



EMT-B ONLINE: STUDENT REGISTRATION CHECKLIST

GENERAL APPLICATION PAPERWORK

☐ **Student Application**

- Submitted through  PandaDoc -- You will receive an email from **PandaDoc** after you enroll.

☐ **Elite EMT Academy's Student Policies & Procedures Handbook**

- Submitted through  PandaDoc -- You will receive an email from **PandaDoc** after you enroll.

☐ **Course Syllabus**

- Submitted through  PandaDoc -- You will receive an email from **PandaDoc** after you enroll.

☐ **Skills Session Scheduling Agreement Form**

- Submitted through  PandaDoc -- You will receive an email from **PandaDoc** after you enroll.

☐ **COVID-19 Student Exposure Form**

- Submitted through  PandaDoc -- You will receive an email from **PandaDoc** after you enroll.

☐ **EMT-B ONLINE: Student Registration Checklist**

- Submitted through  PandaDoc -- You will receive an email from **PandaDoc** after you enroll.

☐ **Uniform, Supplies, & Textbook**

- Submitted through  PandaDoc -- You will receive an email from **PandaDoc** after you enroll.

REQUIRED DOCUMENTS

THE FOLLOWING RECORDS ARE TO BE UPLOADED TO **SURPATH**:

- ☐ Valid Driver's License or State Identification Card
- ☐ General Equivalency Diploma (GED) / High School Equivalency Certification
- OR**
- High School Diploma or Transcript (*containing graduation date*)
- OR**
- College Transcript (*Official Transcript from the Registrar's Office*)
- ☐ Immunization/Vaccination Records (*listed on Page 3*)

UPLOAD RECORDS TO: <https://eliteemtacademy.surpath.com/Account/Login>

Records are to be uploaded electronically and accepted in PDF format ONLY.

Picture files (JPEG, GIF, PNG, TIF) and files over 5 MB **WILL NOT** be accepted.

Records that do not contain a name, are not legible or too small to read **WILL NOT** be accepted.

DRUG SCREEN | BACKGROUND CHECK IMMUNIZATION VERIFICATION



[Elite EMT Academy - SurPath Information - Video generated with Synthesia](https://share.synthesia.io/cfaadab9-a0d0-42ba-9f9b-4e79cc870c29)
<https://share.synthesia.io/cfaadab9-a0d0-42ba-9f9b-4e79cc870c29>

REGISTER: <https://eliteemtacademy.surpath.com/Account/Login>

- ☐ SurScan Drug Screen (\$40)
- ☐ SurScan Background Check/Immunization Verification (\$78)

Total Amount Due: \$118

****To be completed before the course start date.**
You MAY NOT start the course until your background screen has resulted.

IMMUNIZATION & VACCINATION REQUIREMENTS

- ☐ Proof of: **Negative Tuberculin/TB Skin Test (PPD / TST) Result**

***Must be within 1 year of clinical rotation dates*

OR

Negative QuantiFERON TB Gold (QFT) (Immunity Blood Test from Lab)

***Must be within 1 year of clinical rotation dates*

OR

Negative Chest X-Ray -- Provided only if TB skin test or lab result is POSITIVE --

***Chest x-ray reading must be within 2 years of clinical rotation dates; a positive TB skin test or lab result is required to be submitted along with the chest x-ray report.*

- ☐ Proof of Either: **Varicella Vaccine** (2 doses; 30 days apart)

OR

Positive Varicella Titer (Antibody Immunity - Bloodwork Laboratory Test)

***Equivocal or Negative results are NOT ACCEPTED*

- ☐ Proof of Either: **MMR Vaccine** (2 doses; 30 days apart)

OR

Positive Measles, Mumps and Rubella (MMR) Titer (Antibody Immunity)

***All three components are required to be POSITIVE*

***Equivocal or Negative results are NOT ACCEPTED*

- ☐ Proof of Either: **Hepatitis B Vaccine** (2 doses; 30 days apart)

***Must be within 15 years of clinical rotation dates*

OR

Positive Hepatitis B Titer (Antibody Immunity - Bloodwork Laboratory Test)

