

Elk Run Townhouse Owners Association
PO Box 30520
Flagstaff, AZ. 86003
Ph. 928-779-4202 /FX 928-776-0050

ANNUAL MEETING

Meeting Date: Saturday, August 22nd, 2020
Meeting Time: Registration 8:45 am-Meeting 9:00 am
Location: Via Zoom

Annual Meeting Minutes

- I. Call to Order – President: 9:07 am; directors present: Helen Hopkins, Mark Izumi, Lynn Spangenberg; Absent: Richard Goodman/position expired; director/Bob Harrington/no longer on the BOD/no longer an ERTHA property owner; property manager, Ted Wojtasik: due to governor continuation of pandemic stay at home recommendation this monthly meeting was held via use of the Zoom video conferencing application
- II. Establish Quorum: & approve Agenda: quorum established: Lynn/motion to amend agenda due to lack of adequate votes received to formally elect new director (s) with the subsequent recommendation of board action to appoint interested directors to the open board positions; seconded Mark; all approved; motion passed
- III. Approve Minutes – August 17, 2019: Mark/motion to approve minutes, seconded/Lynn; all approved; motion passed
 - a. Financial Review – Mark Izumi; to be completed during the regular August meeting
- IV. Committee Chair Reports: to be completed during the regular August meeting
 - a. Richard - Project Overview, Standards & Compliance
 - b. Helen – Landscape, Retaining Walls, Snow Removal
 - c. Richard – Buildings, Garages & Decks
 - d. Lynn – Communication, Newsletter & DYK, etc.
- V. Introduction of Director Candidates: 1) candidate/Cameron Harper; 2) Helen Hopkins/current board member with an expiring position requests to be appointed to the one year balance of Bob Harrington's term; 3) no current interest expressed in this open position
- VI. Announcement of Election Results and Introduction of New Board Members: Position 1) Lynn/motion to accept Cameron Harper as a new member of the board of directors; seconded Helen; all agreed; motion passed; Position 2) Lynn/motion to accept Helen Hopkins request to complete the one year balance of Bob Harrington's position as a member of the board of directors; seconded Mark; all agreed; motion passed; Position 3) No Homeowners attending the annual meeting expressed interest in the position therefore the board directs to property manager to solicit community interest in the remaining position
- VII. Open Forum - Member opportunity to address the Board (5 minute limit): to be completed during the regular August meeting
- VIII. Adjournment: 9:35 am; Helen/motion to adjourn; seconded/Mark; all agreed; motion passed