

## 2021-2022 AFTERSCHOOL PROGRAM REGISTRATION

STUDENT'S NAME: \_\_\_\_\_ DOB: \_\_\_\_\_ GRADE: \_\_\_\_\_

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STUDENT'S NAME: \_\_\_\_\_ DOB: \_\_\_\_\_ GRADE: \_\_\_\_\_

FATHER'S NAME: \_\_\_\_\_ CONTACT NUMBER: \_\_\_\_\_

MOTHER'S NAME: \_\_\_\_\_ CONTACT NUMBER: \_\_\_\_\_

BEST EMAIL: \_\_\_\_\_ BEST TEXT NUMBER: \_\_\_\_\_

EMERGENCY CONTACT: \_\_\_\_\_ CONTACT NUMBER: \_\_\_\_\_

RELATIONSHIP TO FAMILY: \_\_\_\_\_

### **PICK-UP INFORMATION**

**\*PLEASE NOTE:** ONLY INDIVIDUALS LISTED ON THIS FORM WILL BE PERMITTED TO PICK UP THE CHILD OR CHILDREN ON THIS ENROLLMENT FORM. PLEASE LIST ANY OTHER INDIVIDUALS PERMITTED TO PICK UP YOUR CHILDREN. WE REQUIRE ID.

NAME: \_\_\_\_\_ CONTACT NUMBER: \_\_\_\_\_

### **MEDICAL INFORMATION**

ALLERGIES (PLEASE INDICATE NONE IF THERE ARE NO ALLERGIES):

\_\_\_\_\_

MEDICATIONS (PLEASE INDICATE NONE IF THERE ARE NO MEDICATIONS):

\_\_\_\_\_

### **ENROLLMENT INFORMATION**

NAME OF ELEMENTARY SCHOOL: \_\_\_\_\_

**\*PLEASE NOTE:** PARENTS ARE REQUIRED TO INFORM THE SCHOOL IF SUN LEE TAEKWONDO WILL BE PICKING UP THEIR CHILDREN.

## TUITION & PAYMENT INFORMATION

Attendance per week	1 Child	2 Children	3 children
Once per week	\$45 per day	\$70 per day	\$95 per day
2 or 3 times per week	\$35 per day	\$55 per day	\$70 per day
All week	\$110 per week	\$200 per week	\$275 per week

**ONE-TIME ANNUAL REGISTRATION FEE PER STUDENT \$75**

### AFTER SCHOOL PROGRAM PAYMENT SCHEDULE

PLEASE COMPLETE THE SECTION BELOW BY MARKING THE DAYS YOU WOULD LIKE YOUR CHILD TO ATTEND, THE PICK-UP TIME, AND THE CORRESPONDING FEES.

DAYS OF ATTENDANCE:       MONDAY       TUESDAY       WEDNESDAY       THURSDAY       FRIDAY

EVENING PICK-UP TIME: \_\_\_\_\_

TOTAL ELECTED DAYS \_\_\_\_\_ X DAILY RATE \$ \_\_\_\_\_ = WEEKLY TOTAL \$ \_\_\_\_\_

**\*PLEASE NOTE:** MONTHLY PAYMENTS WILL BE CALCULATED BASED ON THE NUMBER OF WEEKS IN EACH MONTH, SOME HAVING FIVE AND SOME FEWER THAN FOUR DUE TO SCHOOL HOLIDAYS.

### BILLING INFORMATION

SUN LEE TAEKWONDO REQUIRES PAYMENT IN ADVANCE FOR BOTH PRE-ARRANGED CHILDCARE AND THE DROP-IN OPTION. LATE FEES APPLY. **\*PLEASE NOTE:** WE ARE NOT RESPONSIBLE FOR PICKING UP CHILDREN WHOSE TUITION HAS NOT BEEN SUBMITTED. **ELECTRONIC PAYMENTS ARE SUBMITTED ON THE 1ST OF EACH MONTH.**

MY PAYMENT PREFERENCE IS:       BANK DRAFT       CREDIT CARD

CREDIT CARD # \_\_\_\_\_ EXP \_\_\_\_\_ CVV CODE \_\_\_\_\_

BILLING ADDRESS: \_\_\_\_\_

OR

BANK NAME: \_\_\_\_\_ ROUTING # \_\_\_\_\_ ACCT # \_\_\_\_\_

BY SIGNING BELOW, I AUTHORIZE SUN LEE TAEKWONDO AND ITS AFFILIATES TO INITIATE AND EXECUTE A DEBIT FROM THE ACCOUNT I HAVE INDICATED ABOVE.

