

**Correspondence** – Kathy Gerrets read thank you notes from Joyce Krusinski – for the flowers and from Father Chris for Christmas gift and advised of emails received from the office staff for Christmas gifts.

**Committee Reports** **–**

**The Giving Tree** – Mary Cochran gave the report and it was filed and also read a thank you letter from the Embrace Center.

**Pictures with Santa Event** – Cheryl Fuhrer gave the report and it was filed.

**Church & Altar Décor** – Christy Kaszubski gave the report and it was filed.

**Candle Room Project –** Christy Kaszubski advised that she would go over the details in the Unfinished Business part of the meeting.

**Unfinished Business –**

**Staff Christmas Gifts –** Mary Cochran reported that the following gifts were given to the staff - $75 cash to Louis, $150 Petsmart gift card to Father Chris and breakfast from Dunkin Donuts for the staff.

**Fundraiser Ideas** – Christy Kaszubski presented ideas to the group after checking into many places. The group decided to go ahead with the candy sale from Fannie Mae/Harry London as an Easter Candy sale. Chris Wittkopp and Cheryl Fuhrer volunteered to be the committee co-chairpersons.

**Altar Society Fund Usage –** Christy Kaszubski reported on the following:

Wood Media Holder for church foyer – Christy passed around a pamphlet showing the media rack to be installed on the wall in the foyer to centralize all the items currently in various places in the back of church. Chris Wittkopp moved that the Altar Society purchase a Media Rack for $321.41. Glen J Kaszubski seconded. The motion was approved by unanimous vote.

(4) Votive Candle Stands – Christy presented information about the due diligence the committee did for finding suitable stands for both candle areas. A pamphlet was passed around showing the final decision. Karen Hanna moved to purchase (4) 24 candle wrought iron votive stands from McKay Church Goods in Cleveland for $4120. It was seconded by Linda Becker. The motion was approved by unanimous vote. Chris Wittkopp moved to purchase 2 taper boxes and 2 sand boxes for $480 total. It was seconded by Diane Miller. The motion was approved by unanimous vote.

Industrial Vacuum Cleaner – this is on hold until the construction is completed.

**New Business –**

**Standing Policies – New Document**

A new document for standing policies was discussed at the Executive Board meeting on January 5th. A document explaining this new policy was available at the meeting. This will be a permanent document along with the Bylaws. Two motions were made by Kathy Gerrets and seconded by Mary Cochran at the board meeting -

First motion – Any member of Guardian Angels Parish may volunteer for and be on a Committee of an Altar Society sponsored event. He or she does not need to be a dues-paying member of the Altar Society. However, any person who volunteers to be an Altar Society sponsored event Committee Chairperson, must be a dues-paying Altar Society member.

Second motion -A volunteer (any person who donates their time or services to an Altar Society sponsored event) may NOT receive a monetary or material gift from Altar Society funds. Only those persons/entities who are hired to perform a service for a fee can receive monetary compensation from Altar Society funds.

Both motions were approved by unanimous vote.

**Announcements –**

The July 2023 meeting has been changed to Wednesday, July 19th.

**Final Prayer –** final prayer was said by Mary Cochran.

**Adjournment –** The meeting was adjourned at 7:57 p.m.