

POSITION IDENTIFICATION:

Title:	Firefighter
Department:	Fire
Status:	Paid-On-Call

POSITION SUMMARY:

Works under the general direction of the Fire Chief, Full-Time Firefighters and Paid-On-Call Lieutenants. This position is responsible, during specified times, for the suppression of fires, administering first aid, maintaining the Fire Hall, and assisting in other types of emergencies and disasters

I. ESSENTIAL DUTIES AND RESPONSIBILITIES

- A. Respond to fire calls or other emergencies. Extinguish or control fires as a member of a team under the supervision of the Fire Chief, Full-Time Firefighters and Paid-On-Call Lieutenants, or other designated supervisor. If senior fire fighter on the scene, act as the supervisor, which includes conducting a scene size-up and initiating appropriate actions with safety of personnel in mind.
 - 1. Wear appropriate protective clothing and equipment including Self Contained Breathing Apparatus (SCBA).
 - 2. Select, carry, lift or drag, hose and nozzle depending on type of fire.
 - 3. Correctly apply a stream of water or agent onto fire.
 - 4. Position and climb ladders to gain access to upper levels of buildings or to assist individuals out from burning structures.
 - 5. Create openings in buildings for access or ventilation using ax, crow bar, power saw, or other power equipment.
 - 6. Protect property from water and smoke by the use of positive pressure ventilation equipment, smoke ejectors, or placement of water proof salvage covers.
 - 7. Administer first aid and CPR to injured persons or those overcome by smoke and fire.
- B. Willingness and ability to work safely and practice safety procedures.

II. OTHER DUTIES AND RESPONSIBILITIES

- A. Respond to medical emergencies from time to time. Perform rescue and first aid as needed.
 - 1. Administer first aid and CPR to injured person.
 - 2. Determine the nature and extent of illness and injury. Establish priority for required emergency care.
 - 3. Extricate persons trapped using power operating rescue equipment or other appliances (using a prescribed technique to remove the victim safely).
 - 4. Provide life support by maintaining airway using CPR or other mechanical means.
- B. Maintain fire apparatus, equipment and facilities.
 - 1. Keep operating equipment in an efficient and safe manner.
 - 2. Perform assigned duties in maintaining apparatus..
 - 3. Test equipment for proper operations as needed for emergency calls.

- C. Attend regular and assigned training sessions to maintain and upgrade fire fighting skills.
 - 1. Actively participate in drills, demonstrations and courses in fire fighting techniques.
 - 2. Participate in proper fire ground techniques and procedures during drills.
- D. Respond as a driver/operator of fire apparatus under proper supervision.
 - 1. Drive and operate fire fighting vehicles and equipment.
 - 2. Operate equipment in an efficient and safe manner.

III. ENVIRONMENT

- A. **Primary:** While wearing protective gear (weighing approximately 25 lbs.) and Self Contained Breathing Apparatus (weighing approximately 35 lbs.), a fire fighter works both inside where there may be protection from weather conditions, and outside with no protection from weather. A fire fighter may work in extremely cold temperatures or extremely high temperatures; either will cause marked bodily discomfort or reactions. A fire fighter will encounter wet conditions and high humidity to cause bodily discomfort. Fire fighters work in smoke filled environments and are exposed to extreme heat and will encounter a variety of physical hazards such as: damaged structures, moving mechanical equipment, electrical equipment, working on high places, being exposed to burns, radiant energy, and exposure to explosives, toxic chemical and biological agents.
- B. **Secondary:** Frequently encounters noise and/or vibrations exceeding 80 decibels (constant or intermittent) to cause marked distractions or possible hearing loss.

IV. KNOWLEDGE, SKILLS AND ABILITIES

A. Requirements Involved:

- 1. **Equipment Requirements:**
 - a. Must be able to operate equipment such as hand tools, light and heavy equipment, and fire apparatus.
 - b. Must be able to operate a computer.
- 2. **Other Requirements:**
 - a. Must be able to understand the function of equipment and be able to assess their safety.
 - b. Must be familiar with the Association's safety rules and Safety Handbook.
 - c. Must be familiar with the Association's personnel policies and Personnel Handbook.

3. **GED Requirements:**

- a. Mathematical Development (GED Level 2): Must be able to multiply, divide, use fractions and read graphs.
- b. Language Development (GED Level 3): Must be capable of reading fire prevention textbooks, write reports with proper grammar and speak correctly in public.
- c. Reasoning Development (GED Level 4): Must be able to interpret instructions and use logic to solve concrete problems.

B. **Schedules and Other Conditions:**

1. **On Call:** Carry a pager. Respond to emergency calls per standard operating procedures all hours of the day or night.

