



**Holley-Navarre Fire District
Board of Fire Commissioners
July 22, 2024 – 6:00 p.m.
Minutes Are Not Verbatim**

The meeting was called to order at 6:00 p.m. by Vice Chairman Darin Culberson. Chief Kevin Lewis led the pledge. Chairman Dave Stone was absent. Crews 41 and 45 were present, as well as BC Martino, Chief Lewis, and Admin Dee May.

Resolution 24-02 – Acceptance and approval of financing for \$2,500,000 bank qualified draw-down loan from Regions Equipment Finance Corp for additional costs above and beyond the \$1,500,000 State of Florida Appropriations Grant for the construction of Station 44. Resolution was read and reviewed. Purpose of resolution explained by Chief Lewis. **Commissioner Reilly made a motion to approve Resolution 24-02, 2nd by Commissioner Cooper. Vote held. Motion – passed unanimous.** Commissioners will sign resolution and it will be sent to George Cooper, bond counsel attorney, to include with loan agreement.

Commissioner Comments – Commissioner Reilly stated that he is impressed with the direction of the department. Commissioner Cooper stated that he was told by an elderly neighbor how impressed she was by the crew who responded to the neighborhood Walmart and stayed to help put her groceries in the car. Cooper stated, “Keep doing what you’re doing because you’re amazing. Whether they tell you or not, your community is proud of you and in awe of you. God bless you, I thank you, and I appreciate you.” Cooper also said, “Chief Lewis leads by example and it shows. I couldn’t be more proud to be affiliated with you guys.”

Meeting Minutes

June 24, 2024 - Meeting minutes were reviewed. **Commissioner Reilly made a motion to accept the minutes as presented, 2nd by Commissioner Cooper. Vote held. Motion – passed unanimous.**

Special Meeting July 9, 2024 – Meeting minutes were reviewed. **Commissioner Reilly made a motion to accept the minutes as presented, 2nd by Commissioner Cooper. Vote held. Motion – passed unanimous.**

Treasurer’s Report

July 2024

Regions Checking	\$1,445,930.67
Impact Fee Acct	\$364,570.52
Reserve Fund Acct	\$583,571.00

Income received to date	\$3,804,179.17
Expenses to date	\$2,838,189.86

Treasurer’s Report read into record by Commissioner Cooper. **Commissioner Reilly made a motion to accept the treasurers report as presented, 2nd by Commissioner Cooper. Vote held. Motion – passed unanimous.**

Chief’s Report – Calls down considerably this month at 170; they have typically been over 300 lately. Several fires – guys have done tremendously. In the prevention division, plans will now be stored digitally to cut down on physical storage.

Old Business - None

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(continued)

New Business:

- 1. Annual survey results for Chief Lewis** – Results of anonymous survey were reviewed. Vice Chairman Culberson stated that Chief Lewis should be proud of the comments he received from the department, most notably that he is a “fireman’s chief” and that he cares. Chief Lewis stated that surveys were completed for everyone at step-up level and above, and had been very effective. Vice Chairman Culberson stated that it was a great idea to have all officers surveyed and he was glad to see it.
- 2. Groundbreaking date for St 44** – Date was set for Tuesday, July 30, at 9 am. We will notify Chairman Stone, Navarre Press, and Commissioner Eddington. The plan is to keep it small due to very limited parking.
- 3. Budget workshop date** – Due to conflicting schedules, it was decided that each commissioner will come into the office individually to go over the budget. The final budget will need to be approved at the September 23 meeting.

Next Meeting

Next Meeting is scheduled for **Monday, August 26, 2024, at 6 pm**. Annual tax assessment resolution will be signed at that meeting.

Respectfully submitted,

Charles Cooper, Secretary/Treasurer
CC:sdm