



Riley Festival

FOR OFFICE USE ONLY:

2024 BOOTH # _____

Date: _____

Amt. Paid: _____

Check # _____

THIS ENTRY FORM IS NOT FOR FOOD VENDORS

RILEY FESTIVAL

PREPAY

2025 GENERAL APPLICATION

COMMERCIAL, GAMES,

FLEA MARKET ONLY

OCTOBER 2,3,4,5 2025

THEME: "The Yellowbird"

WE HAVE UPDATED OUR APPLICATION PROCESS AND RULES AND REGULATIONS. IF YOU ARE A RETURNING VENDOR, PLEASE READ CAREFULLY.

If you are wanting to sell food in any form, please call the office to obtain the correct application.

The Riley Festival celebrates the Hoosier Poet's October birthday. Due to increased interest in participation in our Festival, it is important that you return this entry form immediately. Applications must be accompanied by payment in full. We do not accept cash payments.

BUSINESS NAME (Please print) _____

CONTACT PERSON _____ CONTACT PHONE (____) _____

ADDRESS _____ CITY _____ STATE _____ ZIP _____

E-MAIL _____ WEBSITE _____

How many years have you had a booth at Riley Festival? _____

CHECK APPLICATION TYPE: _____ ARTS & CRAFT, _____ GREENFIELD MAIN STREET BUSINESS,
_____ NON-PROFITS _____ OTHER.

ALL ITEMS TO BE SOLD OR GIVEN AWAY OR HANDED OUT MUST BE LISTED BELOW: THE MAJOR ITEMS TO CLASSIFY MY BOOTH

ALL VENDORS MUST SUBMIT AT LEAST TWO (2) PHOTOS OF ITEMS TO BE SOLD OR GIVEN AWAY

FEES:---- ALL VENDORS-----10 X 10 FT. OF SPACE ---\$330.00 (Includes electricity) (Prepays only) After Festival 10 x 10 will be \$360.00

For multiple spaces multiply number of spaces times base fee..

PLEASE RESERVE 1or 2 SPACES @ \$ _____ EACH FOR ME. ENCLOSED IS A CHECK OR MONEY ORDER IN THE AMOUNT OF \$ _____.

WE DO NOT ACCEPT CASH. MAKE CHECK OR MONEY ORDER: RILEY FESTIVAL. Cancellations will be accepted; however, **NO REFUNDS WILL BE MADE AFTER AUGUST 1, 2025.**

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The Riley Festival Rules and Regulations are included on a separate page. This is for you to keep and reference throughout the duration of the festival. By signing below, you are agreeing to all rules and regulations of the Riley Festival.

The Lessor, The Riley Festival Association, Inc., shall not be responsible for any injury or loss of items that arise or come to the lessee or his employees or personnel or his goods from any cause whatever while said premises are being occupied under this agreement.

I have read, understand and will comply with all provisions and policies of this application. I understand that any violation may result in my dismissal with NO REFUNDS.

******THE VENDOR AGREES TO KEEP ALL MERCHANDISE AND SOLICITATIONS WITHIN THE BOOTH SPACE. VENDORS WILL NOT BE MOVED TO ANOTHER SPACE ON SET-UP DAY.******

Confirmation e-mails will be sent starting mid August. Please print and keep. We will NOT give out booth numbers or locations prior to the Riley Festival. Please DO NOT call the office inquiring where your booth will be. We do take into consideration where you were located last year. Exact locations will be given at check-in.

THIS FORM MUST BE COMPLETED IN FULL AND SIGNED OR IT WILL BE RETURNED.

We are no longer accepting photographs of vendor applications. Applications must be scanned properly and emailed back to the Riley Festival Office. If you are taking a picture of the application and emailing us a picture, we will not accept it and you will need to send it properly.

Mailing us a copy of your application is the easiest option. Print and mail your application to the following address with payment enclosed. CASH IS NOT ACCEPTED, MUST BE A CHECK OR MONEY ORDER.

**Riley Festival
PO Box 925
Greenfield, IN 46140**

**Riley Festival Phone: 317-462-2141. E-mail: jwrileyfestival@outlook.com
Riley Festival Web Site: rileyfestival.com**

THIS ENTRY FORM IS NOT TRANSFERABLE.

LESSEE SIGNATURE(S)_____

******The Riley Festival Association is not responsible for fees associated with insufficient funds charges, or any fees associated with rejected items or disputes.******