



**Holley-Navarre Fire District
Board of Fire Commissioners
January 12, 2024 – 5:05 p.m.
Minutes Are Not Verbatim**

IMPACT FEE STUDY MEETING

The meeting was called to order at 5:05 p.m. by Chairman Dave Stone. Chief Kevin Lewis led the pledge. Entire board was present, as well as Shawn Ocasio and TJ Speight from Raftelis, Chief Lewis, Admin Dee May, and two members of the public.

Chairman Comments - None

Impact Fee Study Presentation by Raftelis – Shawn Ocasio presented a power point of the 24-page study explaining the purpose of impact fees, legal considerations, extraordinary circumstances provisions, projected growth, and proposed impact fees (see study attached). Recommendation by Raftelis was to adopt the proposed fire impact fees and add additional non-residential land-use categories later if needed. Study can only be performed every four years, but due to the rate of growth (and projected rate of growth) in the area, low impact fee rate, and needed expansion of services of HNFD, the extraordinary circumstances provision applies.

Public Comments – Public asked about industrial impact fees and how that is calculated. Resident also asked about application of extraordinary circumstances. Commissioner Reilly stated that due to not changing our impact fee rate in roughly 15 years, we are extremely far behind. After this rate is changed, the next time fees are adjusted it will be less significant.

Next Meeting – Next Impact Fee Meeting is scheduled for Friday, January 19, 2024.

Respectfully submitted,

Chuck Cooper

Charles Cooper, Secretary/Treasurer
CC:sdm