

Requesting USPS to add an address

If an address can't be pulled from the USPS website it usually means that USPS does not have the address in their system. This is usually the case for new construction, but I've also seen it happen with properties in rural areas etc. To have the address added to their system you will need to email USPS Address Management with the property address. After Address Management adds the address to their system it will update within 2 weeks then you will be able to pull the USPS. Here is the contact information to do so:

Amy Proffitt – Address Management: amy.w.proffitt@usps.gov

Use this format for your email:

Subject: 212 East St, Fort Towson, OK 74735 Borrowers Last Name File

Hello Amy,

Please add this address to USPS: 212 East St, Fort Towson, OK 74735.

Thank you