

# LEAF VALLEY TOWNSHIP

2050 County Rd. 14 NW  
Miltona, MN 56354  
Phone 218-267-2533

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**CHAIR**, Dale Diedrich called the September 08, 2016 monthly Township board meeting to order @ 7:00 p.m. with Supervisors Brent Ost and Keith Schulz present. Treasurer Barb Guenther, Clerk Pam Cuperus, Fire Chief Brad Ruckheim and Road Maintenance Engineer Richard Vogt and visitor Keith Englund also present

**CLERK**, read minutes of the August 11, 2016 meeting, after spelling correction and motion was made and second with Dale Diedrich, Brent Ost and Keith Schultz voting aye to accept minutes no further discussion motion carried.

**TREASURER** gave the financial statement/report since the August 2016 monthly meeting. Income into funds totaled \$500,404.87, ALL FUNDS accounts balance on August 31, 2016 was \$863,207.02; checking account was \$1,655.93; \$87,000.00 was transferred from savings to checking and CD @ BlackRidge Bank valued @ \$12,709.29 (F.F.). Motion was made and second with Dale Diedrich, Brent Ost and Keith Schultz voting aye to accept this statement/report, no further discussion motion carried. Treasurer continued to prepared checks for Board to review and sign.

RBS reminded Board 2017 Ruckheim Rd will be maintained by Leaf Valley Township they asked if road work could be prepared for winter. Dale reviewed and it was then discussed the condition of Little Ida Bh. Rd. It was agreed that what this road should have had done several years ago and for future maintenance and life of road ditches along the length of road and culverts under all driveways. This option was discussed several years ago and residents were then and are now not in favor of that option. Board will continue to work with road engineer and residents to try to figure out plan or option for that road. It only happens if there are several inches of rain causing washout along road and yards. There is also a problem with a holding pond on Little Ida Bh. Rd. and resident wants township to make changes because when there is a hard rainfall of several inches there is washout, resident and township have not agreed on a feasible solution. Miltona Township would like to crack Hidden Valley RD., Brent has agreed to contact Miltona Township to get all details regarding this project. Motion was made and second with Dale Diedrich, Brent Ost and Keith Schultz voting aye to put three approaches into Don Kalpins' fields along/on Spring Lake Rd. The tarring project has made it difficult for Don Kalpin to drive into fields with farming equipment. Brent has agreed to do some checking with DNR and County about the parking situation at the west public access,

vehicles with trailers are parking wherever they can find a large enough area on roads once the public access is full.

Jeff Stabnow and Board discuss the tarring projects. There is one spot that has already been marked on road where there is a sinking hole, this will be corrected. There have been e-mails and calls from residents regarding drivers that are driving too fast and some on cycles leaving gravel all over roads because they are driving very careless. Many are requesting speeding signs; because of the liability township will NOT post any speeding signs, when the township Board gets complaints we will request that individuals call sheriff department. Clerk will take to Central Specialties partial payment, keeping 5%, \$30,000.00 in reserve for any unexpected and legal expenses. If there are any interested residents in the swing-away mail boxes they can contact Public Works, all expenses will be paid by the resident, either \$65.00 or \$95.00 installed. Motion was made and second with Dale Diedrich, Brent Ost and Keith Schultz voting aye to hold the second Public Hearing on Saturday, October 01, 2016 @ 9:00 a.m. @ Leaf Valley Hall. The Board will have a Special Meeting to review all parcels along the tarred roads determining assessment for each parcel for the projects. The Clerk will contact attorney with that information, Treasurer and Clerk will mail all notices. Motion carried.

**RESOLUTION 09082016**  
**APPROVING POST-INSURANCE COMPLIANCE PROCEDURE AND**  
**POLICY FOR TAX-EXEMPT GOVERNMENT BONDS**

Motion was made and second with Dale Diedrich, Brent Ost and Keith Schultz voting aye accepting RESOLUTION 09082016 as prepared, after reviewing the information/resolution motion carried.

