STARS

POLICY DOCUMENTS

24th June 2026

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TABLE OF CONTENTS

STARS
FRIENDS OF BRAVE ALLSTARS

01	PRIVACY POLICY	›
02	CONDUCT POLICY	›
03	FINANCIAL CONTROL POLICY	›
04	CONFLICT OF INTEREST POLICY	›
05	SAFEGUARDING POLICY	›
06	SOCIAL MEDIA POLICY	›

Privacy Policy Notice

Your privacy is important to us. It is STARS‘s policy to respect your privacy regarding any personal information we may collect about you, including across our website, and other sites we own and operate.

What information we can collect:

- Names
- Address
- Contact details (email/phone)
- Donation or payment information

We use this information to:

- Communicate about fundraising activities
- Manage events and payments
- Keep financial records

How we store it

Information is stored securely (password-protected or locked files) Access is limited to committee members named in the constitution.

Sharing & Retention

We do not sell or share personal data with third parties unless required by law.
We keep data only as long as necessary for committee administration.
Individuals may request access to or deletion of their data.
Contact the committee Chair and/or Vice Chair for any data concerns.

In the event our site contains links to third-party sites and services, please be aware that those sites and services have their own privacy policies. After following a link to any third-party content, you should read their posted privacy policy information about how they collect and use personal information. This Privacy Policy does not apply to any of your activities after you leave our site.

This policy is effective as of the date you submit your information to STARS

Last Updated: 24th June 2026
Next Review Date: 24th June 2027

Conduct Policy

We understand that there can be times where you feel unheard or let down and we respect the need for people to be able to express themselves. However, we do expect that this is always done with respect and courtesy when you interact with any member of the Committee and/or our team of Volunteers.

We won't tolerate aggressive or abusive behaviour directed towards the Committee and/or its volunteers during any form of interaction, i.e., face to face, on social media, online chat, over the phone, via email, or in any other form of communication.

This includes :

- Any form of physical, hostile, or abusive behaviour
- Use of inappropriate language, verbal or written, which may cause a member of staff or fellow customer to feel scared, abused, intimidated, threatened or offended.

This could be:

- Creating a hostile, degrading or offensive interaction
- Using a bullying tone or language
- Inappropriate religious, cultural, or racial comments or insults; including racial stereotypes and judgements based on accent, such as asking to speak to someone who is ‘from this country’
- Bi-phobic, homophobic, or transphobic comments – sexist or other derogatory remarks
- Discrimination against any other protected characteristics as defined by the Equality Act 2010

If we experience any of the above, we will politely ask you to stop, in line with our conduct policy. If this behaviour continues it will be at the discretion of the Committee to ban the individual from any further events and meetings coordinated by STARS.

Last Updated: 24th June 2026
Next Review Date: 24th June 2027

Financial Controls Policy

Purpose

To ensure all funds raised by the committee are managed responsibly, transparently, and used only for the purposes agreed by the committee.

1. All expenditure needs to be approved by the committee.
2. All payments will be signed by two of the agreed signatories.
3. For cheque payments, the signatories will sign the cheque.
4. For other payments (such as BACS payments, cash withdrawals, debit card payments or cash payments), a requisition note will be signed by two committee members and held by the Treasurer.
5. All expenditure requires receipts which will be held by the Treasurer.
6. All banking must be completed within 7 working days.
7. Records of income and expenditure will be maintained by the Treasurer and a financial statement given at each meeting.
8. Committee funds should never be held in personal accounts.

Last Updated: 24th June 2026

Conflict of Interest Policy

Purpose

To ensure committee decisions are fair, transparent, and in the best interests of the fundraising committee.

Committee members must declare any personal interest that could influence a decision, including:

- Family involvement in suppliers or businesses
- Financial or personal benefit from decisions
- Any other relevant relationship

Members with a conflict should not vote on relevant decisions. They may be asked to leave the discussion if appropriate.

All declared conflicts should be recorded in meeting minutes.

All decisions must be made in the best interests of the fundraising committee and Brave Allstars in whom they support.

Last Updated: 24th June 2026
Next Review Date: 24th June 2027

Safeguarding Statement

Purpose

To ensure children and young people are kept safe during all fundraising activities.

Scope

Events held at Brave Allstars : This committee **does not supervise children** or deliver cheerleading training. All coaching and supervision remains the responsibility of Brave Allstars when on site.

Events held at external venues: This committee **does not supervise children**. The supervision of children is the sole responsibility of the legal guardian, parent, carer or appointed adult.

Principles

- Committee members act in a responsible and appropriate manner at all times.
- No committee member should be left alone to be responsible for children.
- Any safeguarding concerns must be reported immediately to the Chair or Vice Chair. In the event of an internal report please refer to Brave Allstars safeguarding lead.

Photography and Media

No images of children will be published without parental consent. Social media posts will follow agreed committee rules.

Last Updated: 24th June 2026
Next Review Date: 24th June 2027

Social Media Policy

Purpose

To ensure clear, consistent, and appropriate communication on behalf of the fundraising committee.

Who can post

Only nominated committee members may post on official channels.

Content standards

All posts must be:

- Accurate
- Respectful
- Relevant to fundraising activities
- Approved where appropriate for major announcements by the committee or Brave Allstars (local new/newspapers)

Children and images

- No images of children will be posted without permission
- Privacy must always be respected

Messaging

- Private messaging of children is not permitted
- Enquiries should be handled transparently where possible

Reputation

Content must reflect positively on the committee and Brave Allstars.

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