PARENT/GUARDIAN SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

## LIABILITY WAIVER

I AGREE TO WAIVE ALL CLAIMS OF ALL TEACHERS, EMPLOYEES, AGENTS, AND OWNERS OF SUN LEE TAEKWONDO WHICH IS REFERRED TO AS "THE SCHOOL", FOR INJURIES I OR MY CHILD MAY SUSTAIN. I ASSUME FULL RESPONSIBILITY FOR ALL MY ACTIONS AND/OR MY CHILD'S ACTIONS IN CONNECTION WITH THE SCHOOL AND AGREE TO FOLLOW ALL THE SCHOOL RULES AND THE DIRECTION OF ITS INSTRUCTION SET FORTH BY THE SCHOOL. I UNDERSTAND THAT PHYSICAL CONTACT BETWEEN MYSELF, MY CHILD OR CHILDREN AND OTHERS WILL BE REQUIRED IN THE INSTRUCTION, DEMONSTRATION, AND PERFORMANCE OF THE PHYSICAL ACTIVITIES CONDUCTED AT THE SCHOOL AND RELATED EVENTS. I UNDERSTAND THAT ANY PICTURES OF ME OR MY CHILDREN PARTICIPATING IN ANY ACTIVITY AT THE SCHOOL MAY BE USED FOR PUBLICITY WITHOUT COMPENSATION. I HEREBY REPRESENT THAT I HAVE NO KNOWLEDGE OF ANY PHYSICAL CONDITIONS WHICH WOULD RENDER ME OR MY CHILD UNABLE TO PARTICIPATE IN PRACTICES, TESTING, DEMONSTRATIONS, BIRTHDAY PARTIES, CHARITY EVENTS, AND CONTESTS. I AM NOT PARTICIPATING AGAINST MEDICAL ADVICE. THE SCHOOL, ITS EMPLOYEES, AGENTS, AND OWNERS WILL NOT BE RESPONSIBLE FOR DAMAGED, LOST, OR STOLEN ARTICLES INSIDE OR OUTSIDE THE FACILITY. THE SCHOOL RESERVES THE RIGHT TO AMEND OR ADD TO THESE RULES AND CONDITIONS AS IT MAY DEEM NECESSARY AT ANY TIME WITHOUT PRIOR NOTICE. SUN LEE TAEKWONDO IS TAKING EXTRA PRECAUTIONS WITH THE CARE OF EVERY PERSON ASSOCIATED WITH SUN LEE TAEKWONDO. DUE TO COVID, I HEREBY AGREE TO THE FOLLOWING: I UNDERSTAND COVID-19 SYMPTOMS (FEVER, FATIGUE, DRY COUGH, DIFFICULTY BREATHING) AND AFFIRM THAT I, AS WELL AS ALL HOUSEHOLD MEMBERS, DO NOT CURRENTLY HAVE, NOR HAVE EXPERIENCED THE SYMPTOMS LISTED ABOVE WITHIN THE LAST 14 DAYS. I AFFIRM THAT I, AS WELL AS ALL HOUSEHOLD MEMBERS, HAVE NOT BEEN DIAGNOSED WITH COVID-19 WITHIN THE PAST 10 DAYS. I AFFIRM THAT I, AS WELL AS ALL HOUSEHOLD MEMBERS, HAVE NOT KNOWINGLY BEEN EXPOSED TO ANYONE DIAGNOSED WITH COVID-19 WITHIN THE PAST 10 DAYS. I AFFIRM THAT I, AS WELL AS ALL HOUSEHOLD MEMBERS, HAVE NOT TRAVELED OUTSIDE OF THE COUNTRY, OR TO ANY CITY CONSIDERED TO BE A "HOT SPOT" FOR COVID-19 INFECTIONS WITHIN THE PAST 10 DAYS. I UNDERSTAND THAT SUN LEE TAEKWONDO CANNOT BE HELD LIABLE FOR ANY EXPOSURE TO THE COVID-19 VIRUS CAUSED BY MISINFORMATION ON THIS FORM OR THE HEALTH HISTORY PROVIDED BY EACH PERSON.