Fire Chief informed Board the cement is being treated and as soon as dried (treated) the second half of driveway will be poured. The addition in the lower level of fire hall is almost complete, electrical and few other details will be completed soon. In the upper level the railing along the new ramp needs to be installed, flooring is in and most of the duct work is complete also, some electrical needs to be completed.

The Board reviewed both contracts received for propane. Motion was made and second with Dale Diedrich, Brent Ost, and Keith Schultz voting aye to use HiWay Amaco for propane @ \$.75 a gallon, 3,000 gallons. HiWay Amaco will also work with Board regarding the installation of lines in basement for grill for the potatoe pancake supper and to be available for emergency call if any furnace problems. No further discussion motion carried. The other contract had a bid of \$.899 per gallon.

Board discussed the insurance coverage currently on building and property. Motion was made and second with Dale Diedrich, Brent Ost and Keith Schultz voting aye to raise coverage on hall

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\$100,000.00, will be valued @ \$630,000.00, personal property left @ \$80,000.00 and to leave the deductible @ \$2,500.00; no further discussion motion carried. Motion was made and second with Dale Diedrich, Brent Ost and Keith Schultz voting aye affective January 2017 rental rate for hall for non-residents of township will be \$300.00 and residents of township will be \$250.00. Clerk and Treasurer are going to check into getting pamphlets available regarding rental information of the town hall. Motion carried.

**TREASURER** had all checks prepared for Board to review and sign. Claims #8699 to #8723 totaled \$632,447.98. General Fund was \$38,542.52, Road/Bridge Fund was \$591,582.83, Fire Fund was \$2,294.45 and Park Fund was \$28.18. Motion was made and second with Dale Diedrich, Brent Ost, and Keith Schultz voting aye to accept and pay all claims, no further discussion motion carried. Board had no other Township business to discuss motion was made and second with Dale Diedrich, Brent Ost and Keith Schultz voting aye to adjourn, motion carried. 8:45 p.m.

**THESE MINUTES READ, APPROVED AND SIGNED AT THE  
OCOTOBER 13, 2016 MONTHLY MEETING.**

**SEPTEMBER 2016**

|                            | <u>GENERAL</u> | <u>RD/BRIDGE</u> | <u>FIRE</u> | <u>PARK</u> |
|----------------------------|----------------|------------------|-------------|-------------|
| 8699 Pam Cuperus           | \$1,329.54     | \$98.00          |             |             |
| 8700 Barb Guenther         | \$1,011.90     |                  |             |             |
| 8701 Dale Diedrich         | \$316.98       | \$254.00         | \$14.00     |             |
| 8702 Brent Ost             | \$230.26       | \$56.00          | \$14.00     |             |
| 8703 Keith Schultz         | \$451.87       | \$84.00          |             |             |
| 8704 RBS Excavating        |                | \$18,058.12      |             |             |
| 8705 Jeff Stabnow          | \$15,000.00    |                  |             |             |
| 8706 B & H Builders        | \$11,576.50    |                  |             |             |
| 8707 Don Henning           | \$5,046.67     |                  |             |             |
| 8708 Postmaster            | \$94.00        |                  |             |             |
| 8709 Runestone Elec.       | \$332.26       |                  |             |             |
| 8710 Waste Mgt.            | \$230.98       |                  |             |             |
| 8711 Ron Andrews           | \$150.00       |                  |             |             |
| 8712 Charlie/Mary Ruckheim | \$150.00       |                  |             |             |
| 8713 Gardonville           | \$84.23        |                  | \$30.00     |             |
| 8714 Pam Cuperus           |                |                  | \$31.75     |             |
| 8715 Brad Ruckheim         |                |                  | \$119.15    |             |
| 8716 Alx. Tech. C.C.       |                |                  | \$650.00    |             |
| 8717 Jim & Judy's          |                |                  | \$131.70    |             |

