





## EMT-B HYBRID: STUDENT REGISTRATION CHECKLIST

### GENERAL APPLICATION PAPERWORK


☐ **Student Application**

- Submitted through  PandaDoc -- You will receive an email from **PandaDoc** after you enroll.


☐ **Elite EMT Academy's Student Policies & Procedures Handbook**

- Submitted through  PandaDoc -- You will receive an email from **PandaDoc** after you enroll.


☐ **Course Syllabus**

- Submitted through  PandaDoc -- You will receive an email from **PandaDoc** after you enroll.


☐ **Student Clinical Rotation Eligibility Acknowledgement Form**

- Submitted through  PandaDoc -- You will receive an email from **PandaDoc** after you enroll.


☐ **COVID-19 Student Exposure Form**

- Submitted through  PandaDoc -- You will receive an email from **PandaDoc** after you enroll.

☐ **EMT-B HYBRID: Student Registration Checklist**

- Submitted through  PandaDoc -- You will receive an email from **PandaDoc** after you enroll.

☐ **Uniform, Supplies, & Textbook**

- Submitted through  PandaDoc -- You will receive an email from **PandaDoc** after you enroll.

## REQUIRED DOCUMENTS

### THE FOLLOWING RECORDS ARE TO BE EMAILED:

- ☐ Valid Driver's License or State Identification Card
- ☐ General Equivalency Diploma (GED) / High School Equivalency Certification  
**OR**  
High School Diploma or Transcript (*containing graduation date*)  
**OR**  
College Transcript (*Official Transcript from Registrar's Office*)
- ☐ BLS Provider certification (*Issued by American Heart Association*)  
Find a course near you at: <https://atlas.heart.org/>
- ☐ Immunization/Vaccination Records (*listed on Page 3*)

**EMAIL RECORDS TO:** [Documents@eliteemtacademy.com](mailto:Documents@eliteemtacademy.com)

**Records are to be sent electronically and are only accepted in PDF format.**

Picture files (JPEG, GIF, PNG, TIF) **WILL NOT** be accepted.

Records that do not contain a name, are not legible or too small to read **WILL NOT** be accepted.

Download the [CamScanner](#) app to take pictures of your records and convert to PDF format.

## BACKGROUND SCREEN | DRUG SCREEN



- ☐ **Background Screen (\$54)**  
**REGISTER:** [GroupOne Background Screen](#)

**\*\*The background screen needs to be completed before the course start date.**

**You MAY NOT be eligible to enroll in Pearson MyLab BRADY (online course) until your background screen has resulted.**

*The background screen usually results in 3-5 business days but can take longer if you have resided in multiple states / counties / jurisdictions or have a positive criminal record.*

- ☐ **Drug Screen (\$46.20)**  
**REGISTER:** [GroupOne Drug Screen](#)

**\*\*The drug screen is required to be registered and paid for by Week 6 of the course.**

# IMMUNIZATION & VACCINATION REQUIREMENTS

- ☐ Proof of: **Negative Tuberculin/TB Skin Test (PPD / TST) Result**  
*\*\*Result must be within 1 year of clinical rotation dates*  
**OR**  
**Negative QuantiFERON TB Gold (QFT)** (Immunity Blood Test from Lab)  
*\*\*Result must be within 1 year of clinical rotation dates*  
**OR**  
**Negative Chest X-Ray -- Provided only if TB skin test or lab result is POSITIVE --**  
*\*\*Chest x-ray reading must be within 2 years of clinical rotation dates; a positive TB skin test or lab result is required to be submitted along with the chest x-ray report.*
- ☐ Proof of Either: **Varicella Vaccine** (2 doses; 30 days apart)  
**OR**  
**Positive Varicella Titer** (Antibody Immunity - Bloodwork Laboratory Test)  
*\*\*Equivocal or Negative results are NOT ACCEPTED*  
*\*\*Result must be within 1 year of clinical rotation dates*
- ☐ Proof of Either: **MMR Vaccine** (2 doses; 30 days apart)  
**OR**  
**Positive Measles, Mumps and Rubella (MMR) Titer** (Antibody Immunity)  
*\*\*All three components are required to be POSITIVE*  
*\*\*Equivocal or Negative results are NOT ACCEPTED*  
*\*\*Result must be within 1 year of clinical rotation dates*
- ☐ Proof of Either: **Hepatitis B Vaccine** (2 doses; 30 days apart)  
*\*\*Vaccine date must be within 15 years of clinical rotation dates*  
**OR**  
**Positive Hepatitis B Titer** (Antibody Immunity - Bloodwork Laboratory Test)  
*\*\*Equivocal or Negative results are NOT ACCEPTED*  
*\*\*Result must be within 1 year of clinical rotation dates*
- ☐ Proof of: **Tetanus/Diphtheria/Pertussis (Tdap) Vaccine**  
Td or DT booster are NOT ACCEPTED  
Tdap titer results are NOT ACCEPTED  
*\*\*Vaccine date must be within 10 years of clinical rotation dates*
- ☐ Proof of: **Influenza (Flu) Vaccine** *\*\*Must be within the current Flu Season (Fall to Summer)*  
-- **SUMMER courses are NOT EXEMPT and require documentation of the Flu vaccine** --  
*If you are enrolled in our summer EMT-B program and did not receive the previous flu season vaccine...  
(discarded every calendar year on June 30<sup>th</sup>)  
You will need to receive the next flu season vaccination released in August/September.  
As a result, clinical dates will be postponed.*
- ☐ Proof of: **COVID-19 Vaccine** **\*\*REQUIRED by HOSPITAL FACILITY but NOT for FIRE/EMS**  
**Pfizer:** (2 doses; 21 days apart)  
**Moderna:** (2 doses; 28 days apart)

