

HIDDEN LAKE VILLAS

OWNER INFORMATION UPDATE SHEET

NAME: _____ UNIT # _____

UNIT PHONE # _____ WORK # _____

VEHICLE LEFT ON PREMISES:

YES _____ NO _____ YEAR/MAKE/MODEL: _____

LICENSE # ON VEHICLE: _____

STATE OF VEHICLE REGISTRATION: _____

NORTHERN ADDRESS: _____

NORTHERN HOME PH# _____

NORTHERN WORK PH# _____

CELL # _____

EMAIL ADDRESS: _____

CONDO WATCHER: _____ PHONE# _____

EMERGENCY CONTACTS: NAME AND PHONE#:

1) _____

2) _____

May we include the following information in our HLV Owner Directory?

1) Your unit phone? YES _____ NO _____

2) Your cell phone? YES _____ NO _____

3) Your email address? YES _____ NO _____

Do you consent to receive electronic notifications of member meetings in lieu of

regular US mail? YES _____ NO _____

Use Northern mailing address between the following dates: _____

Use HLV mailing address between following dates: _____

Signature _____ Date _____



Homeowners of Hidden Lake Villas Condominium Association, Inc.
788 Park Shore Drive
Naples, FL 34103

Dear Homeowner,

Hidden Lake Villas Condominium Association, Inc. is excited to offer a new service to all owners. We can email your quarterly assessment invoice to you! This will replace the mailing of invoices through the USPS, saving paper and postage. Also, your invoice will reach you no matter where you are.

If you would like to change your delivery system for your quarterly assessments please complete the section below and return it in the enclosed envelope with your quarterly assessment payment. (If you pay by ACH or by automatic bank payments, then just detach and send the email agreement.) The next quarterly assessment invoice, which will be due on October 1, 2014, will then be sent to you via email.

If you have any questions, please contact the office at HLV at 239-261-1300 or S&J Professional Services, Inc. at 239-776-7258.

Frank Falcone, Manager

788 Park Shore Drive, Naples, Florida 34103
Phone: (239) 261-1300 | Fax: (239) 261-5561
Email: Office@HLVcondo.com | Website: www.HLVcondo.com

Hidden Lake Villas Condominium Association, Inc. EMAIL AGREEMENT

We request to have our quarterly assessment invoices sent to us via email. We understand that it is our responsibility to keep S & J Professional Services, Inc. updated with our current email address.

Unit # _____

Name _____

Email Address: _____

HIDDEN LAKE VILLAS CONDOMINIUM ASSOCIATION, INC.

Maintenance Fee Auto Debit Authorization

Name on Deed: _____

Property Address: _____

Owner Last Name: _____ Start Date: _____

Name of Bank: _____

Name on Bank Account: _____

Bank Account #: _____ Routing #: _____

Checking or Savings: _____

Home Phone: _____ Day Phone: _____

Email address: _____

I HAVE ATTACHED A BLANK VOIDED CHECK AND HEREBY AUTHORIZE MY FINANCIAL INSTITUTION TO DEBIT MY ACCOUNT IN THE NAME OF MY HOMEOWNERS ASSOCIATION. I ALSO REALIZE THE AUTO DEBIT WILL APPEAR ON MY BANK STATEMENT BETWEEN THE 3rd AND 10TH WORKING DAY OF THE FIRST MONTH OF THE QUARTER FOR EACH QUARTERLY ASSESSMENT. IN ADDITION, I UNDERSTAND THIS AUTO DEBIT WILL REMAIN IN EFFECT UNTIL I NOTIFY MY ASSOCIATION IN WRITING, 30 DAYS PRIOR TO CANCELING THE AUTO DEBIT. I ALSO GIVE THE ASSOCIATION AUTHORITY TO INCREASE THE AUTO DEBIT AS MAINTENANCE FEES ARE INCREASED BY THE BOARD OF DIRECTORS.

SIGNATURE _____ DATE _____

Please attach voided check or savings deposit ticket here.