

# Preparing for your Inspection

Most violations found by an inspector are minor and relatively easy to repair. Give yourself a “head start to safety” and use this checklist as a basic guide before the inspector visits. The following list identifies some of the more common violations that you can identify and correct, remember this is NOT a complete listing and there may be violations that are unique to your facility.

## EXITS

- Aisle ways are clear
- Stairways & fire escapes are not used for storage & are easily navigated
- Illuminated exit signs are displayed over each exit
- Illuminated exit signs are well maintained & operating properly
- Exit doors open easily without much force
- Exit doors open in the same direction of travel
- Exit doors remain unlocked during business hours
- Exits are unobstructed & visible from all areas of the room
- Exits do not lead to a room subject to locking
- Area that exits lead to is properly maintained & non-hazardous

All businesses are required to have illuminated exits signs displayed over all exits. These are relatively inexpensive and can be easily mounted. They are available at most home improvement stores.

## FIRE ALARMS

- Fire alarm or smoke detectors are installed where needed

- Fire alarms or smoke detectors are operable and maintained

## EXTINGUISHERS

- Adequate number of extinguishers are provided
- Extinguishers are the proper model for business or building type
- Extinguishers are charged and in proper working condition
- Extinguishers are properly installed & mounted
- Extinguishers have been inspected & tagged by a State of Florida licensed inspector
- Extinguishers are visible & accessible

According to Florida State Statute 633.061, fire extinguishers must be professionally mounted and inspected annually by a state licensed extinguisher technician. Look in the telephone book under “Fire Extinguishers” for company listings.

## ELECTRICAL EQUIPMENT

- Extension cords & temporary wiring not used as a source of permanent power
- Circuits are not overloaded

- Electrical panels and junctions are closed and accessible
- Fuses and circuit breakers are labeled

The most frequently occurring violation is the use of extension cords as a source of permanent power. The Life Safety Code prohibits this practice in commercial occupancies.

## MISCELLANEOUS

- Sprinkler/standpipe system is properly maintained\*
- Merchandise/ stock not stored too close to sprinklers\*
- Air conditioning & heating systems properly installed & maintained
- No smoking signs posted in prohibited areas
- No unsafe accumulation or rubbish/debris
- Street number properly displayed outside business

\*Applicable only if a system has been installed. Check with us to see if your business requires such a system.