

Minutes
Danville-Boyle County Senior Citizens, Inc.
Board of Directors Meeting

The Board of Directors of Danville-Boyle County Senior Citizens, Inc. met Wednesday, February 15, 2017, at the Senior Citizens Center, 569 Jean Drive, Danville, KY.

Present were: Chairman Ryan Owens, Vice Chairman Bob Rowland and Treasurer Gail Louis, along with members John Penick, Keith Bridges, Jim Duncan and Brian Bailey. Others present: Ben Guerrant, Executive Director and Debbie Powell Administrative Assistant. .

Chairman Ryan Owens called the meeting to order.

Minutes – Gail Louis made the motion to accept the minutes and Keith Bridges seconded. Board approved.

Financial Report – Bill Critchfield was unable to attend but sent the financial reports. There were no questions on the financial reports or the bills. John Penick moved to accept the financial reports and pay the bills. Jim Duncan seconded. Board approved.

Director's Report – Ben Guerrant reported that Heather Pennington from the Rotary Club has asked if the Rotary Club could borrow some tables for their International Dinner in March. He reported that the flooring decisions on the Congregate room were about to be completed so that the flooring could be installed. He will be receiving an estimate from Austin Shear for painting. He asked the board if they had any painter names that they would suggest for additional painting estimates. Patrick Cooper, Chad Douglas and Marion Minor were suggested.

Ben then told the board that he received an estimate from Eddie Arnold for a vestibule of \$4514.00 stating that he felt that this would help with the temperature issues that we have with the congregate room, noting that the flooring, painting and changing the fans topped the list.

Guerrant then told the board that he had partnered with the Boyle County Family of Consumer Science class for a project of bringing the class in and seeing what ideas that they might have for designing an updated area for the seniors.

Ben stated that ADC had found bed bugs in the living area of their department. The issue was aggressively acted on by notifying all the clients' care givers and families, and public housing. Terminix was called and the center was closed the next day for the proper treating to be done.

On a more upside note, he said that Med Source had donated a new lift chair. We have a client that was stating that he would have to stopping coming because he felt he was a burden for the staff to get him up.

Next, the building has been rekeyed; there were numerous keys that were in question as to what they went to and also in preparation for leasing the congregate room.

In the Fiscal Court meeting, Barry Harmon approached Ben with an idea of partnering to have a garden at the center. He would oversee the inmates to do all the work of the garden with the seniors receiving the benefits. John Penick asked if there was abundance, we have a way to possibly do some canning? Ben responded that he has talked with Aletha Price about a canning workshop.

Ben announced that Windy Robertson will be the city appointment to the Board. The city funding application is waiting on the audit report to be completed and it will be ready to be submitted.

Commodities have increased from nine deliveries, when we began delivering, after “Fifty five and Alive” stopped, to twenty nine deliveries for March.

Ben handed out a report on the number of meals we are serving both congregate and ADC, plus the ADC serves breakfast and a snack. Bob Rowland asked Ben to figure the number of individuals that the meals have an impact on.

JB Caldwell Trust – Farmers National Bank – Family Services Association. Marty Gibson approved Danville-Boyle Co. Senior Citizen Center for a grant of \$2500.00 and after summiting a report of how the money was used there maybe an additional \$2500.00.

Bob Rowland made a motion for the Board of Directors to pursue this matter and Gail Louis seconded. The board approved. Brian Bailey did the first reading of the proposed Corp. Resolution to accept the trust. Ryan Owens asked that Ben email a copy of the Trust Agreement to each of the board members so that they would have time to read it thoroughly and be ready to vote at the next meeting.

Ben did a report on the cost of what we are now paying for meals and a proposal of the figures if we prepared the meals ourselves. Bob asked what kind of time frame to make this change. We are in agreement with Bateman to give a thirty day notice. John Penick asked if we could meet the requirements. Ashely is already studying the software and familiarizing herself with menus and the ordering side of it. Gail asked if we have the blessing of the health department. The reply was that because we are nonprofit and we are not selling the food, our kitchen would fall into the same type of category as a church kitchen.

Ben told the board that in order to pursue this matter, we would have to hire another person. Ashely would not be able to handle transportation on Tuesdays and Thursdays and do the preparation that is needed. Bob Rowland stated his concerns of how we would pay for another employee and what would happen if it didn't work. Gail Louis said we need to set this up in goals.

Ben then asked the board to make Vi Wilmot and Edna Coffman Emeritus Board Members. While they would not be able to participate in the voting, their long time service to the center could bring a wealth of knowledge to the board. Bob Rowland made the motion and Ryan Owens seconded. Board approved.

John Penick made the motion for the meeting to adjourn and it was seconded by Brian Bailey. Board approved.

The next regular meeting will be on Wednesday, March 15, 2017.

Respectfully Submitted

Chairman of the Board