EMT-B ONLINE: STUDENT REGISTRATION CHECKLIST

GENERAL APPLICATION PAPERWORK

☐ **Student Application**

- *Submitted through* **PandaDoc** *-- You will receive an email from **PandaDoc** after you enroll.*

☐ **Elite EMT Academy's Student Policies & Procedures Handbook**

- *Submitted through* **PandaDoc** *-- You will receive an email from **PandaDoc** after you enroll.*

☐ **Course Syllabus**

- *Submitted through* **PandaDoc** *-- You will receive an email from **PandaDoc** after you enroll.*

☐ **Skills Session Scheduling Agreement Form**

- *Submitted through* **PandaDoc** *-- You will receive an email from **PandaDoc** after you enroll.*

☐ **COVID-19 Student Exposure Form**

- *Submitted through* **PandaDoc** *-- You will receive an email from **PandaDoc** after you enroll.*

☐ **EMT-B ONLINE: Student Registration Checklist**

- *Submitted through* **PandaDoc** *-- You will receive an email from **PandaDoc** after you enroll.*

☐ **Uniform, Supplies, & Textbook**

- *Submitted through* **PandaDoc** *-- You will receive an email from **PandaDoc** after you enroll.*

REQUIRED DOCUMENTS

THE FOLLOWING RECORDS ARE TO BE UPLOADED TO SURPATH:

☐ **Valid Driver's License** or **State Identification Card**

☐ **General Equivalency Diploma (GED) / High School Equivalency Certification**

OR

High School Diploma or **Transcript** *(containing graduation date)*

OR

College Transcript *(Official Transcript from the Registrar's Office)*

☐ **BLS Provider certification** *(Issued by American Heart Association)*
Find a course near you at: https://atlas.heart.org/

☐ **Immunization/Vaccination Records** *(listed on Page 3)*

UPLOAD RECORDS TO: *https://eliteemtacademy.surpath.com/Account/Login*

Records are to be uploaded electronically and accepted in PDF format ONLY.
Picture files *(JPEG, GIF, PNG, TIF)* and files over 5 MB **WILL NOT** be accepted.
Records that do not contain a name, are not legible or too small to read **WILL NOT** be accepted.

DRUG SCREEN | BACKGROUND CHECK
IMMUNIZATION VERIFICATION

SurScan™
DRUG SCREENING SOLUTIONS
Powered by **SurPath**

Elite EMT Academy - SurPath Information - Video generated with Synthesia
https://share.synthesia.io/cfaadab9-a0d0-42ba-9f9b-4e79cc870c29

REGISTER: https://eliteemtacademy.surpath.com/Account/Login

☐ **Drug Screen** ($40)

☐ **Background Check/Immunization Verification** ($78)

Total Amount: $118

***To be completed before the course start date.**
*You **MAY NOT** start the course until your background screen has resulted.*

IMMUNIZATION & VACCINATION REQUIREMENTS

☐ Proof of: **Negative Tuberculin/TB Skin Test (PPD / TST) Result**
   **Must be within 1 year of clinical rotation dates
   OR
   Negative QuantiFERON TB Gold (QFT) (Immunity Blood Test from Lab)
   **Must be within 1 year of clinical rotation dates
   OR
   Negative Chest X-Ray -- <mark>**Provided only if TB skin test or lab result is POSITIVE**</mark> --
   **Chest x-ray reading must be within 2 years of clinical rotation dates; a positive TB skin test or lab result is required to be submitted along with the chest x-ray report.

☐ Proof of Either: **Varicella Vaccine** *(2 doses; 30 days apart)*
   OR
   Positive Varicella Titer (Antibody Immunity - *Bloodwork Laboratory Test*)
   **Equivocal or Negative results are NOT ACCEPTED

☐ Proof of Either: **MMR Vaccine** *(2 doses; 30 days apart)*
   OR
   Positive Measles, Mumps and Rubella (MMR) Titer (Antibody Immunity)
   **All three components are required to be POSITIVE
   **Equivocal or Negative results are NOT ACCEPTED

☐ Proof of Either: **Hepatitis B Vaccine** *(2 doses; 30 days apart)*
   **Must be within 15 years of clinical rotation dates
   OR
   Positive Hepatitis B Titer (Antibody Immunity - *Bloodwork Laboratory Test*)
   **Equivocal or Negative results are NOT ACCEPTED

