

BPHA Board Meeting Agenda January 12, 2019

Agenda:

1. Appoint Recording Secretary to record minutes for this meeting.
2. Open meeting: 11:00Am
3. Roll call, Group intro- Danny Stinger, Howard Evans & Jeff Bruno -excused absent, Chase Berlin, Dave Reciniello
4. Approve Minutes of Last Board Meeting Minutes.

Officers Reports

5. **President/Treasurer**

Current Residents-Only 1 Tenant owes and has been making consistent payments. \$200 Due. Use of PayPal was very successful.

Parking Lot balance will be paid on monthly payments with zero interest. We have until July 2019

Collected donations-Total \$13K for Goody House Fund. **Parking Lot Project**- New Goal \$18,500

6. **Assessments:** Both tenants did not pay their assessment fees but did pay rent in full. Which were brought up last meeting, but no motion was called. BPHA will collect them from security deposits. [Treasure recommends Motion approval](#). -Approve 12/8/18meeting
7. **Website**- Direct alumni to the website-Interactive dues notice. Collect dues, Calendar-Dates from Outreach committee. We now have two sections: Dues and Parking lot/Drive-way project Thermometer.
Non-Public Information: investigate getting a link to Google or One-Drive-This would have a username and password. Jeff Shapcott

Old Business

8. **Pick-up Donations/dues from PO BOX.** Rent is not collected that way this year. Directly to Jeff or **WEBSITE**
9. **Monthly/Weekly/Bi weekly Visitation:** stop by the house with actives or attend Chapter meeting when possible
10. **Mentoring;** Let's get Alumni Brothers to help the eBoard development and growth. It will also help with contacts for future careers. There are no 10 volunteers.
11. Any other old Business from Group

New Business

12. **Update and increase Board of Directors Members**-Suggestion to get more involved (JUST 1 THING)-Add to ranks
13. **House inspections:** Common Areas inspection completed today:
14. **Individual room inspections were also done** -Minor issues but messy. Very little house damage
15. **Active Chapter topics**
 - a. **Howard gave outline of the State of the Chapter:** Maturity, Challenges, focus, house, alumni support. Doc now has Howard Evans & John Connelly as additional advisors to help with oversight. **Chapter Debts:** owe National a lot of money and have now set up a payment plan.
 - b. **Temporary Measure:** Cleaning Supplies- House cleaning- TP, Bleach other cleaning supplies. Figure out what they are spending on cleaning supplies and offer to help with cost for just next semester. (speak with House Manager) This will only be done if there is a cleaning log for all brothers. Supplies will be purchased by BPHA. Threshold amount **\$195**
 - c. **House contingency plan**- discussed- 60-day test period. Have alumni committee start to put together the contingency plan.
16. **Housing Maintenance**- Danny Get with Lou Diaz and Wendell for house maintenance issues. Due to previous issues the board will not work with the last house manager. The Chapter must appoint a new Chapter house manager. R.J Groner did replace Pump at no Charge on November 11, 2018.

17. **Additional Maintenance items:** Ceiling tiles were replaced in hallway and 1st floor powder room. Light Bulbs- Heat was set too low. It will take a long time to charge up and heat the house. Smoke alarms went off when we tested the 3rd floor electric heating units. It took 2 hours to get them to stop. They cannot be used. Must notify tenants in the Presidential suite and Margie's room. Space heaters will be acceptable
18. **Change Keys: 2 tenants moving out**
19. **No Alcohol Parties:** Alcohol is addressed in both Bylaw 4, Section 4 of the Bylaws of National Sigma Pi, as well as in the **FIPG Risk Management Manual**. [BPHA Rules and regulations: The Chapter House is not to be used for any illegal activities. This includes but not limited to underage alcohol use, drug use, kegs, chapter serving of alcohol or any other activities that violate the law.](#)
Change attitude- No Alcohol parties at 12 Smith Street. Same Voice (Not... if we just don't find out)
20. **Evidence:** We must all be on the same page. Vet communication with the Board
21. **Any other** New Business by Board Members? Hold over tenant?
22. **Conclusion:** Email communication or Text between Board Members-please be courteous try to respond ASAP. Check your email. Sunset Policy. Do we all have texting?
23. **Adjournment** /Close Board meeting