**ALL IMMUNIZATION RECORDS ARE REQUIRED TO BE SUMITTED IN PDF FORMAT**

## MATERIALS & SUPPLIES

- ☐ **Online Textbook with Pearson MyLab** *(Assignment Access):*

### **Emergency Care 14<sup>th</sup> Edition**

MyLab BRADY with Pearson eText -- Instant Access -- for Emergency Care  
ISBN-13: 9780135379080

- ☐ **Wristwatch** *(Second Hand or Timer to Count Seconds)*

- ☐ **Stethoscope**

- ☐ **Pen Light**

- ☐ **Trauma Shears**

- ☐ **No. 2 Pencils**

- ☐ **Pens**

- ☐ **Scantrons** *(Provided by Elite EMT Academy)*

## UNIFORM REQUIREMENTS

- ☐ **Uniform Shirt** *(Provided by Elite EMT Academy)*

*\*\*Sizing up recommended for a looser fit – Sizes run small for Men*

- ☐ **EMS Uniform Pants** *(dark navy or black -- i.e. 5.11, Rothco, LA Police Gear, Dickies)*

- ☐ **Solid Black Boots, Athletic or Uniform Shoes**

*(Footwear must be solid black with black soles of leather-like material)*

*– No canvas or mesh material – No white or colored soles/logos on athletic shoes*

- ☐ **Black, White or Gray T-Shirt** *(ie. Hanes or Fruit of the Loom undershirt)*

- ☐ **Solid Black Belt**

## TUITION & PAYMENT PLAN

### **\*\*TUITION FOR THE EMT-B PROGRAM IS \$1,200.00**

A minimum deposit of **\$275.00** is required to register with the payment plan option and reserve your seat in the course. Enrollment is on a first-come first-serve basis by payment, but the applicant must meet the minimum qualifications to properly enroll in the course.

The minimum qualifications are listed below:

- ❖ **18 years of age or older** (*if 17 years of age, you must turn 18 before the Final Exam date*)
- ❖ **GED Certificate or High School Diploma** - minimum education requirement
- ❖ **Clear criminal background** - No Felonies and/or some Class A or B Misdemeanors
- ❖ **Clean urine drug screen** - No illegal/unprescribed drug use
- ❖ **Required immunization/vaccination documentation** - can be in process of receiving

### **MONTHLY PAYMENT PLAN**

After paying the **\$650.00 deposit**, the remaining balance of **\$600.00** can be arranged into a payment plan consisting of two payments of \$300.00. The **FIRST** payment of \$300.00 is due on the course start date. The **SECOND** payment of \$300.00 is due within **28 days/4 weeks** after the course state date.

### **BI-MONTHLY PAYMENT PLAN**

After paying the **\$275.00 deposit**, the remaining balance of **\$1,000.00** can be arranged into a payment plan consisting of two payments of \$500.00. The **FIRST** payment of \$500.00 is due on the course start date. The **SECOND** payment of \$500.00 is due within **21 days/3 weeks** after the course state date.

If your tuition is **NOT PAID IN FULL** upon registration:

- ☐ Pay the remainder of your tuition balance on or before the course start date.

*(Invoice paid online with Debit/Credit)*

**\*NO REFUNDS**

- ☐ Two invoices (*with due dates*) will be sent to you by email to submit payment online.

**\*NO REFUNDS**