***Equivocal or Negative results are NOT ACCEPTED*

- ☐ Proof of: **Tetanus/Diphtheria/Pertussis (Tdap) Vaccine**

Td or DT booster are NOT ACCEPTED

Tdap titer results are NOT ACCEPTED

***Must be within 10 years of clinical rotation dates*

- ☐ Proof of: **Influenza (Flu) Vaccine** ***Must be within the current Flu Season (Fall - Summer)*

-- **SUMMER courses are NOT EXEMPT and require documentation of the Flu vaccine** --

If you are enrolled in our summer EMT-B program and did not receive the previous flu season vaccine, (discarded every calendar year on June 30th) you will need to receive the next flu season vaccination released in August/September. As a result, clinical dates will be postponed.

- ☐ Proof of: **COVID-19 Vaccine** ****REQUIRED BY HOSPITAL FACILITY but NOT for FIRE/EMS**

Pfizer: (2 doses; 21 days apart)

Moderna: (2 doses; 28 days apart)

ALL IMMUNIZATION RECORDS ARE REQUIRED TO BE SUMITTED IN PDF FORMAT

Download the [**CamScanner**](#) app to take pictures of your records and convert to PDF format.

UPLOAD RECORDS TO: <https://eliteemtacademy.surpath.com/Account/Login>

MATERIALS & SUPPLIES

- ☐ **Online Textbook with Pearson MyLab** (*Assignment Access*):

Emergency Care 14th Edition

MyLab BRADY with Pearson eText -- Instant Access -- for Emergency Care
ISBN-13: 9780135379080

- ☐ **Wristwatch** (*Second Hand or Timer to Count Seconds*)
- ☐ **Stethoscope**
- ☐ **Pen Light**
- ☐ **Trauma Shears**
- ☐ **No. 2 Pencils**
- ☐ **Pens**
- ☐ **Scantrons** (*Provided by Elite EMT Academy*)

UNIFORM REQUIREMENTS

- ☐ **Uniform Shirt** (*Provided by Elite EMT Academy*)
***Sizing up recommended for a looser fit – Sizes run small for Men*
- ☐ **EMS Uniform Pants** (*dark navy or black -- ei. 5.11, Rothco, LA Police Gear, Dickies*)
- ☐ **Solid Black Boots, Athletic or Uniform Shoes**
(*Footwear must be solid black with black soles of leather-like material*)
– No canvas or mesh material – No white or colored soles/logos on athletic shoes
- ☐ **Black, White or Gray T-Shirt** (*ie. Hanes or Fruit of the Loom undershirt*)
- ☐ **Solid Black Belt**

TUITION & PAYMENT PLAN

****TUITION FOR THE EMT-B PROGRAM IS \$1,000.00**

A minimum deposit of **\$325.00** is required to register with the payment plan option and reserve your enrollment in the course. Enrollment is on a first-come first-serve basis by payment, but the applicant must meet the minimum qualifications to properly enroll in the course.

The minimum qualifications are listed below:

- ❖ **18 years of age or older**
- ❖ **GED Certificate or High School Diploma** - minimum education requirement
- ❖ **Clear criminal background** - No Felonies and/or some Class A or B Misdemeanors
- ❖ **Can pass a urine drug screen** - No illegal/unprescribed drug use
- ❖ **Required immunization/vaccination documentation** - can be in process of receiving

After paying the \$325.00 deposit, the remaining balance of \$750.00 can be arranged into a payment plan consisting of two payments of \$375.00. The **FIRST** payment of \$375.00 is due within one (1) month / thirty (30) days of course enrollment invoice date and the **SECOND** payment of \$375.00 is due within three (2) months / sixty (60) days from course enrollment invoice date.

If your tuition is not paid in full upon registration:

- ☐ Pay the remainder of your tuition balance (\$750.00) before starting the online course.

***NO REFUNDS**

- ☐ Two separate invoices will be sent to you by email to submit your payment online.
The tuition balance will be separated into 2 payments of \$375.00.

The **FIRST PAYMENT** of **\$375.00** is required to be paid within **one (1) month/thirty (30) days of the course enrollment invoice date** and then the **SECOND PAYMENT** of **\$375.00** is to be paid within **two (2) months/sixty (60) days from the course enrollment invoice date**.

***NO REFUNDS**