

LEAF VALLEY TOWNSHIP

2050 County Rd. 14 NW
Miltona, MN 56354
Phone 218-267-2533

CHAIR, Dale Diedrich called the January 11, 2024 monthly meeting to order @ 7:00 pm with Pledge of Allegiance. Supervisors Brent Ost and Bob Hansen, Treasurer and Deputy Clerk, Don Kalpin and Mike Doehling of the FD & FR also present, Road Maintenance Engineer, Richard and Laura Schmidt, a resident of township and clerk also present.

CLERK read minutes of the December 14, 2023 minutes. Motion was made and second to accept minutes as prepared, and read with Dale, Brent and Bob voting aye, motion carried.

TREASURER gave the prepared January 2024 monthly financial report. On January 01, 2024 in General, Road/Bridge and Fire Funds there is balance of \$848,819.04; FR Fund \$9,297.59, Park Fund \$4,958.58 and H. Maintenance Fund \$36,263.87. There was a balance of \$38,970.93 in checking and Treasurer transferred \$58,000.00 from checking to savings. There was income of \$1,364.00 into township. Motion was made and second to accept this report with Dale, Brent, Bob voting aye no other discussion motion carried. Treasurer continued to prepare checks for Board to review, approve and sign.

The township attorney, Bill Leuthner has retired and recommended Laura Schmidt, Schmidt Law Consulting Firm who he has been associated and working with to come on board whenever township has any issues within township. She introduced herself and gave brief history of herself and the other townships in Douglas county she is associated or working with. Motion was made and second to use Schmidt Law Firm for all future legal issues Leaf Valley township and Board may need, with Dale, Brent, and Bob voting aye, short discussion followed and motion carried.

Don Kalpin up-dated Board on activities and what is still needed to install on new pick-up. Mike Doehling explained that first responder rig is still having several issues and the last call delayed team getting to call because of these issues. He asked if department, MD, could start looking for a different and newer/used rig? Last couple calls FR have had this vehicle failed to start causing delays getting to call, major work was done 2023 correcting many problems but there are still several concerns with this vehicle. After lengthy discussion all agreed MD should start checking out inventory and prices of different rig for FR., he will continue to keep Board of progress of project. At this time Clerk had 2024 tax capacity available so cost of fire protection for Ida Township was figured, Clerk will send invoice to Ida Township for coverage.

There were few issues Board and RBS discussed regarding tree trimming and gravel on icy roads. Discussion followed that several residents are setting their recycling containers out too far onto road right-away, this hampers snow blading and removal. All recycling containers must be placed behind the mail box post or placed in residents' driveway. Leaving enough room for plows and blade to push snow into ditch or remove snow. It was also discussed residents pushing snow from their driveway across onto shoulders are in violation of law. When this happens resident will be contacted. This will be posted at hall and on web page.

Resident split one parcel into two and there is assessment for tarring project on resident's road, after discussion motion was made and second to split the amount of assessment in half and add amount remaining half on each parcel with Dale, Brent, and Bob voting aye, short discussion followed and motion carried. Clerk will contact Auditor's office with the decision so it will be effective on 2024 taxes.

Leaf Valley Sportsmen will be having in the spring their annual banquet, motion was made and second to rent facility to LV Sportsmen for this event with Dale, Brent, and Bob voting aye, no other discussion motion carried.

RESOLUTION 01122024 A
APPOINTING ABSENTEE BALLOT BOARD FOR MARCH TOWNSHIP ELECTIONS

Motion was made and second to appoint Barb Guenther, Deb Johnson and Pam Cuperus for this Board for the township elections with Dale, Brent, and Bob voting aye no other discussion motion carried. All necessary notices have been posted, published as state directs, filing ends January 16, 2024. To date Bob Hansen has refilled for 3 year Supervisor term and Trista Johnson, deputy clerk, has filled for 2 year clerk term, current clerk is retiring.

At this time Board discussed future meetings, elections and reviewed any mail. Treasurer had checks prepared and ready for Board to review, approve and sign, #1886 to #1910. General Fund totaled \$3,485.76, Road/Bridge Fund totaled \$184,567.32, Fire Fund totaled \$4,585.16, First Responder Fund totaled \$96.35 and Park Fund totaled \$277.66: grand total was \$193,012.25. Motion was made and second to accept and pay all receipts with Dale, Brent, and Bob voting aye motion carried.

There was no other township business needing to be addressed motion was made and second to adjourn with Dale, Brent and Bob voting aye, motion carried. 8:00 pm.

**THESE MINUTES WERE READ, APPROVED AND SIGNED AT THE SCHEDULED
FEBRUARY 08, 2024 MEETING.**

"This institution is an equal opportunity provider."

BOARD of AUDIT

CHAIR called the January 11, 2024 Board of Audit to order @ 8:10 with Pledge of Allegiance. Supervisor Bob Hansen, Treasurer, Deputy Clerk and Clerk attended, Brent left early not feeling well.

The Treasurer's and Clerk's ledgers were opened so Board was able to review each month expenses and income. Every month's totals were reviewed to check if correct and numbers were same again in expenses and income. Motion was made and second to accept these numbers and figures as accurate and correct with Dale and Bob voting aye no other discussion motion carried. The financial 2023 printout will be available at February 2024 meeting for Board to review and discuss to set levies and prepare for Annual Meeting.

Motion was made and second to adjourn the Board of Audit meeting with Dale and Bob voting aye, motion carried. 8:45 pm.

**THESE MINUTES WERE READ, APPROVED AND SIGNED AT THE
SCHEDULED FEBRUARY 02, 2024 MEETING.**

JANUARY 2024

| | <u>GENERAL</u> | <u>RD/BRIDGE</u> | <u>FIRE</u> | <u>FIRST R. PARK</u> |
|------------------------------|----------------|------------------|-------------|----------------------|
| 1886 Bettin Pest Control | \$144.96 | | | |
| 1887 IRS | \$1,344.88 | | | |
| 1888 H&R Block | \$228.00 | | | |
| 1889 Pam Cuperus | \$22.29 | | | |
| 1890 Gardonville | \$190.83 | | \$9.95 | \$75.63 |
| 1891 ARR | \$98.50 | | | |
| 1892 Parview Properties | \$423.94 | | | |
| 1893 Forum Comm. | \$29.74 | | | |
| 1894 Do. Co. Assc. | \$200.00 | | | |
| 1895 MN Assc. of Twnp. | \$468.96 | | | |
| 1896 Do. Co. Aud/Treas. | | \$127.67 | | |
| 1897 Trista Johnson | \$186.16 | | | |
| 1898 Don Kalpin | | | \$40.00 | |
| 1899 Lk Reg. FF Assc. | \$40.00 | | | |
| 1900 Mike Doehling | | | \$19.31 | |
| 1901 NAPA | | | \$16.28 | |
| 1902 Alex. Tech. | | | \$1,525.00 | |
| 1903 Em. App. Maint. | | | \$2,038.31 | |
| 1904 Vol. FF Ben. Assc. | | | \$8.00 | |
| 1905 RBS Exc. | | \$3,411.63 | | |
| 1906 OtterTail Power | | | | \$202.03 |
| 1907 Runestone | \$233.08 | | | |
| 1908 Mike Doehling | | | \$888.31 | \$96.35 |
| 1909 Bremer (Sp. Lk.) | | \$19,610.80 | | |
| 1910 Bremer (Little Ida Bh.) | | \$161417.22 | | |