☐ Proof of: **Tetanus/Diphtheria/Pertussis (Tdap) Vaccine**
   Td or DT booster are NOT ACCEPTED
   Tdap titer results are NOT ACCEPTED
   **Must be within 10 years of clinical rotation dates

☐ Proof of: **Influenza (Flu) Vaccine** ***Must be within the current Flu Season (Fall - Summer)*
   -- <mark>***SUMMER courses are NOT EXEMPT and require documentation of the Flu vaccine***</mark> --
   If you are enrolled in our summer EMT-B program and did not receive the previous flu season vaccine…
   *(**discarded every calendar year on June 30th**)*
   You will need to receive the next flu season vaccination released in August/September.
   As a result, clinical dates will be postponed.

☐ Proof of: **COVID-19 Vaccine** ***REQUIRED BY HOSPITAL FACILITY but NOT for FIRE/EMS*
   Pfizer: *(2 doses; 21 days apart)*
   Moderna: *(2 doses; 28 days apart)*

ALL IMMUNIZATION RECORDS ARE REQUIRED TO BE SUMITTED IN PDF FORMAT

Download the **CamScanner** app to take pictures of your records and convert to PDF format.

UPLOAD RECORDS TO: *https://eliteemtacademy.surpath.com/Account/Login*

MATERIALS & SUPPLIES

☐ **Online Textbook with Pearson MyLab** *(Assignment Access)***:**

Emergency Care 14ᵗʰ Edition
MyLab BRADY with Pearson eText -- Instant Access -- for Emergency Care
ISBN-13: 9780135379080

☐ **Wristwatch** *(Second Hand or Timer to Count Seconds)*

☐ **Stethoscope**

☐ **Pen Light**

☐ **Trauma Shears**

☐ **No. 2 Pencils**

☐ **Pens**

☐ **Scantrons** *(Provided by Elite EMT Academy)*

UNIFORM REQUIREMENTS

☐ **Uniform Shirt** *(Provided by Elite EMT Academy)*
   **Sizing up recommended for a looser fit – Sizes run small for Men

☐ **EMS Uniform Pants** (*dark navy* or *black* -- *i.e. 5.11, Rothco, LA Police Gear, Dickies*)

☐ **Solid Black Boots, Athletic or Uniform Shoes**
   (Footwear must be solid black with black soles of leather-like material)
   – No canvas or mesh material – No white or colored soles/logos on athletic shoes

☐ **Black, White or Gray T-Shirt** *(ie. Hanes or Fruit of the Loom undershirt)*

☐ **Solid Black Belt**

TUITION & PAYMENT PLAN

**TUITION FOR THE EMT-B PROGRAM IS $1,000.00

A minimum deposit of **$325.00** is required to register with the payment plan option and reserve your enrollment in the course. Enrollment is on a first-come first-serve basis by payment, but the applicant must meet the minimum qualifications to properly enroll in the course.

The minimum qualifications are listed below:

- ❖ **18 years of age or older**
- ❖ **GED Certificate or High School Diploma** - minimum education requirement
- ❖ **Clear criminal background** - No Felonies or some Class A or B Misdemeanors
- ❖ **Can pass a urine drug screen** - No illegal/unprescribed drug use
- ❖ **Required immunization/vaccination documentation** - can be in process of receiving

After paying the $325.00 deposit, the remaining balance of $750.00 can be arranged into a payment plan consisting of two payments of $375.00. The **FIRST** payment of $375.00 is due within one (1) month / thirty (30) days of course enrollment invoice date and the **SECOND** payment of $375.00 is due within three (3) months / ninety (90) days from course enrollment invoice date.

If your tuition is not paid in full upon registration:

☐ Pay the remainder of your tuition balance ($750.00) before starting the online course.
   NO REFUNDS

☐ Two separate invoices will be sent to you by email to submit your payment online.
   The tuition balance will be separated into 2 payments of $375.00.

   The *FIRST PAYMENT of $375.00* is required to be paid within *one (1) month/thirty (30) days of the course enrollment invoice date* and then the *SECOND PAYMENT of $375.00* is to be paid within *three (3) months/ninety (90) days from the course enrollment invoice date*.
   NO REFUNDS

_____   _____   _____
Student Name   Signature   Date