

# *Municipal Checklist for a Recreational Cabin*

---

Municipality: \_\_\_\_\_

Municipal Authorized Signature: \_\_\_\_\_ (must be signed)

***THIS IS NOT A BUILDING PERMIT!***

***(THIS DOES NOT AUTHORIZE YOU TO BUILD)***

*Faint, illegible text, possibly bleed-through from the reverse side of the page.*

Name: \_\_\_\_\_

Site Address: \_\_\_\_\_

Tax Parcel #: \_\_\_\_\_

Phone Number(s): \_\_\_\_\_

The following **other permits** have been issued if applicable:

Zoning \_\_\_\_\_ Local Planning \_\_\_\_\_

Sewage \_\_\_\_\_ Stormwater Management \_\_\_\_\_

Tax Parcel # \_\_\_\_\_ Floodplain Verification \_\_\_\_\_

County Planning \_\_\_\_\_ E & S (under 1 acre) \_\_\_\_\_

Driveway – State # \_\_\_\_\_ NPDES (over 1 acre) \_\_\_\_\_

*Please use the following as a supplement to the above.*

Yes No

- Present Development Plans to Municipal Officials (Twp., Borough, City, etc.) – any Zoning Requirements
- Application for Subdivision or Land Development (County Planning Commission)
- Erosion & Sedimentation Plan – Approval letter from Conservation District
- NPDES Permit – Projects 1 acre in size or greater
- Erosion & Sedimentation Control Plans
  - Post Construction Stormwater Management Plans
- Act 167 Stormwater Management Plan
- < 1,000 sq. ft. – Small Projects App. Submission – No Acknowledgement Letter Required
  - 1,000 – 2,499 sq. ft. – Small Projects App. Submission – Exempt provided applicant meets all required criteria – Acknowledgement Letter for Exemption from Act 167 Stormwater
  - 2,500 sq. ft. – 4,999 sq. ft – Requires an Approved Small Projects Application
  - 5,000 sq. ft. or Greater – Requires Approved Engineered Stormwater Plans
- Penn DOT Highway Occupancy Permit – Plans and Application to Penn DOT
- Sewage Facilities Planning Module