

# Building Permit Application

Construction Code Inspectors, Inc.

3178 SR 257 - PO Box 288

Seneca, PA 16346

814-432-2630 814-432-2634(fax)

Township/Borough/City \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Owner/Agent \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Owners Address: \_\_\_\_\_

Contractor: \_\_\_\_\_ Phone: \_\_\_\_\_

Site Address: \_\_\_\_\_ (use back for directions)

## Type of Application

Building       Plumbing       Electrical       Mechanical       Change /Occupancy

Occupancy       Fire Suppression       Fire Alarm       Other \_\_\_\_\_

Single Family Dwelling       Addition       Accessory Bldg.  
 New Mobile Home       Relocated Mobile Home       Modular Home  
 Commercial New Building       Commercial Addition       Commercial Renovations  
 Change of Occupancy       Initial Cert. of Occupancy       Demolition

Description of work: \_\_\_\_\_

Proposed Building Area: \_\_\_\_\_ Number of Stories \_\_\_\_\_

Total Value of Work: \_\_\_\_\_  Municipal Checklist Attached

## Commercial Only

Use Group: (Check all that apply)

A1    A2    A3    A4    A5    B  
 E    F1    F2    H1    H2    H3  
 H4    H5    I1    I2    I3    I4  
 M    R1    R2    R3    R4    S1  
 S2    U/M    Separated    Non-Separated

Type of Construction: (Check all that apply)

IA    IB    IIA    IIB    IIIA    IIIB  
 IV    2B    IV    VA    VB

Signature: \_\_\_\_\_ Printed: \_\_\_\_\_

# PLAN REVIEW ACKNOWLEDGEMENT

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I have read, and hereby agree to, the preceding terms and conditions. This user agreement represents the entire agreement between me and Construction Code Inspectors, Inc and supersedes all other communications, prior, contemporaneous, or subsequent.

Name: \_\_\_\_\_

Date: \_\_\_\_\_

# **Municipal Checklist for a Building Permit**

**Not needed for interior renovations.**

Municipality: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_

*Must be signed by a Municipal Official*

***THIS IS NOT A BUILDING PERMIT!***

***(THIS DOES NOT AUTHORIZE YOU TO BUILD)***

TO GET A **BUILDING PERMIT** YOU WILL NEED:

1. 2 Copies of Plans
2. Building Permit Application
3. This Checklist

Name: \_\_\_\_\_

Site Address: \_\_\_\_\_

Tax Parcel #: \_\_\_\_\_

Phone Number(s): \_\_\_\_\_

**The following other permits have been issued if applicable if not insert N/A:**

Zoning	_____	Local Planning	_____
Sewage	_____	Stormwater Management	_____
Tax Parcel #	_____	Floodplain Verification	_____
County Planning	_____	E & S (under 1 acre)	_____
Driveway – State #	_____	NPDES (over 1 acre)	_____

*Please use the following as a supplement to the above.*

Yes    No

       Present Development Plans to Municipal Officials (Twp., Borough, City, etc.) – any Zoning Requirements

       Application for Subdivision or Land Development (County Planning Commission)

       Erosion & Sedimentation Plan – Approval letter from Venango Conservation District

       NPDES Permit – Projects 1 acre in size or greater

- Erosion & Sedimentation Control Plans
- Post Construction Stormwater Management Plans

       Act 167 Stormwater Management Plan

- < 1,000 sq. ft. – Small Projects App. Submission – No Acknowledgement Letter Required
- 1,000 – 2,499 sq. ft. – Small Projects App. Submission – Exempt provided applicant meets all required criteria – Acknowledgement Letter for Exemption from Act 167 Stormwater
- 2,500 sq. ft. – 4,999 sq. ft – Requires an Approved Small Projects Application
- 5,000 sq. ft. or Greater – Requires Approved Engineered Stormwater Plans

       Penn DOT Highway Occupancy Permit – Plans and Application to Penn DOT

       Sewage Facilities Planning Module

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Yes    No

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