

Tap  at top of touch panel, then tap 

## MX Numbers

Displays the 8+7 number and the device phone number

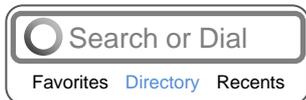
## START a Call

1. Tap *Dial*
2. Enter a direct number, video bridge number or URI
3. Tap *Call*

## VOLUME Controls

## SEARCH for Users or Video Conference Rooms

1. Tap *Contacts*
2. Tap *Directory*
3. Tap in the "Search or Dial" field



- For **Users**: enter Name or UID
- For **Conference Rooms**: enter building number (ex: sjc12) and scroll to view rooms

4. Tap your selection from the results list
5. Tap *Call*

## Create a CONFERENCE CALL

1. With call in progress, tap *Add*
2. Enter number of new participant
3. Wait for call to connect
4. Tap *Add* again to connect participant
5. Repeat to add more callers

## Speaker Tracker

Tap self-view button to control Speaker Tracker

## SHARE Laptop Screen

1. Connect laptop via VGA or HDMI cable (adapter may be required)
2. Tap *Share* to start sharing

## MUTE / UNMUTE Calls

## TRANSFER a Call

1. Tap *Transfer*
2. Enter number
3. Tap *Call*
4. Tap *Complete Transfer* (Tap *End* to cancel transfer)

