

# LEAF VALLEY TOWNSHIP

2050 County Rd. 14 NW  
Miltona, MN 56354  
Phone 218-267-2533

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**CHAIR**, Dale Diedrich called the February 08, 2018 monthly meeting to order @ 7:00 p.m. with Supervisors Brent Ost and Keith Schultz, Treasurer Barb Guenther, Road Maintenance Engineer Richard Vogt and Clerk Pam Cuperus present. Leaf Valley Auxiliary also attended.

**CLERK** read minutes of January 18, 2018 meeting, correction made that it was Steve Vogt not Brad attended January meeting. Motion was made and second with Dale Diedrich, Brent Ost, and Keith Schultz voting aye to accept minutes with correction, no further discussion motion carried.

**TREASURER** gave the financial statement/report for the month of February 2018. ALL FUNDS balance 01/31/2018 was \$692,700.48; checking account balance 01/31/2018 was \$3,695.48; Treasurer transferred \$764,590.00 from U.S. Bank into Bremer Bank; then transferred \$689,007.50 from checking to savings (Bremer Bank); the CD @ BlackRidge Bank rolled over 01/29/2018 value @ \$12,795.37. There was income into township totaled \$22,496.63. Motion was made and second with Dale Diedrich, Brent Ost and Keith Schultz voting aye to accept this report, no further discussion motion carried. At this time Treasurer continued to prepare all checks for Board to review and sign.

The L. V. Auxiliary attended meeting with questions regarding the amount money township receives and then pays to Auxiliary for use of kitchen when hall is rented. It was discussed and explained there are fewer rentals every year; also when hall is rented and event is catered only window for serving and many times kitchen is not used. The individual catering these events brings everything needed for event from business. The kitchen sinks may be used to clean up but there is NOTHING from/in kitchen used for these events. There have been several very small events that only lower level of hall used, again renter using hall brings everything from home, again not using kitchen. Those rentals township receives \$100.00 or less. It was mentioned cost of insurance, propane, all supplies for kitchen, sanitation pick-up, sewer pumping, is part of cost of rental, leaving township with no income or very little to pay these expenses. There was no decision made regarding the increase in cost of using kitchen from the \$50.00 to \$75.00; the hall rental was increased a year ago to \$250.00 or \$300.00 (depending if township resident). To date there are only 4 reservations on calendar for 2018. Auxiliary and Board agreed to discuss this at later date and to table any changes.

RBS and Board discussed cost of repairing the cracks in road of new tarring project all agreed it needs to be completed before those areas on road get worse. They also decided where trees and brush in road ditches will be trimmed and cleaned up before weather conditions change.

The 2018 tax capacity numbers were discussed and reviewed, the invoice will be sent to Ida Township for fire protection payment. The fire department discussed @ February meeting to not change the 2019 levy remain at \$25,000.00.

The Board reviewed and discussed any questions they had about the draft the Treasurer had prepared on income and expenses of 2017. Motion was made and second with Dale Diedrich, Brent Ost and Keith Schultz voting aye to propose at the March 2018 Annual Meeting these levy changes;

General Fund decrease to \$50,000.00 (2018 @ \$70,000.00) and allocating \$10,000.00 of the \$50,000.00 into the Hall Maintenance Fund

Road/Bridge Fund increase to \$140,000.00 (2018 @ \$130,000.00)

Fire Fund remains \$25,000.00.

Followed with short discussion and review of income and expenses of 2018, motion carried.

At this time Clerk asked Board to review dates of Election, and all future meetings in March. Treasurer had all claims prepared for review and to be signed, #522 to #530. General Fund totaled \$708.92, Road/Bridge Fund totaled \$978.96, Fire Fund totaled \$62.20 and Park Fund totaled \$285.60 grand total of \$2,035.68. Motion was made and second to accept and pay all invoices with Dale Diedrich, Brent Ost, and Keith Schultz voting aye, no discussion motion carried.

Board reviewed the **TREASURER'S ANNUAL FINANCIAL AUDIT AND SUMMARY for 2017**. Motion was made and second to accept this report with Dale Diedrich, Brent Ost and Keith Schultz voting aye, short discussion and motion carried, ledger was signed at this time.

There was no other township business needing to be addressed motion was made and second to adjourn with Dale Diedrich, Brent Ost and Keith Schultz voting aye, motion carried.

**THESE MINUTES WERE READ, APPROVED AND SIGNED AT THE SCHEDULED  
MARCH 08, 2018 MEETING.**

**FEBRUARY 2018**

	<u>GENERAL</u>	<u>RD/BRIDGE</u>	<u>FIRE</u>	<u>PARK</u>
522 Jim/Judy's			\$19.00	
523 Gardonville	\$84.99		\$43.20	
524 RBS Excavating		\$978.96		
525 W. Central Elec.				\$285.60
526 Jim's Wholesale	\$86.90			
527 Randy's Plb/Htg.	\$69.33			
528 Jessie Bodell	\$150.00			
529 Runestone Elec.	\$217.70			
530 L.V. Auxiliary	\$100.00			