







EMT-B ONLINE: STUDENT REGISTRATION CHECKLIST


GENERAL APPLICATION PAPERWORK


- Student Application**
 - Submitted through  PandaDoc -- You will receive an email from **PandaDoc** after you enroll.


- Elite EMT Academy's Student Policies & Procedures Handbook**
 - Submitted through  PandaDoc -- You will receive an email from **PandaDoc** after you enroll.


- Course Syllabus**
 - Submitted through  PandaDoc -- You will receive an email from **PandaDoc** after you enroll.

- Skills Session Scheduling Agreement Form**
 - Submitted through  PandaDoc -- You will receive an email from **PandaDoc** after you enroll.

- Mask Mandate Form**
 - Submitted through  PandaDoc -- You will receive an email from **PandaDoc** after you enroll.

- COVID-19 Student Exposure Form**
 - Submitted through  PandaDoc -- You will receive an email from **PandaDoc** after you enroll.

- EMT-B HYBRID: Student Registration Checklist**
 - Submitted through  PandaDoc -- You will receive an email from **PandaDoc** after you enroll.

- Uniform, Supplies, & Textbook**
 - Submitted through  PandaDoc -- You will receive an email from **PandaDoc** after you enroll.

REQUIRED DOCUMENTS

THE FOLLOWING RECORDS ARE TO BE SUBMITTED TO ELITE EMT ACADEMY:

- Valid Driver's License or State Identification Card
 - General Equivalency Diploma (GED) / High School Equivalency Certification
- OR**
- High School Diploma or Transcript *(containing graduation date)*
- OR**
- College Transcript *(Official Transcript from the Registrar's Office)*
- CPR Card (American Heart Association BLS Provider)
 - Immunization/Vaccination Records *(listed on Page 3)*

EMAIL RECORDS TO: registration@eliteemtacademy.com

Records are submitted electronically by email and accepted in PDF format ONLY.

Picture files (JPEG, GIF, PNG, TIF) **WILL NOT** be accepted.

Records that do not contain a name, are not legible or too small to read **WILL NOT** be accepted.

CRIMINAL BACKGROUND SCREEN

- GroupOne Services Background Screening

GroupOne

BACKGROUND SCREENING

[CLICK HERE TO COMPLETE BACKGROUND SCREEN](#) (\$49) fee paid to GroupOne Services

****To be completed before you are eligible to begin the ONLINE ORIENTATION.**

You **MAY NOT** start the EMT-B Online course until the online orientation has been completed at 100% and your background screen has resulted without negative remarks.

DRUG SCREEN

- SurScan Drug Screening



<https://surpath.com/registration/preregistration> (CLIENT CODE: **ELITE**) (\$34) fee paid to SurScan

****REGISTRATION ONLY -- NOT FOR TESTING IN ADVANCE**

-- Drug tests are administered at the SurScan facility on a random basis --

During the course you will receive an email or text message to contact and report to a drug screening facility within 24 hours to complete your drug screen.

Failure to report within the 24-hour time frame will result in dismissal from the program.

