

Danville-Boyle County Senior Citizens, Inc.  
**Board of Directors Meeting**  
September 19, 2018 Minutes

The Board of Directors of Danville-Boyle County Senior Citizens, Inc. met Wednesday, January 24, 2018, at the Senior Citizens Center, 569 Jean Drive, Danville, KY. Present were: Chairman Ryan Owens, Vice Chairman Bob Rowland, Treasurer Gail Louis, along with members Brian Bailey, Keith Bridges, John Russell, Alethea Price, and Emeritus Member Vi Wilmot. Others present: Ben Guerrant, Executive Director, and Bill Critchfield, Accountant. Chairman Ryan Owens called the meeting to order at 5:00.

**Minutes** – Previous minutes were reviewed. Keith Bridges moved to accept them as presented. Gail Louis seconded the motion. Motion carried.

**Financial Report** – The financial report was presented and reviews. Budget was reviewed. Bill Critchfield indicated a potential surplus for the fiscal year based on preliminary numbers during the first quarter. ADHC income is comparatively higher than last fiscal year's average for the same quarter. Critchfield suggested exploration of staff raises to offset some of the surplus. Bob Rowland moved to have Chairman Owens appoint a personnel committee for further review. Gail Louis seconded. Motion carried. Bob Rowland moved to accept the report as presented. Keith Bridges seconded. Motion carried.

**Pay the Bills** – Bob Rowland made a motion to pay the bills. Keith Bridges seconded. Motion carried.

**Director's Report** – A Hudson-Ellis Grant was awarded to the Center in the amount of \$4,000 to offset fuel costs for transportation of seniors for Activities of Daily Living.

A board attendance policy drafted by the Executive Director was distributed for review. Minor changes were suggested, to be addressed and presented at the subsequent board meeting.

A proposed revision of the Personal/Sick time policy was presented. After discussion, the board suggested the Personnel Committee review the draft closely and make a recommendation at the subsequent meeting.

Title III services have gone exceptionally well in the first quarter. As of the date of the meeting, 935 congregate meals have been served, 2,876 Home Delivered Meals have been distributed, 2,368 rides have been given, and 184.5 volunteer hours have been utilized. Additional services underway include a Chronic Disease Self Management class, a trip to Lure Lodge, a Hay Ride, a Breast Cancer Awareness Chili Supper fundraiser, and Tai-Chi.

**Adjournment** – Bob Rowland moved to adjourn the meeting. Gail Louis Seconded. Motion carried.

Respectfully Submitted

Chairman of the Board