



1. INTRODUCTION
 - 1.1. The event is organised and managed by Acorn Christian Foundation, a charity registered in England and Wales with registration number 1080011, and registered office at c/o Emmaus Chartered Accountants, Westmead, Farnborough, England, GU14 7LP.
 - 1.2. The reference to “us” means Acorn Christian Foundation and references to “we” and “our” shall be construed accordingly. Reference to “you” means the entity completing a booking request and references to “your” shall be construed accordingly.
 - 1.3. All bookings to register for an event are made subject to these Terms & Conditions.

2. BOOKINGS
 - 2.1. All bookings to register for an event are subject to availability and you making full payment prior to the bookings closing time. Bookings will not be confirmed until you have made full payment.
 - 2.2. Confirmation (or rejection) of your booking will be sent to your provided email address within five (5) working days of our receipt of your booking. If we are not provided with an email address upon booking, we will contact you with the next available contact details provided.
 - 2.3. It is your responsibility to provide us with a correct email address or phone number in order to correspond with you regarding your booking.
 - 2.4. Bookings cannot be transferred to another event. In the event of a bereavement or illness you can receive a credit for a future event of your choice (up to the value of the sums paid by you in respect of the event), that must take place within six months of the event you are no longer attending.
 - 2.5. When you book on to online events, you are giving consent to joining an online meeting, among other people where you will be seen and heard unless you choose to restrict these elements on your own device. Acorn is not responsible for restricting or removing audio and/or visual elements of your involvement.
 - 2.6. Acorn record all online events for training and publicity purposes. If you do not consent to this then you must inform Acorn at info@acornchristian.org prior to the event so that your image/voice will not be used.
 - 2.7. Please see our [Safeguarding Online Events policy](#) for full details on Acorn’s best practice when running digital events.

3. PRICES AND PAYMENT
 - 3.1. Our prices for attending an event are set out on the relevant event booking form on our website or other provided forms. Prices may be subject to change from time to time.
 - 3.2. Bookings may be paid by credit/debit card at the time of booking.

4. CHANGES TO EVENT AND CANCELLATIONS
 - 4.1. It may be necessary for reasons beyond our reasonable control to alter the advertised content, timing and/or location of the event or the advertised

speakers/leaders. We reserve the right to do this at any time. Where we alter the time and/or location of the event, we will provide you with notice of the same and will offer you the choice to either a credit for a future event of your choice (up to the value of sums paid by you in respect of the event) or the opportunity to attend the event as varied.

- 4.2. We reserve the right to cancel an event if we receive insufficient bookings for the event to be viable. In this instance we will refund any monies already paid to you.
- 4.3. If you are unable to attend the event, we welcome substitute delegates attending in your place at no extra cost if we have at least 2 days prior notice of the name of your proposed substitute and have received payment in full. Please notify us of any substitutes by email at info@acornchristian.org.
- 4.4. No refunds will be given in respect of non-attendance (see clause 2.4 for further information).
- 4.5. Refund options will be stated on our booking page (Eventbrite or Acorn website). If you request a refund within the designated time frame you will incur a refund fee of 6.5% of the ticket price plus 0.49p per ticket.
- 4.6. We shall not be liable to you for travel, accommodation or other costs and expenses incurred (included wasted costs and expenses) if we are required to cancel or relocate the event as a result of an event outside of our control. We recommend that delegates take out insurance for the loss of fees through cancellation.

5. CONTENT

5.1 All rights to presentations, documentation and materials published or otherwise available as part of the event are owned by us or are included with the permission of the owner of the rights. You shall not distribute, reproduce, or modify any of the content provided. Or:

5.1.1 Make any commercial use of the content

5.1.2 Include any content in a website or on any intranet

5.1.3 Use content in any way that might infringe third party rights or that may bring us or any of our affiliates into disrepute.

5.2 The content does not necessarily reflect our views or opinions.

5.3 Suggestions or advice contained in the content should not be relied upon in a place of professional or other advice. Whilst we take reasonable care to ensure that the content created by us is accurate and complete, some of it is supplied by third parties and we are unable to check its accuracy or completeness. You should verify the accuracy of any information (whether supplied by us or third parties) before relying on it.

5.4 To the extent that any content is made available by us online we reserve the right to suspend or remove access to such content at any time.

6. LIABILITY

6.1 Please see our Public Liability Insurance Certificate for reference

7. ANTI-BRIBERY

7.1 You warrant that you shall:

7.1.1 Comply with all applicable laws, statutes and regulations relating to anti-bribery and anti-corruption including but not limited to the Bribery Act 2010

7.1.2 Comply with such of our anti-bribery policy, which is available upon request.

7.2 Breach of this clause 7 shall be deemed a material breach of these Terms and Conditions.

8. GENERAL

8.1 These Terms and Conditions contain the entire agreement and understanding between us and supersede all prior agreements, understandings or arrangements (both oral and written) relating to the subject matter of these Terms and Conditions and any such document.

8.2 You acknowledge that in registering a delegate place you have not relied on, and shall have no remedy in respect of, any statement, representation, warranty, understanding, promise or assurance (whether negligently or innocently made) of any person other than as expressly set out in these Terms and Conditions.

8.3 These Terms and Conditions shall not create, nor shall they be construed as creating, any partnership or agency relationship between us.

8.4 You accept that communication with us may be electronic. We may contact you by email or may provide you with information by posting notices on our website. You agree to this electronic means of communication and you acknowledge that all such communications that we provide to you electronically comply with any legal or contractual requirements that such communication be made in writing. We will not send you marketing communications when you provide us with an email address.

8.5. These Terms and Conditions and the rights and obligations of both parties shall be governed by, and construed in accordance with, the laws of England and Wales and both parties irrevocably agree to submit to the inclusive jurisdiction of the courts of England and Wales in respect of any dispute which arises hereunder.