### **CARPOOLING TRANSPORTATION LIABILITY RELEASE AGREEMENT**

YOUR PERMISSION BELOW INSTRUCTS SUN LEE TAEKWONDO (THE "SCHOOL") THAT YOUR CHILD IS RELEASED FROM HIS DESIGNATED ELEMENTARY SCHOOL TO DRIVE WITH THE SCHOOL'S PRIVATE DRIVER TO SUN LEE TAEKWONDO AND ACKNOWLEDGES YOUR UNDERSTANDING THAT THE SCHOOL AND ITS INSTRUCTORS OR AGENTS ARE NOT LIABLE FOR THIS ACTION. YOUR SIGNATURE ALSO INDICATES YOUR ASSURANCE THAT YOUR CHILD HAS VALID MEDICAL AND ACCIDENT INSURANCE. YOUR SIGNATURE ACKNOWLEDGES THAT THIS FORM IS VALID AS LONG AS YOUR CHILD IS IN ATTENDANCE AT THE SCHOOL OR UNTIL THE SCHOOL AGREES OTHERWISE IN WRITING. NO STUDENT IS TO BE DRIVEN WITHOUT PERSONALLY BEING RELEASED BY A SCHOOL ADMINISTRATOR AND THE TEACHER IN CHARGE; UNLESS RELEASED, NO STUDENT IS TO BE OUTSIDE THE IMMEDIATE AND PRESENT DIRECTION OF A TEACHER AT ANY TIME. WITHOUT THIS RELEASE THE STUDENT WHO GOES IN A PRIVATE CAR IS TRUANT.

**SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

## AFTER SCHOOL PROGRAM HOLIDAY SCHEDULE

**\*PLEASE NOTE:** THE SUN LEE TAEKWONDO AFTER SCHOOL PROGRAM OBSERVES ALL MAJOR HOLIDAYS AND MOST SCHOOL HOLIDAYS. WE HAVE PROVIDED SCHOOL CALENDARS BY DISTRICT; PLEASE REVIEW YOUR CALENDAR AND CIRCLE ANY SCHOOL HOLIDAYS ("OPEN" DAYS) THAT YOU'LL NEED CARE AND WRITE THEM AT THE BOTTOM OF THE PAGE. **WE MUST HAVE A MINIMUM OF FIVE STUDENTS TO OPEN FOR ALL DAY CAMP CARE WHEN SCHOOLS ARE CLOSED.**

**PLANO ISD & RICHARDSON ISD ELEMENTARY SCHOOLS HAVE EARLY RELEASE DATES. SUN LEE TAEKWONDO WILL PICK UP THE STUDENTS EARLY ON THESE DATES FOR A \$20 ADDITIONAL CHARGE. THESE CHARGES WILL BE ADDED TO THE MONTHLY BILL.**

## **RULES AND REGULATIONS**

PLEASE READ AND INITIAL BESIDE THE FOLLOWING RULES AND PROCEDURES. INCOMPLETE REGISTRATION WILL NOT BE ACCEPTED.

\_\_\_\_\_ 1. I UNDERSTAND THAT SUN LEE TAEKWONDO IS A MARTIAL ARTS SCHOOL AND **NOT** A DAY CARE CENTER. DURING TRAINING WE TEACH CHARACTER DEVELOPMENT, BEHAVIOR MANAGEMENT, LIFE SKILLS, AND SAFETY SKILLS.

\_\_\_\_\_ 2. I UNDERSTAND THAT MY CHILD MUST BRING A CLEAN UNIFORM AND BELT TO SUN LEE TAEKWONDO EACH DAY.

