



EMT-B ONLINE: STUDENT REGISTRATION CHECKLIST

GENERAL APPLICATION PAPERWORK

☐ **Student Application**

- Submitted through  PandaDoc -- You will receive an email from **PandaDoc** after you enroll.

☐ **Elite EMT Academy's Student Policies & Procedures Handbook**

- Submitted through  PandaDoc -- You will receive an email from **PandaDoc** after you enroll.

☐ **Course Syllabus**

- Submitted through  PandaDoc -- You will receive an email from **PandaDoc** after you enroll.

☐ **Skills Session Scheduling Agreement Form**

- Submitted through  PandaDoc -- You will receive an email from **PandaDoc** after you enroll.

☐ **COVID-19 Student Exposure Form**

- Submitted through  PandaDoc -- You will receive an email from **PandaDoc** after you enroll.

☐ **EMT-B ONLINE: Student Registration Checklist**

- Submitted through  PandaDoc -- You will receive an email from **PandaDoc** after you enroll.

☐ **Uniform, Supplies, & Textbook**

- Submitted through  PandaDoc -- You will receive an email from **PandaDoc** after you enroll.

REQUIRED DOCUMENTS

THE FOLLOWING RECORDS ARE TO BE EMAILED:

- ☐ Valid Driver's License or State Identification Card

- ☐ General Equivalency Diploma (GED) / High School Equivalency Certification
OR
High School Diploma or Transcript (*containing graduation date*)
OR
College Transcript (*Official Transcript from Registrar's Office*)

- ☐ BLS Provider certification (*Issued by American Heart Association*)
Find a course near you at: <https://atlas.heart.org/>

- ☐ Immunization/Vaccination Records (*listed on Page 3*)

EMAIL RECORDS TO: Documents@eliteemtacademy.com

Records are to be uploaded electronically and are only accepted in PDF format.

Picture files (JPEG, GIF, PNG, TIF) **WILL NOT** be accepted.

Records that do not contain a name, are not legible or too small to read **WILL NOT** be accepted.

Download the [CamScanner](#) app to take pictures of your records and convert to PDF format.

BACKGROUND SCREEN | DRUG SCREEN



- ☐ **Background Screen (\$54)**
REGISTER: [GroupOne Background Screen](#)

****The background screen needs to be completed before you start the course.**

You MAY NOT start the course until your background screen has resulted.

The background screen usually results in 3-5 business days but can take longer if you have resided in multiple states / counties / jurisdictions or have a positive criminal record.

- ☐ **Drug Screen (\$46.20)**
REGISTER: [GroupOne Drug Screen](#)

****The drug screen is required to be registered and paid for *within 2 months* after enrollment.**

IMMUNIZATION & VACCINATION REQUIREMENTS

- ☐ Proof of: **Negative Tuberculin/TB Skin Test (PPD / TST) Result**
***Result must be within 1 year of clinical rotation dates*
OR
Negative QuantiFERON TB Gold (QFT) (Immunity Blood Test from Lab)
***Result must be within 1 year of clinical rotation dates*
OR
Negative Chest X-Ray -- Provided only if TB skin test or lab result is POSITIVE --
***Chest x-ray reading must be within 2 years of clinical rotation dates; a positive TB skin test or lab result is required to be submitted along with the chest x-ray report.*
- ☐ Proof of Either: **Varicella Vaccine** (2 doses; 30 days apart)
OR
Positive Varicella Titer (Antibody Immunity - Bloodwork Laboratory Test)
***Equivocal or Negative results are NOT ACCEPTED*
***Result must be within 1 year of clinical rotation dates*
- ☐ Proof of Either: **MMR Vaccine** (2 doses; 30 days apart)
OR
Positive Measles, Mumps and Rubella (MMR) Titer (Antibody Immunity)
***All three components are required to be POSITIVE*
***Equivocal or Negative results are NOT ACCEPTED*
***Result must be within 1 year of clinical rotation dates*
- ☐ Proof of Either: **Hepatitis B Vaccine** (2 doses; 30 days apart)
***Vaccine date must be within 15 years of clinical rotation dates*
OR
Positive Hepatitis B Titer (Antibody Immunity - Bloodwork Laboratory Test)
***Equivocal or Negative results are NOT ACCEPTED*
***Result must be within 1 year of clinical rotation dates*
- ☐ Proof of: **Tetanus/Diphtheria/Pertussis (Tdap) Vaccine**
Td or DT booster are NOT ACCEPTED
Tdap titer results are NOT ACCEPTED
***Vaccine date must be within 10 years of clinical rotation dates*
- ☐ Proof of: **Influenza (Flu) Vaccine** ***Must be within the current Flu Season (Fall - Summer)*
-- **SUMMER courses are NOT EXEMPT and require documentation of the Flu vaccine** --
*If you are enrolled in our summer EMT-B program and did not receive the previous flu season vaccine...
(discarded every calendar year on June 30th)
You will need to receive the next flu season vaccination released in August/September.
As a result, clinical dates will be postponed.*
- ☐ Proof of: **COVID-19 Vaccine** ****REQUIRED by HOSPITAL FACILITY but NOT for FIRE/EMS**
Pfizer: (2 doses; 21 days apart)
Moderna: (2 doses; 28 days apart)

