



EMT-B HYBRID: STUDENT REGISTRATION CHECKLIST

GENERAL APPLICATION PAPERWORK

- Student Application**
- Submitted through **DocuSign**. You will receive an email from DocuSign after you register.
- Review and Sign Elite EMT Academy's Student Policies & Procedures Handbook**
- Submitted through **DocuSign**. You will receive an email from DocuSign after you register.
- Getting to Know You Form**
- Submitted through **DocuSign**. You will receive an email from DocuSign after you register.
- Student Clinical Rotation Eligibility Acknowledgement Form**
- Submitted through **DocuSign**. You will receive an email from DocuSign after you register.

REQUIRED DOCUMENTS

The following documents are required to be submitted to the Elite EMT Academy office:

- Valid Driver's License or State Identification Card
- General Education Diploma (GED) / High School Equivalency Certification
OR
High School Diploma/Transcript (containing graduation date)
OR
College Transcript (Official Transcript from Registrar's Office)
- CPR Card – American Heart Association BLS Provider
- Immunization/Vaccination Records (listed on Page 3)

EMAIL RECORDS TO: registration@eliteemtacademy.com

Records sent electronically by email are required to be in PDF format.
JPEG, GIF, PNG picture files **WILL NOT** be accepted. Records that are not legible **WILL NOT** be accepted.
You also have the option to bring original paperwork with you to class to be scanned & returned.

CRIMINAL BACKGROUND SCREEN



GroupOne Services Criminal Background Screening

[CLICK HERE TO COMPLETE BACKGROUND SCREEN](#) (\$49) fee paid to GroupOne Services

****To be completed before the course start date.**

You MAY NOT start the course until your background has been completed and cleared.

DRUG SCREEN



SurScan Drug Screening

<https://surpath.com/registration/preregistration> (CLIENT CODE: **ELITE**) (\$34) fee paid to SurScan

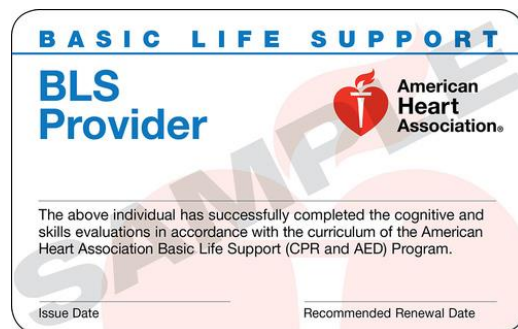
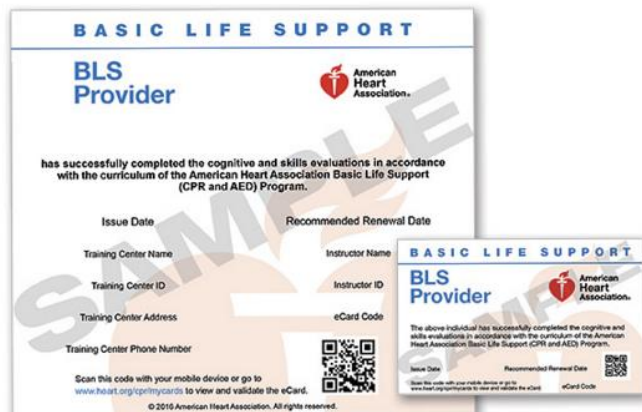
****REGISTRATION ONLY -- NOT FOR TESTING IN ADVANCE**

Drug tests are administered at Elite EMT Academy or SurScan on a random basis.

CPR REQUIREMENTS

[American Heart Association – BLS Provider](#)

