

Homecoming Meeting Agenda Outline

Oct 19, 2019

11:00 AM

BPHA-President scripted agenda

1. 10:30 AM- Refreshments- All Sign-In with contact information (Email etc.) Text etc. -
2. Call to order: 11:00
3. **Prayer and Remembrances**
4. **Roll Call-** Must sign in -**Clip Boards:** Name, email address, Cell for text, Occupation & Year Pledged
5. **Introductions:**The Current **Board of Directors**
 - a. **Jeff Bruno**-President/Treasurer-Elected BPHA President April 2017, **Dave Reciniello**-VP, Rich **Houck**-Secretary, **Danny Stenger & Howard Evans**.
 - b. **Chase Berlin**-Director Appointed- Oct 15, 2018, **Sumner Bossler**-Director Appointed April 12, 2019, **Kyle Berwick**-Appointed April 12, 2019. **Larry Bozzomo**-Director- Appointed April 12, 2019. **Allie Urban**-Director-Appointed April 12, 2019
6. **Approve Previous Meeting Minutes**-Highlight of April 14, 2017 Alumni Meeting Minutes- On website
7. **Officers Reports**
 - a. **Presidents Report**- Activities- Jon Frost-CEO Visit
 - b. **ESU New Alcohol Policy**
 - c. **ESU- email supporting and listing social organizations Greek life**
 - d. **Treasurers Report**- Total Repairs \$6200, Boiler Repair, new commercial motors and 1 mother Board in the end of 2018, Roof Repairs 38 new Slates, repaired valleys, Pecks and silicone flat roof. Chapter painted basement walls, Mantel room, installed a basketball net.
 - e. **PayPal- Working very well offset by \$550 charges**
 - f. **137 Checks Disbursed in 2018 revenues**
 - g. **Donations Collected 2018 -\$XX**
 - h. **2018-2019- Summary Report-Projected expense P&L available**
 - i. **Mortgages-1st Mortgage Balance- \$XX,000 from \$XX,500- \$700/Month----**
 - j. **HELOC is Paid Off**
 - k. **Line of Credit Paid off by Oct 2020 \$XXK -Repairs, Paid School taxes at discount saved \$1000**
 - l. **Goal of 10 tenants per semester -Yearly Projected Revenues of \$XXK**
 - m. **2019-Fall: Project 9 Tenants- 2020 Spring 7 at \$XXXX/Person**
 - n. **Rents are all paid with 1 on a payment plan-with a minor Balance due**
 - o. **1 tenant was not offered a new Lease-Collections**
 - p. **2018 Budget \$XXK**
 - q. **2019 Projected budget \$XXK**
 - r. **BPHA Raised rent -2019-2020-**
 - s. **Biggest expenses this year were**
Maintenance to major systems \$6200
Insurance \$5200-Due 1st Quarter,
RE Taxes \$10.8K -Borough \$2248-Due 6/30 School \$8627.99 Due 11/30
 - t. **Have \$5200 In reserve for Emergency Fund**
 - u. **Work Parties: Schedules for every 3rd Saturday of the month**
8. **Chapter Directors Report**
9. **Chapter Undergraduate Sage Report**

10. Chapter Undergraduate New Member Chair

11. Questions

12. Old Business

13. Website- Public Relations

- i. Website
- ii. Newsletters
- iii. Alumni Meeting Minutes
- iv. Update your Alumni Contact Info on the site- **Add emails to Website**
- v. **Alumni List**-Need a list from National Sigma Pi listing all Alumni and contact information
- vi. **Pay Pal- Pay Dues/Donate- on our website**-Takes Major Credit cards -Small fees to BPHA

14. Goody Scholarship-Last year Awarded to Steven Edmonds-

15. AMA- Last Year awarded to Joe Hurd

New Business

16. Goody Scholarship-\$1000 next year-ESU Foundation Scholarship- Available-\$7580.00

17. AMA- \$100 given in spring by peers

18. ESU-Campus alcohol policy has changed- new Alcohol Policy on campus (In rooms)

19. Aligning with National Organization-Alumni Association and Housing Corp. Is aligning with Sigma Pi international. This will include the alumni under the International Sigma Pi umbrella. Increased insurance coverage, more resources, training and support. BPHA is covered under Sigma Pi Insurance. See the Insurance and claims manual with Holmes and Murphy insurance in addition to BPHA own individual insurance policy. Multiple layers of coverage. Needed for the future to mitigate layers of risk.

20. Undergraduate Volunteer Chapter Advisors (Chapter Director)

- a. Needed 3-5 Volunteers /members-

21. Alumni Club -More Resources-Housing Corporation and Alumni Association under the liability umbrella. Increased insurance coverage in addition to BPHA policy. See the sigmapi.org for more details. (Sumner Bossler)

22. Nominations as needed

23. Present Graduating Seniors becoming Alumni -Need updated contact info.

24. House affairs

25. Work Parties will be the 3rd Saturday every month for consistency and planning

26. Alumni Register on Sigmapi.org -mysigmapi.org j

27. Any other new Business items out to the floor

28. Meeting adjourned

Dates to Remember:

Spring semester Alumni Day at the House: date TBD in 2020

February 26, is Founders' Day for National SIGMA PI FRATERNITY

- a. Sigma Pi was founded February 26,1897 at Vincennes University

November 18, 1961-The Beta Psi Chapter celebrated its 56th Anniversary on November 18, 2018. The

- b. Chapter was founded on the campus of ESSC

December 3, 2019- The Beta Psi Chapter will celebrate its 8th Anniversary as a "New Era Brotherhood" on December 3, 2011-Our Chapter was re-chartered on the campus of ESU

Chapter Advisory Roles

Housing Advisor – Ensure the chapter structure has proper maintenance and is compliant with fire and safety codes. Work with the House Corporation (where applicable) on major renovations, repair projects, annual maintenance projects, ensure compliance with house rules, and coordinate future living arrangements. For those chapters without a house, the Housing Advisor will work with alumni to establish a House Corporation to look to for potential housing options and explore housing opportunities.

Academic Advisor – Monitor overall chapter and individual academic performance and scholastic organization. They will work with individuals on academic goal-setting, time management skills, and career guidance. This person will also work with the chapter's scholarship chairman to oversee a program to ensure the chapter meets or exceeds Sigma Pi and the college/university's minimum GPA requirements for members, pledges, and prospective new members.

Recruitment Advisor – Assist in organizing a structured recruitment process that complies with Sigma Pi and college/university/IFC guidelines/rules. Will brainstorm with undergraduates about refining recruitment tactics and events for the future. This person will also ensure all recruitment events adhere to FIPG/insurance/risk management guidelines.

Financial Advisor – Will guide the undergraduate Treasurer in financial planning, record keeping, and budgeting. When needed, will assist with individual dues collection and personal financial management. This person will also ensure that all pledge & initiate fees are transmitted directly to Sigma Pi, and are not deposited in the chapter's own account.

Alumni Advisor – Will assist in relaying information between the alumni and undergraduates through all media/mediums. Will help undergraduates coordinate alumni events such as Homecoming, Founder's Day, etc. This person will also work with the First Counselor of the chapter in producing and distribution of the chapter's alumni newsletter.

Membership Education Advisor – Will aid the chapter in structuring and completing a continuing member development program. This advisor will certify the chapter's strict adherence to the Foundation of Membership program.