

## Privacy Policy

Effective Date: 05/23/2025

Books Buddy CPAs Inc. ("we," "our," or "us") is committed to protecting your privacy. This Privacy Policy explains how we collect, use, disclose, and safeguard your information when you visit our website <https://booksbuddycpa.com/> (the "Site"). Please read this policy carefully.

### 1. Information We Collect

We may collect information about you in a variety of ways. The information we may collect includes:

#### a. Personal Data

Personally identifiable information, such as your name, email address, phone number, and other details you provide when filling out a contact form or signing up.

#### b. Usage Data

Information automatically collected when you access our Site, such as your IP address, browser type, access times, pages viewed, and referring URL.

#### c. Cookies and Tracking Technologies

We may use cookies and similar technologies to improve user experience, analyze usage trends, and administer the website.

### 2. How We Use Your Information

We use the information we collect to:

- Provide, operate, and maintain our website and services
- Respond to your inquiries or provide customer support
- Send you updates, newsletters, or marketing communications (you can opt out at any time)
- Monitor and analyze usage and trends to improve our website
- Comply with legal obligations

### 3. Sharing Your Information

We do not sell or rent your personal information to third parties. We may share your information with:

- Service Providers who perform services on our behalf (e.g., email hosting, analytics)
- Legal Authorities when required by law or to protect our rights

#### 4. Data Security

We implement appropriate technical and organizational security measures to protect your personal data. However, no method of transmission over the internet is 100% secure.

#### 5. Your Privacy Rights

Depending on your location, you may have rights including:

- Access to your personal data
- Correction or deletion of your data
- Opting out of marketing communications

To exercise any of these rights, contact us at [info@booksbuddycpa.com](mailto:info@booksbuddycpa.com).

#### 6. Third-Party Links

Our website may contain links to third-party websites. We are not responsible for the content or privacy practices of such sites.

#### 7. Children's Privacy

Our services are not directed to children under 13. We do not knowingly collect personal information from children.

#### 8. Updates to This Policy

We may update this Privacy Policy from time to time. Any changes will be posted on this page with an updated effective date.

## 9. Contact Us

If you have questions about this Privacy Policy, please contact us:

Books Buddy CPAs

Email: [info@booksbuddycpa.com](mailto:info@booksbuddycpa.com)

Phone: 630-332-5319

Website: <https://booksbuddycpa.com/>