



**Holley-Navarre Fire District  
Board of Fire Commissioners  
September 23, 2024 – 6:00 p.m.**  
Minutes Are Not Verbatim

The meeting was called to order at 6:00 p.m. by Chairman Dave Stone. Chief Kevin Lewis led the pledge. Commissioner Darin Culberson was absent. Crews 41 and 45 were present, as well as BC Sandoval, Chief Lewis, and Admin Dee May.

**Meeting Minutes**

August 26, 2024 - Meeting minutes were reviewed. **Commissioner Cooper made a motion to accept the minutes as presented, 2<sup>nd</sup> by Commissioner Reilly. Vote held. Motion – passed unanimous.**

**Treasurer's Report**

**September 2024**

Regions Checking	\$486,334.33
Impact Fee Acct	\$212,958.32
Reserve Fund Acct	\$383,571.00

Income received to date	\$3,585,353.79
Expenses to date	\$3,719,372.50

Treasurer's Report read into record by Commissioner Reilly. **Commissioner Reilly made a motion to accept the treasurers report as presented, 2<sup>nd</sup> by Commissioner Cooper. Vote held. Motion – passed unanimous.**

**Chief's Report** – Runs have stayed consistently up. Fires have slowed down this month. The district will probably break 4000 calls for the year. Inspector has done 54 inspections this month with 2 major site plans. Impact fees are up to roughly \$10,000 a month. St 44 construction has begun. First meeting on progress update is tomorrow with the contractors. Chief Lewis will update progress at monthly board meetings.

**Old Business** – None

**New Business**

**1. 2025 Collective Bargaining Agreement Review and Approval:**

Chief Lewis and the union have finished negotiations and come to an agreement. There is a one-year contract for this year. The plan next year is to set a 3-year contract. Union president Chris Wells commended Chief Lewis on a smooth negotiation process. **Commissioner Reilly made a motion to approve and sign off on the CBA as presented, 2<sup>nd</sup> by Commissioner Cooper. Vote held. Motion – passed unanimous.**

**2. FY25 Budget Review and Approval:**

Budget was reviewed with the Board. Quite a few cuts had to be made but there will still be a 2.5% raise for employees. It will be a lean year but the members are aware and willing to hang in there. A new apparatus was recently approved due to the 3-year build time. At that point, impact fees are projected to be built up enough to cover the apparatus if necessary. Additional personnel at Station 44 will not happen until next budget year (FY26) due to lack of funds. Commissioner Cooper made a motion to approve the budget for FY2025, 2<sup>nd</sup> by Commissioner Reilly. Vote held. Motion – passed unanimous.

**Next Meeting**

Next Meeting is scheduled for **Monday, October 28, 2024, at 6 pm.**

Respectfully submitted,

Charles Cooper, Secretary/Treasurer

CC:sdm