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|      |                     |            |              |            |
|------|---------------------|------------|--------------|------------|
| 8718 | OtterTail Power     |            |              | \$28.18    |
| 8719 | Fire Extenguisher   |            | \$85.85      |            |
| 8720 | MSFCA               |            | \$93.00      |            |
| 8721 | Randy's Plumbing    | \$1,412.33 |              |            |
| 8722 | Central Specialties |            | \$572,992.71 |            |
| 8723 | HiWay Amoco         | \$1,125    |              | \$1,125.00 |

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**CHAIR**, Dale Diedrich called the Special Meeting to order on September 14, 2016 @ 7:00 p.m. with the Pledge of Allegiance. Supervisors Brent Ost and Keith Schultz, Treasurer Barb Guenther and Clerk Pam Cuperus were present.

The Board reviewed and addressed each parcel in the tarring Project #1 and Project #2. Each parcel was individually reviewed for assessment. The printout used will be taken to attorney to be checked before the notices are prepared for residents. The notice will be sent to all residents in these two projects informing them of the cost per parcel or parcels. Motion was made and second to rescind the motion to hold Public Hearing on October 01, 2016 with Dale Diedrich, Brent Ost and Keith Schultz voting aye. It was discussed due to the time needed by attorney to review each parcel, publish notice 14 days prior to Hearing and 14 days for mailed notices sent all residents the Public Hearing for October 01, 2016 would not be enough time. Motion carried. Motion was made and second with Dale Diedrich, Brent Ost and Keith Schultz voting aye:

## **RESOLUTION # 09142016**

### **Resolution for Hearing on Proposed Assessment**

Project 1: Spring Lake Road: from County Road #5 North to County Road #14;

Project 2: Schuelke Beach Road: from Spring Lake Road east and south to cul-de-sac; and  
Schulke Lane: from Spring Lake Road north to Schuelke Beach Road

There is a total of 141.5 parcels, second Public Hearing will be held Saturday, October 15, 2016 @ 9:00 a.m. @ the Hall. The clerk will get all information prepared by Board to the attorney so all notices can be prepared and Treasurer and Clerk will mail all notices. Motion carried.

Immediately following the Public Hearing, 10/15/2016, there will be Special Meeting.

With no other tarring project business needing to be addressed motion was made and second to adjourn with Dale Diedrich, Brent Ost, and Keith Schultz voting aye, motion carried. 9:45 p.m.

**THESE MINUTES READ, APPROVED AND SIGNED AT THE  
OCOTOBER 13, 2016 MONTHLY MEETING.**

# LEAF VALLEY TOWNSHIP

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**CHAIR**, Dale Diedrich called the September 22, 2016 Special Meeting to order @ 7:45 a.m. with Pledge of Allegiance. Supervisors Brent Ost and Keith Schultz and Clerk Pam Cuperus were present.

The printout of the assessment listing for the tarring Projects #1 and #2 were thoroughly reviewed and recounted to check for NO errors. Total count of assessed parcels is 140.5, project #1 total of 77.5 and project #2 total of 64. Motion was made and second with Dale Diedrich, Brent Ost and Keith Schultz voting aye:

## **RESOLUTION #09222016 A**

### **Resolution Declaring Cost to be Assessed and Ordering Preparation of the Proposed Assessment**

with no further discussion motion carried.

Motion was made and second with Dale Diedrich, Brent Ost and Keith Schultz voting aye:

## **RESOLUTION #09222016 B**

### **Resolution for Hearing on Proposed Assessment**

with no further discussion motion carried.

There was no other business to be addressed motion was made and second to adjourn with Dale Diedrich, Brent Ost and Keith Schultz voting aye. 10:45 a.m.

**THESE MINUTES READ, APPROVED AND SIGNED AT THE  
OCTOBER 13, 2016 MONTHLY MEETING.**