





## EMT-B HYBRID: STUDENT REGISTRATION CHECKLIST

### GENERAL APPLICATION PAPERWORK


☐ **Student Application**

- Submitted through  PandaDoc -- You will receive an email from **PandaDoc** after you enroll.


☐ **Elite EMT Academy's Student Policies & Procedures Handbook**

- Submitted through  PandaDoc -- You will receive an email from **PandaDoc** after you enroll.


☐ **Course Syllabus**

- Submitted through  PandaDoc -- You will receive an email from **PandaDoc** after you enroll.


☐ **Student Clinical Rotation Eligibility Acknowledgement Form**

- Submitted through  PandaDoc -- You will receive an email from **PandaDoc** after you enroll.


☐ **COVID-19 Student Exposure Form**

- Submitted through  PandaDoc -- You will receive an email from **PandaDoc** after you enroll.

☐ **EMT-B HYBRID: Student Registration Checklist**

- Submitted through  PandaDoc -- You will receive an email from **PandaDoc** after you enroll.

☐ **Uniform, Supplies, & Textbook**

- Submitted through  PandaDoc -- You will receive an email from **PandaDoc** after you enroll.

## REQUIRED DOCUMENTS

### THE FOLLOWING RECORDS ARE TO BE UPLOADED TO **SURPATH**:

- ☐ Valid Driver's License or State Identification Card
- ☐ General Equivalency Diploma (GED) / High School Equivalency Certification
- OR**
- High School Diploma or Transcript (*containing graduation date*)
- OR**
- College Transcript (*Official Transcript from the Registrar's Office*)
- ☐ Immunization/Vaccination Records (*listed on Page 3*)

**UPLOAD RECORDS TO:** <https://eliteemtacademy.surpath.com/Account/Login>

**Records are to be uploaded electronically and accepted in PDF format ONLY.**

Picture files (JPEG, GIF, PNG, TIF) and files over 5 MB **WILL NOT** be accepted.

Records that do not contain a name, are not legible or too small to read **WILL NOT** be accepted.

## DRUG SCREEN | BACKGROUND CHECK IMMUNIZATION VERIFICATION



[Elite EMT Academy - SurPath Information - Video generated with Synthesia](https://share.synthesia.io/cfaadab9-a0d0-42ba-9f9b-4e79cc870c29)  
<https://share.synthesia.io/cfaadab9-a0d0-42ba-9f9b-4e79cc870c29>

**REGISTER:** <https://eliteemtacademy.surpath.com/Account/Login>

- ☐ SurScan Drug Screen (\$40)
- ☐ SurScan Background Check/Immunization Verification (\$78)

**Total Amount Due: \$118**

**\*\*To be completed before the course start date.**  
**You MAY NOT start the course until your background screen has resulted.**

# IMMUNIZATION & VACCINATION REQUIREMENTS

- ☐ Proof of: **Negative Tuberculin/TB Skin Test (PPD / TST) Result**  
*\*\*Must be within 1 year of clinical rotation dates*  
**OR**  
**Negative QuantiFERON TB Gold (QFT)** (Immunity Blood Test from Lab)  
*\*\*Must be within 1 year of clinical rotation dates*  
**OR**  
**Negative Chest X-Ray -- Provided only if TB skin test or lab result is POSITIVE --**  
*\*\*Chest x-ray reading must be within 2 years of clinical rotation dates; a positive TB skin test or lab result is required to be submitted along with the chest x-ray report.*
- ☐ Proof of Either: **Varicella Vaccine** (2 doses; 30 days apart)  
**OR**  
**Positive Varicella Titer** (Antibody Immunity - Bloodwork Laboratory Test)  
*\*\*Equivocal or Negative results are NOT ACCEPTED*
- ☐ Proof of Either: **MMR Vaccine** (2 doses; 30 days apart)  
**OR**  
**Positive Measles, Mumps and Rubella (MMR) Titer** (Antibody Immunity)  
*\*\*All three components are required to be POSITIVE*  
*\*\*Equivocal or Negative results are NOT ACCEPTED*
- ☐ Proof of Either: **Hepatitis B Vaccine** (2 doses; 30 days apart)  
*\*\*Must be within 15 years of clinical rotation dates*  
**OR**  
**Positive Hepatitis B Titer** (Antibody Immunity - Bloodwork Laboratory Test)  
*\*\*Equivocal or Negative results are NOT ACCEPTED*
- ☐ Proof of: **Tetanus/Diphtheria/Pertussis (Tdap) Vaccine**  
Td or DT booster are NOT ACCEPTED  
Tdap titer results are NOT ACCEPTED  
*\*\*Must be within 10 years of clinical rotation dates*
- ☐ Proof of: **Influenza (Flu) Vaccine** *\*\*Must be within the current Flu Season (Fall - Summer)*  
-- **SUMMER courses are NOT EXEMPT and require documentation of the Flu vaccine** --  
*If you are enrolled in our summer EMT-B program and did not receive the previous flu season vaccine, (discarded every calendar year on June 30<sup>th</sup>) you will need to receive the next flu season vaccination released in August/September. As a result, clinical dates will be postponed.*
- ☐ Proof of: **COVID-19 Vaccine** **\*\*REQUIRED BY HOSPITAL FACILITY but NOT for FIRE/EMS**  
**Pfizer:** (2 doses; 21 days apart)  
**Moderna:** (2 doses; 28 days apart)