****HEARTSAVER NOT ACCEPTED**



NO OTHER CARDS WILL BE ACCEPTED IF NOT AS PICTURED ABOVE

IMMUNIZATION & VACCINATION REQUIREMENTS

- Proof of: **Negative Tuberculin/TB Skin Test (PPD) Result**
***Must be within 1 year of clinical rotation dates*
OR
Negative QuantiFERON TB Gold (QFT) (Immunity Blood Test from Lab)
***Must be within 1 year of clinical rotation dates*
OR
Negative Chest X-Ray ****Provided only if TB skin test or lab result is positive**
***Chest x-ray reading must be within 2 years of clinical rotation dates; a positive TB skin test or lab result is required to be submitted along with the chest x-ray report.*
- Proof of Either: **Varicella Vaccine** (2 Doses required) ****Minimum of 1 month between doses.**
OR
Positive Varicella Titer (Immunity Blood Test from Lab)
***Equivocal or Negative results are NOT ACCEPTED*
- Proof of Either: **MMR Vaccine** (2 Doses Required) ****Minimum of 1 month between doses.**
OR
Positive Measles, Mumps and Rubella (MMR) Titer (Immunity Blood Test from Lab)
***All three components are required to be POSITIVE*
***Equivocal or Negative results are NOT ACCEPTED*
- Proof of Either: **Hepatitis B Vaccine** (2 Doses Required) ****Minimum of 1 month between doses.**
***Must be within 15 years of clinical rotation dates*
OR
Positive Hepatitis B Titer (Immunity Blood Test from Lab)
***Equivocal or Negative results are NOT ACCEPTED*
- Proof of: **Tetanus/Diphtheria/Pertussis (Tdap) Vaccine**
Td or DT booster are NOT ACCEPTED
Tdap titer results are NOT ACCEPTED
***Must be within 10 years of clinical rotation dates*
- Proof of: **Influenza (Flu) Vaccine** ***Must be within the current Flu Season (Fall - Summer)*
SUMMER courses are NOT EXEMPT and require documentation of the Flu vaccination. If you are enrolled in our summer EMT-B program and did not receive the previous flu season vaccine, which are discarded on June 21st, you will need to wait and get the next flu season vaccination released in August/September.

**ALL IMMUNIZATION RECORDS ARE REQUIRED TO BE SCANNED IN PDF FORMAT
OR THE ORIGINAL HARD COPY MUST BE SUBMITTED TO THE OFFICE.**

Download the [CamScanner](#) app to take pictures of your records and convert to PDF format.

MATERIALS & SUPPLIES

- Textbook with Online Access Card:

Emergency Care PLUS

MyBRADYLab with Pearson eText - Access Card Package 13th Edition

ISBN: 9780134190754

- Wristwatch (*Second Hand or Timer to Count Seconds*)

- Stethoscope

- Pen Light

- Trauma Shears

- No. 2 Pencils

- Pens

- Scantrons (*Provided by Elite EMT Academy*)

UNIFORM REQUIREMENTS

- Uniform Shirt (*Provided by Elite EMT Academy*)

***Sizing up recommended for a looser fit – Sizes run small for Men*

- EMS Uniform Pants (*dark navy or black*)

- Solid Black Boots, Athletic or Uniform Shoes

(Footwear must be solid black with black soles of leather-like material)

– No white or colored logos on athletic shoes

- Black, White or Gray T-Shirt (*undershirt*)

- Solid Black Belt

TUITION & PAYMENT PLAN

****TUITION FOR THE EMT-B PROGRAM IS \$1,285.00**

A minimum deposit of **\$525.00** is required to register and reserve your seat. Enrollment is on a first-come first-serve basis by payment, but applicant must meet the minimum qualifications to properly enroll. Minimum qualifications are listed below:

- ❖ **18 years of age or older** (*if 17 years of age, you must turn 18 before the Final Exam date*)
- ❖ **GED Certificate or High School Diploma** - minimum education requirement
- ❖ **CPR certified** - American Heart Association BLS Provider card
- ❖ **Clear criminal background** - No Felonies or some Class A or B Misdemeanors
- ❖ **Can pass a urine drug screen** - No illegal/unprescribed drug use
- ❖ **Required immunization/vaccination documentation** - can be in process of receiving

After paying the \$525.00 deposit, the remaining balance of \$760.00 can be arranged into a payment plan consisting of two payments of \$380.00. The first payment of \$380.00 is due on the course start date. The second payment of \$380.00 is due within 21 days/3 weeks after the course state date.

If your tuition is not paid in full upon registration:

- Pay the remainder of your tuition balance (\$760.00) on or before the course start date.

(Invoice paid online with Debit/Credit)

***NO REFUNDS**

- Fill out the **Payment Plan Form** along with **Bank Transfer Authorization Form** sent to you through DocuSign to keep your seat reserved in the class. Attach/submit a voided check to the Admin Office to confirm your bank account and routing number. Two invoices will also be sent to you via email to submit payment online.

***NO REFUNDS**