PHASE 1-AI & Emerging Technology Integration to Implementation

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Phase 1: Launch



Phase 2: Foundation



Phase 3: Empowerment



Phase 4: Impact



Phase 5: Transformation

Establish Awareness & Leadership

- Hired AI ToSA for Inclusive Instruction ▼ Technology Coordinator/AI ToSA Collaboration
- ☑ Developed AI Usage and Guidelines
- ☑ Defined AI Goals
- ✓ Launched AI Newsletter

Assess Needs, Build Capacity and Create Guidelines

- ✓ Conducted Surveys on AI Readiness Met with All HS Administrators
- Engaged with HS PTA & Staff Meetings
- ▼ Participated in OCDE AI Forward & SD CUE Conference
- Supported STEAM AI Kickoff Event
- Held Elementary, High School & Intermediate Staff Meetings

Provide Learning Opportunities & Support Integration

- ☑ District-Wide PD Day on AI
- STEAM AI Student-Led Conference
- ✓ Support Instructional Coach Meeting
- Tech Forward Task Force (TF2) EDU- Meeting #1 Superintendent Advisory Meeting on AI Guidelines

- Student Engagement & Real-World Applications
 Classroom to Career (C2C) Internship Program Launch
- Tech Forward Task Force (TF2) EDU- Meeting #2 and Meeting #3
- Continue Superintendent Advisory Meeting
- ✓ AI Day Event
- ▼ Tech Forward Task Force (TF2) COM- Meeting #1 and Meeting #2
- Enrolled in Ai for Education Train the Trainers
- ▼ Met with HS AVID/ASB students to gather feedback

Sustainability, Innovation & Future Planning
Finalize Online Asynchronous PD for TS/Staff/SS

Approval of AI Policy

Clarify Security, Privacy, Acceptable Use

Continue to Collaborate with AI Consortiums

2024						2025						
Jan-June	July	August	September	October	November	December	January	February	March	April	May	June
Provide Professional Development Opportunities	Hire Specialist to support	AIToSA										
		Survey Example [USAGE] Guidelines [AGE] Guidelines [AI] Goals	Attend Supt Advisory Meetings OCDE AI Forward Met with all HS Administrators Met with HS PTA Organizations San Diego CUE	HS PTA HS Staff Meetings OCDE AI Forward Elementary Staff Meetings	Supported STEAM AI Kick Off Event OCDE AI Forward Intermediate Staff Meetings District Wide PD Day	STEAM AI Student Led Conference OCDE AI Forward Classroom 2 Career (C2C) Internship Program Instructional Coach Meeting	Meet #1 Tech Forward Task Force [TF2] EDU OCDE AI Forward Classroom 2 Career (C2C) Internship Program Attend Supt Advisory Meetings [Invite]	Meet #2 Tech Forward Task Force [TF2] EDU OCDE AI Forward Classroom 2 Career (C2C) Internship Program Meet with all HS ASB/AVID Students	Meet #3 Tech Forward Task Force [TF2] EDU OCDE AI Forward Classroom 2 Career (C2C) Internship Program AI Literacy Day on March 28th	Meet #1 Tech Forward Task Force [TF2] COM OCDE AI Forward Classroom 2 Career (C2C) Internship Program	Meet #2 Tech Forward Task Force [TF2] COM OCDE AI Forward Classroom 2 Career (C2C) Internship Program	Finalize 2025-2026 Online Asynchronous PLO for TEACHERS Finalize 2025-2026 Online Asynchronous PLO for STUDENTS Launch and Teach C2C Internship Program
Favorite Tools	Chat GPT	Fillout	Gamma	Notebook LM	School AI	Suno	Khanmigo	Piktochart	Gamma	Chipp AI	TBD	TBD
Professional Learning Opportunities			SEP PLO #1 SEP PLO #2	OCT PLO #3	NOV PLO #4 NOV PLO #5	DEC PLO #5	World Language	Office Manager	Ai ToSA Self PD Train the Trainer Institute	HR Department		

By June 30, 2025, the school district

Other Resources

will...

Sample District Monthly Newsletter

AI Tools for Education

- Implement AI policies and guidelines for appropriate use.
- Ensure AI policies define the scope, guiding principles and training for responsible AI use by students and teachers, while also outlining prohibited uses and ensuring security, privacy, and safety.
- Train K-12 students on the appropriate use of AI.
- Train K-12 teachers on the appropriate use and integration of AI.
- Collaborate with AI consortiums to support effective implementation.