**ALL IMMUNIZATION RECORDS ARE REQUIRED TO BE SUMITTED IN PDF FORMAT**

Download the [\*\*CamScanner\*\*](#) app to take pictures of your records and convert to PDF format.

**UPLOAD RECORDS TO:** <https://eliteemtacademy.surpath.com/Account/Login>

## MATERIALS & SUPPLIES

- ☐ **Online Textbook with Pearson MyLab** *(Assignment Access):*

### **Emergency Care 14<sup>th</sup> Edition**

MyLab BRADY with Pearson eText -- Instant Access -- for Emergency Care  
ISBN-13: 9780135379080

- ☐ **Wristwatch** *(Second Hand or Timer to Count Seconds)*
- ☐ **Stethoscope**
- ☐ **Pen Light**
- ☐ **Trauma Shears**
- ☐ **No. 2 Pencils**
- ☐ **Pens**
- ☐ **Scantrons** *(Provided by Elite EMT Academy)*

## UNIFORM REQUIREMENTS

- ☐ **Uniform Shirt** *(Provided by Elite EMT Academy)*  
*\*\*Sizing up recommended for a looser fit – Sizes run small for Men*
- ☐ **EMS Uniform Pants** *(dark navy or black -- ei. 5.11, Rothco, LA Police Gear, Dickies)*
- ☐ **Solid Black Boots, Athletic or Uniform Shoes**  
*(Footwear must be solid black with black soles of leather-like material)*  
*– No canvas or mesh material – No white or colored soles/logos on athletic shoes*
- ☐ **Black, White or Gray T-Shirt** *(ie. Hanes or Fruit of the Loom undershirt)*
- ☐ **Solid Black Belt**

## TUITION & PAYMENT PLAN

### **\*\*TUITION FOR THE EMT-B PROGRAM IS \$1,000.00**

A minimum deposit of **\$325.00** is required to register with the payment plan option and reserve your enrollment in the course. Enrollment is on a first-come first-serve basis by payment, but the applicant must meet the minimum qualifications to properly enroll in the course.

The minimum qualifications are listed below:

- ❖ **18 years of age or older** (*if 17 years of age, you must turn 18 before the Final Exam date*)
- ❖ **GED Certificate or High School Diploma** - minimum education requirement
- ❖ **Clear criminal background** - No Felonies and/or some Class A or B Misdemeanors
- ❖ **Can pass a urine drug screen** - No illegal/unprescribed drug use
- ❖ **Required immunization/vaccination documentation** - can be in process of receiving

After paying the \$325.00 deposit, the remaining balance of \$750.00 can be arranged into a payment plan consisting of two payments of \$375.00. The **FIRST** payment of \$375.00 is due on the course start date. The **SECOND** payment of \$375.00 is due within 21 days/3 weeks after the course state date.

#### **If your tuition is not paid in full upon registration:**

- ☐ Pay the remainder of your tuition balance (\$750.00) on or before the course start date.

*(Invoice paid online with Debit/Credit)*

**\*NO REFUNDS**

- ☐ Fill out the **Payment Plan Form** along with **Bank Transfer Authorization Form** sent to you through **PandaDoc** to keep your seat reserved in the class. Attach/submit a voided check to the Admin Office to confirm your bank account and routing number. Two invoices will also be sent to you via email to submit payment online.

**\*NO REFUNDS**