\_\_\_\_\_ 3. **IF YOUR CHILD IS NOT GOING TO ATTEND SUN LEE TAEKWONDO ON A CERTAIN DAY, YOU MUST NOTIFY OUR OFFICE BY 1:00 P.M. IF YOU HAVE NOT INFORMED OUR OFFICE AND WE GO TO PICK UP YOUR CHILD OR CHILDREN AND HE/SHE IS NOT THERE, YOU WILL BE CHARGED A \$10.00 NO CALL/NO SHOW FEE.**

\_\_\_\_\_ 4. CHILDREN RUNNING A FEVER OF 100 DEGREES OR GREATER OR HAVING ANY OTHER ILLNESS SHOULD REMAIN HOME FOR AT LEAST 24 HOURS AFTER THE FEVER OR ILLNESS BREAKS.

\_\_\_\_\_ 5. I UNDERSTAND THAT ADDITIONAL FEES SUCH AS TESTING, EQUIPMENT, EVENTS, OR EARLY PICK UP ARE NOT INCLUDED IN THE AFTERCARE TUITION.

\_\_\_\_\_ 6. I ACKNOWLEDGE ALL FEES ARE NON-REFUNDABLE.

\_\_\_\_\_ 7. I GIVE PERMISSION TO SUN LEE TAEKWONDO TO USE, WITHOUT LIMITATION OR OBLIGATION, PHOTOGRAPHS, FILM FOOTAGE, MY CHILD'S IMAGE OR VOICE FOR PURPOSE OF PROMOTING OR INTERPRETING SUN LEE TAEKWONDO PROGRAMS.

\_\_\_\_\_ 8. STUDENTS MUST BE PICKED UP AT THEIR DESIGNATED PICK UP TIMES (BY 6PM). A \$10 ADDITIONAL LATE CHARGE WILL BE APPLIED.

\_\_\_\_\_ 9. CHILDREN WITH SEVERE BEHAVIORAL ISSUES INTERFERING WITH ACTIVITIES OF OTHER STUDENTS WILL BE SENT HOME. MANAGEMENT HAS THE RIGHT TO REFUSE ADMISSION TO INDIVIDUALS WITH PRIOR BEHAVIOR ISSUES.

\_\_\_\_\_ 10. STUDENTS MUST WEAR SEAT BELTS AT ALL TIMES WHILE BEING TRANSPORTED BY SUN LEE TAEKWONDO. STUDENTS THAT DO NOT WEAR THEIR SEAT BELT WILL BE GIVEN ONE WARNING. A SECOND WARNING WILL RESULT IN A ONE DAY SUSPENSION FROM THE AFTER SCHOOL PROGRAM.

\_\_\_\_\_ 11. TUITION IS DUE ON THE 1ST OF EACH MONTH. SUN LEE TAEKWONDO IS NOT RESPONSIBLE FOR PICKING UP STUDENTS WHO HAVE NOT SUBMITTED TUITION ON TIME.

\_\_\_\_\_ 12. RESPECT FOR STAFF IS MANDATORY. MANAGEMENT HAS THE RIGHT TO REFUSE ADMISSION TO ANYONE WHO DISRESPECTS OUR SCHOOL, STAFF MEMBERS, OR INSTRUCTORS.

\_\_\_\_\_ 13. ADDITIONAL CHARGES FOR DAY CAMPS OR HOLIDAYS SUCH AS SPRING BREAK, SUMMER CAMP, AND THANKSGIVING ARE NOT INCLUDED IN THE AFTER SCHOOL PROGRAM TUITION.

\_\_\_\_\_ 14. CHILD CARE TAX RECEIPTS ARE GIVEN BY REQUEST ONLY. ONLY ONE RECEIPT IS GIVEN PER CHILD. MANAGEMENT IS NOT RESPONSIBLE FOR LOST RECEIPTS. RECEIPTS ARE FOR TUITION ONLY AND NOT FOR ANY OTHER PURPOSE (TESTING, EQUIPMENT, LATE FEES, ETC.)

I HAVE COMPLETED THE ENTIRE REGISTRATION FORM COMPLETELY AND UNDERSTAND THAT THE REGISTRATION FEE AND TUITION IS DUE IN ADVANCE AND IS NON-REFUNDABLE.

PARENT/GUARDIAN SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_