ALL IMMUNIZATION RECORDS ARE REQUIRED TO BE SUMITTED IN PDF FORMAT

MATERIALS & SUPPLIES

- ☐ Online Textbook with Pearson MyLab *(Assignment Access):*

Emergency Care 14th Edition

MyLab BRADY with Pearson eText -- Instant Access -- for Emergency Care
ISBN-13: 9780135379080

- ☐ Wristwatch *(Second Hand or Timer to Count Seconds)*
- ☐ Stethoscope
- ☐ Pen Light
- ☐ Trauma Shears
- ☐ No. 2 Pencils
- ☐ Pens
- ☐ Scantrons *(Provided by Elite EMT Academy)*

UNIFORM REQUIREMENTS

- ☐ Uniform Shirt *(Provided by Elite EMT Academy)*
****Sizing up recommended for a looser fit – Sizes run small for Men**
- ☐ EMS Uniform Pants (**dark navy** or **black** -- i.e. 5.11, Rothco, LA Police Gear, Dickies)
- ☐ Solid Black Boots, Athletic or Uniform Shoes
(Footwear must be solid black with black soles of leather-like material)
– No canvas or mesh material – No white or colored soles/logos on athletic shoes
- ☐ Black, White or Gray T-Shirt *(ie. Hanes or Fruit of the Loom undershirt)*
- ☐ Solid Black Belt

TUITION & PAYMENT PLAN

****TUITION FOR THE EMT-B PROGRAM IS \$1,200.00**

A minimum deposit of **\$275.00** is required to register with the payment plan option and enroll in the course. Enrollment is on a first-come first-serve basis by payment, but the applicant must meet the minimum qualifications to properly enroll in the course.

The minimum qualifications are listed below:

- ❖ **18 years of age or older**
- ❖ **GED Certificate or High School Diploma** - minimum education requirement
- ❖ **Clear criminal background** - No Felonies or some Class A or B Misdemeanors
- ❖ **Can pass a urine drug screen** - No illegal/unprescribed drug use
- ❖ **Required immunization/vaccination documentation** - can be in process of receiving

OPTION #1

MONTHLY PAYMENT PLAN

After paying the **\$650.00 deposit**, the remaining balance of \$600.00 can be arranged into a payment plan consisting of two payments of \$300.00. The **FIRST** payment of \$300.00 is due within one **(1) month / thirty (30) days** of course enrollment invoice date and the **SECOND** payment of \$300.00 is due within **two (2) months / sixty (60) days** from course enrollment invoice date.

OPTION #2

MONTHLY PAYMENT PLAN

After paying the **\$275.00 deposit**, the remaining balance of \$1,000.00 can be arranged into a payment plan consisting of two payments of \$500.00. The **FIRST** payment of \$500.00 is due within one **(1) month / thirty (30) days** of course enrollment invoice date and the **SECOND** payment of \$500.00 is due within **two (2) months / sixty (60) days** from course enrollment invoice date.

If your tuition is NOT PAID IN FULL upon registration:

- ☐ Two invoices (with due dates) will be sent to you by email to submit payment online.

***NO REFUNDS**