C. **Physical Demands:**

1. **Vision:** Normal vision needed with or without correction. Requires both near and far acuity.
2. **Hearing:** Normal hearing needed. Fire fighters must discriminate among sounds in the environment with a great deal of background noise.
3. **Speech:** Must be able to communicate effectively with others.
4. **Lifting Needed:** A fire fighter may be required to lift or drag 100 pounds minimum at waist high and to lift 50 pounds over their heads.
5. **Walking and/or Mobility Needed:** Must be able to walk or crawl while carrying or lifting. Must be able to ascend and descend stairs and ladders. Must be able to balance and have the ability to steady oneself and keep from falling.
6. **Hands and Arms:** Must be capable of reaching (extend the hands or arms in any direction); handling (seizing, holding, grasping, turning, or otherwise working with hands); fingering (picking, pinching, or otherwise working with fingers); and feeling (perceiving attributes of objects such as size, shape, texture, temperature by means of receptors in skin, particularly those of the fingertips). Must be capable of applying a leg lock with either leg upon a ground ladder to provide a safe anchor when operating hose lines or performing rescue work.
7. Must be able to pass the Fire Fighters medical evaluation on an annual basis.

V. **MINIMUM REQUIREMENTS**

- A. High school diploma or GED.
- B. Valid Minnesota Class D Drivers License.
- C. Knowledge and ability to use a computer.

VI. **DESIRABLE QUALIFICATIONS**

- A. Two years experience as a volunteer fire fighter.
- B. First Responder Certified.
- C. CPR Certified.
- D. Incident Command System Training IS 700, IS 100, IS 200
- E. Hazardous Material Awareness Level Certified.
- F. Fire Related Courses.

NON-DISCRIMINATION POLICY

The Crookston Firefighter's Association does not discriminate on the basis of handicapped status in the admission or access to, or treatment of, or employment in its programs and activities.

AA/EOE

PHYSICAL AND ENVIRONMENTAL JOB FACTORS

Physical Factors	Code	Environmental Factors	Code
Standing Stationary	V	Work Alone	O
Moving About	F	Work With Others	F
Sitting	O	Work Around Others	F
Physical Strengths and Demands		Public Contact	C
Lifting-Push and Pull While Stationary:		Shift Work	C
Sedentary - up to 10 lbs.	F	Extended Day	F
Light Work - 11 to 20 lbs.	F	Inside	F
Medium Work - 21 to 50 lbs.	F	Outside	F
Heavy Work - 51 to 100 lbs.	O	Confined Area	O
Very Heavy - over 100 lbs.	V	Extreme Hot	V
Carrying-Push and Pull While Moving About:		Extreme Cold	O
Sedentary - up to 10 lbs.	F	Wet and/or Humid	O
Light Work - 11 to 20 lbs.	F	Noise	F
Medium Work - 21 to 50 lbs.	F	Vibration	O
Heavy Work - 51 to 100 lbs.	O	Mechanical Equipment	F
Very Heavy - over 100 lbs.	V	Electrical Equipment	F
Climbing	O	Pressurized Equipment	O
Balancing	O	Burning Material/Equipment	F
Stooping	F	Explosive Material/Equipment	F
Kneeling	F	Radiant Energy	F
Crouching	F	Moving Objects	F
Crawling	O	High Places	O
Reaching	F	Fumes/Odors	F
Twisting - Sitting	O	Dirt/Dust	F
Twisting - Standing	O	Gases	F
Handling	F	Poor Ventilation	F
Fingering	O	Computer Equipment	F
Feeling	C	Other:	
Talking	C		
Hearing	C		
Seeing - Near Vision	F		
Seeing - Far Vision	F		
Seeing - Depth Perception	F		
Seeing - Accommodation	F		
Seeing - Color Vision	F		
Seeing - Field of Vision	F		
Smelling	F		
Walking	F		
Reading	F		
Driving	F		

CODES: Blank = Not Present

V = Very Infrequent 1 to 2 times a week

O = Occasional Up to 1/3 of time a week

F = Frequent 1/3 to 2/3 of time week

C = Constant More than 2/3 of time

Americans With Disabilities Act

Crookston Firefighters Association

Position Expectations



Must make a minimum of 25% of emergency calls per year.

The first year you are expected to attend all trainings and meetings.

After first year must attend minimum of 65% of trainings and meetings.

Attend a minimum of 24 hours of training per year to comply with certification requirements

Must complete Firefighter I certification prior to end of your 3rd year.

Must be trained in specific operations prior to assisting on calls

Must complete 3 sectional school (weekend length) classes.

Clean shaven to comply with SCBA requirements.

Must complete emergency medical responder training and certification.

Zero tolerance Alcohol Policy

Confidentiality of Patients, Customers, Citizens, and of our Incidents is of upmost importance

Must stay 3 to 4 nights per year at the fire hall.(once qualified to do so)