IMMUNIZATION & VACCINATION REQUIREMENTS

- Proof of: **Negative Tuberculin/TB Skin Test (PPD / TST) Result**
***Must be within 1 year of clinical rotation dates*
OR
Negative QuantiFERON TB Gold (QFT) (Immunity Blood Test from Lab)
***Must be within 1 year of clinical rotation dates*
OR
Negative Chest X-Ray -- Provided only if TB skin test or lab result is POSITIVE --
***Chest x-ray reading must be within 2 years of clinical rotation dates; a positive TB skin test or lab result is required to be submitted along with the chest x-ray report.*
- Proof of Either: **Varicella Vaccine (2 doses; 30 days apart)**
OR
Positive Varicella Titer (Antibody Immunity - Bloodwork Laboratory Test)
***Equivocal or Negative results are NOT ACCEPTED*
- Proof of Either: **MMR Vaccine (2 doses; 30 days apart)**
OR
Positive Measles, Mumps and Rubella (MMR) Titer (Antibody Immunity)
***All three components are required to be POSITIVE*
***Equivocal or Negative results are NOT ACCEPTED*
- Proof of Either: **Hepatitis B Vaccine (2 doses; 30 days apart)**
***Must be within 15 years of clinical rotation dates*
OR
Positive Hepatitis B Titer (Antibody Immunity - Bloodwork Laboratory Test)
***Equivocal or Negative results are NOT ACCEPTED*
- Proof of: **Tetanus/Diphtheria/Pertussis (Tdap) Vaccine**
Td or DT booster are NOT ACCEPTED
Tdap titer results are NOT ACCEPTED
***Must be within 10 years of clinical rotation dates*
- Proof of: **Influenza (Flu) Vaccine** ***Must be within the current Flu Season (Fall - Summer)*
-- **SUMMER courses are NOT EXEMPT and require documentation of the Flu vaccine** --
If you are enrolled in our summer EMT-B program and did not receive the previous flu season vaccine, (discarded every calendar year on June 30th) you will need to receive the next flu season vaccination released in August/September. As a result, clinical dates will be postponed.
- Proof of: **COVID-19 Vaccine** ****REQUIRED BY CLINICAL FACILITY**
Pfizer: (2 doses; 21 days apart)
Moderna: (2 doses; 28 days apart)
J&J: (1 dose)

ALL IMMUNIZATION RECORDS ARE REQUIRED TO BE SCANNED IN PDF FORMAT

Download the [CamScanner](#) app to take pictures of your records and convert to PDF format.

MATERIALS & SUPPLIES

- Online Textbook with Pearson MyLab** (*Assignment Access*):
Emergency Care 14th Edition
MyLab BRADY with Pearson eText -- Instant Access -- for Emergency Care
ISBN-13: 9780135379080
- Wristwatch** (*Second Hand or Timer to Count Seconds*)
- Stethoscope**
- Pen Light**
- Trauma Shears**
- No. 2 Pencils**
- Pens**
- Scantrons** (*Provided by Elite EMT Academy*)

UNIFORM REQUIREMENTS

- Uniform Shirt** (*Provided by Elite EMT Academy*)
***Sizing up recommended for a looser fit – Sizes run small for Men*
- EMS Uniform Pants** (*dark navy or black -- ei. 5.11, Rothco, LA Police Gear, Dickies*)
- Solid Black Boots, Athletic or Uniform Shoes**
(*Footwear must be solid black with black soles of leather-like material*)
– *No canvas or mesh material* – *No white or colored soles/logos on athletic shoes*
- Black, White or Gray T-Shirt** (*ie. Hanes or Fruit of the Loom undershirt*)
- Solid Black Belt**

TUITION & PAYMENT PLAN

****TUITION FOR THE EMT-B PROGRAM IS \$1,225.00**

A minimum deposit of **\$625.00** is required to register and reserve your enrollment in the course. Enrollment is on a first-come first-serve basis by payment, but applicant must meet the minimum qualifications to properly enroll. Minimum qualifications are listed below:

- ❖ **18 years of age or older**
- ❖ **GED Certificate or High School Diploma** - minimum education requirement
- ❖ **Clear criminal background** - No Felonies or some Class A or B Misdemeanors
- ❖ **Can pass a urine drug screen** - No illegal/unprescribed drug use
- ❖ **Required immunization/vaccination documentation** - can be in process of receiving

After paying the \$625.00 deposit, the remaining balance of \$600.00 can be arranged into a payment plan consisting of two payments of \$300.00. The **FIRST** payment of \$300.00 is due within one (1) month / thirty (30) days of course enrollment invoice date and the **SECOND** payment of \$300.00 is due within three (3) months / ninety (90) days from course enrollment invoice date.

If your tuition is not paid in full upon registration:

- Pay the remainder of your tuition balance (\$600.00) before starting the online course.
***NO REFUNDS**

- Two separate invoices will be sent to you by email to submit your payment online. The tuition balance will be separated into 2 payments of \$300.00. The **FIRST PAYMENT of \$300.00** is required to be paid within **one (1) month/thirty (30) days of the course enrollment invoice date** and then the **SECOND PAYMENT of \$300.00** is to be paid within **three (3) months/ninety (90) days from the course enrollment invoice date.**
***NO REFUNDS**