



Holley-Navarre Fire District Board of Fire Commissioners May 23, 2022 – 6:00 p.m.

Minutes Are Not Verbatim

The meeting was called to order at 6:00 p.m. by Chairman Dave Stone. Chief Ron Norton led the pledge. Commissioners Dave Stone, DJ Stone, Darin Culberson, and Doug Schumpert were in attendance, as well as Chief Norton, BC Davidson, and Admin Dee May. Stations 45 and 41 crews were also in attendance. Commissioner Todd Tolbert was absent.

Public Announcements / Public Comments – None

Chairman's Comments – None

Meeting Minutes – April 25, 2022 – **Commissioner Schumpert made a motion to accept minutes as presented, 2nd by Commissioner Culberson. Vote held. Motion - passed unanimous.**

Treasurers Report

Commissioner DJ Stone read the report as follows:

May 2022

Regions Checking	\$1,349,525.92
Impact Fee Acct	\$712,484.07
Apparatus Fund	\$213,041.36
Reserve Fund Acct	\$683,571.00
Income received to date	\$2,900,425.54
Expenses to date	\$1,868,124.26

Treasurers Report for May 2022 read into record by Commissioner DJ Stone. **Motion made to accept report by Commissioner Schumpert, 2nd by Commissioner Culberson. Vote held. Motion - passed unanimous.**

Chief's Report

(See attached) Incidents for April 2022: 285. Average response time 7:03, overlapping calls 86 or 30.1%. Staffing – 2 vacancies. 1 member on light duty. 1 firefighter injury yesterday at a vehicle fire. Firefighter is at home recuperating. 2 new hires in processing, will be starting next week. ALS Status – \$90k impact fee approved, beginning to purchase equipment. Price quote received by D. Tolar for LifePacks. 5-9 month wait. Vehicle Status – E45 O/S for brakes (parts on backorder). FC vehicle ordered 06/2021, at dealer. BC vehicle ordered 6/2021, at dealer. Tower 45 is on schedule. Grants – Always searching. Appropriations are on Governor DeSantis's desk to be signed. Bids for concrete front pad – In progress. Union contract negotiations – Ongoing now through September, with a very busy schedule in July and August. Promotions – Drew Buffington to Captain, 7 year vet of HNF. Nathan Pfrimmer to Engineer, 7 year vet of HNF. **Motion made to accept Chief's report by Commissioner Schumpert, 2nd by Commissioner Culberson. Vote held. Motion – passed unanimous.**

Old Business

- 1. Sutphen Tower Status:** Moving along on schedule, per Mark Oakes.
- 2. Assessment Committee Update:** Latest meeting minutes were emailed to the Board.
- 3. Statutory Increase:** Last month, Chief Norton distributed the supporting documentation from DEO and the memo from the attorney's office. A decision will need to be made at the July meeting at the latest before the notices are mailed out in August. Chief's recommendation is the 4.78% increase, which would add approximately \$200,000 to the budget. This does not have to go on the ballot. **Motion was made by Commissioner DJ Stone to add the 4.78% statutory increase to non-ad valorem assessments, 2nd by Commissioner Schumpert. Vote held. Motion – passed unanimous.**
- 4. Reserve Engine:** Sutphen brought a mini-pumper by the station for Chief Norton to look at. It was quoted at \$279,000 and is available for 10-year lease financing. Brinlee Mountain has two 20-year-old engines for \$150,000. Commissioner DJ Stone asked for a recommendation from Chief Norton about what should be done. Chief Norton's opinion is that there just not a lot of extra money at the moment. He suggested waiting until November to see if ad valorem goes through, then revisit it. At the moment, we have a working reserve for the most part and we also have Pace's reserve engine for back-up. Commissioner DJ Stone stated that he appreciated all the information but he agrees; this is something we can address later.
- 5. Medical Director Contract Review and/or Approval:** Lt Tolar was going to email a copy of the Medical Director Contract to the Board to look over. We will follow up with him and get them sent out to the Board.

New Business – None

Action Register – Commissioner DJ Stone suggested clearing out action register items that have been discussed/handled. He recommended putting all action register items in a folder divided by year so they can be accessed easily.

Next Meeting

Next meeting is Tuesday, June 28, 2022, at 6 pm. Meeting adjourned at 6:26 pm.

Respectfully submitted,

DJ Stone

D.J. Stone, Secretary/Treasurer
DJS:sdm